

(All the applicants including Defence personnel sponsored by DGR / Sainik Boards to submit application forms and affidavits in the specified format).

Appendix 'B'

Latest
Passport Size
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with
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APPLICATION FORMAT FOR 'SERVIC PROVIDER' FOR BPCL COCO RO

(Please go through the 'Brochure' available on our web site or at our Office carefully before filling this application form)

Application for COCO retail outlet Service provider-ship located at _____
Revenue District _____ State _____

Advertised on _____ in _____ by _____
(Date) (Name of Newspaper) (Name of Oil Company)

1. Individual: (Individuals to enclose Affidavit as per **Appendix 'B1'**)

(a) Name (in Block Letters):

Shri / Ms _____

(b) Father's/Husband's Name _____

(c) Address _____

_____ PIN: _____

Tel.No.: _____ E-Mail ID: _____

(d) Nationality: _____

(e) Date of Birth: _____ Completed Age as on date of application: _____ (Proof to be attached)

(f) Educational Qualification (s) : _____

(g) Resident of _____ Revenue Village _____ Town _____ District _____ State _____

(h) Gender : _____ (Male / Female)

(i) Marital Status: _____ (Unmarried/Married)

(j) Sponsorship certificate from DGR/Sainik Board enclosed: Yes/No

2. Do you or any of the members of the "Family Unit*" have dealerships / distributorships/contract of Service provider for COCO or hold Letter of Intent for Retail Outlet or SKO-LDO dealership/ LPG distributorship/Service provider-ship for COCO of any Oil Company. Yes/No

*In case of married applicant, the Family Unit means Self, Spouse, Unmarried sons and Unmarried daughters and in case of unmarried applicant the Family Unit means Self, Father/Mother, Unmarried brother(s) and Unmarried sister(s).

3. Gross Income during last financial year ended 31.03.____ Rs. _____ (Attach proof)

4. Present occupation : _____

5. In case you are an income Tax Assesse, please furnish PAN No: _____

6. Do you have experience in deploying / controlling manpower? Yes / No

(a) If, yes in which Sector?

Name of the Sector	Tick the appropriate Sector	No. of years of experience and also give details
Petroleum		
Automobile		
Transport		
Hotel		
Travel & Tourism		
Hospitality		
Any other Sector (pl. specify)		

Specify the financial years in which you had the experience of deploying / controlling manpower	No. of persons deployed / controlled by you	No. of days these persons were controlled / deployed by you

Please attach documents to support your claims. Additional sheets be attached, if required

- Please attach a separate sheet giving your detailed plans to run the service provider ship, if allotted.
- Copies of The Income Tax returns filed in respect of the preceding 3 financial years of date of application to be enclosed
- Give details of source of funds: The type* of fund should cover free & unencumbered Bank accounts (savings) / Govt. Securities/ fixed deposits with Banks /Registered companies, Postal schemes, Shares of listed public limited companies (valuation certificate as on last working day of previous month of application to be attached), National Savings Certificates and Bonds (valuation certificate giving the redemption value as on date of application to be provided). Details of other assets (with valuation report) like immovable property (land, building etc.) / movable assets like vehicle etc. (please attach proof in all cases).

The details under "Finance" may be provided in the following format. (Attach Separate sheet as required).

*Type of fund	Details a/c no. etc	Name of the holder	Relationship	Amount(#) (Rs.)
Bank Savings Accounts				
Fixed Deposits with banks				
Govt. Securities				
Deposit with Regd. Companies				
Postal Savings Schemes				
Bonds				

Shares of listed companies				
Mutual Funds				
Land				
Buildings				
Moveable assets like Motor vehicles				
Any other assets (Pl specify)				

In respect of shares and Mutual funds, 60% of market value as on last working day of previous month of application to be shown. In case of NSCs, bonds etc. redemption value as on date of application to be stated. In case of Fixed assets, valuation from GAV / govt. authorities to be specified.

Notes:-

1. Kisan Vikas Patra, Cash, Jewellery etc. where the ownership cannot be established will not be considered as assets held by the applicant and will not be considered for award of marks.
2. Please refer to para C .1(c) of brochure before filling up the above.

11. Have you ever been convicted for any criminal offence by a court of law? YES/NO

12. Do you belong to SC/ST community YES/NO

If YES, have you attached certificate in original from the authority YES/NO

13. Prescribed application fee of Rs. 1000/- OR Rs. 500/- (tick as applicable) is enclosed. # YES/NO

If YES, give the details as under:

Demand Draft no. _____ dated _____ drawn on _____ bank payable at _____.

Not applicable for sponsored Defence personnel.

14. Any other information: _____

15. UNDERTAKING:-

I undertake to produce Originals of all the attachments enclosed with this application at the time of interview, if called for and is aware that in the event I fail to produce the Originals, my application for 'service provider' will be disqualified.

That, if selected, I undertake that I will abide by all the terms and conditions of the contract awarded as per the policy of BPCL.

I also enclose the affidavit in original as per format given in **Appendix 'B1'** duly notarized and in appropriate value of stamp paper.

I, _____ hereby certify that the information given above is true to the best of my knowledge and belief. Any wrong information / suppression of facts will disqualify me from being considered for the award of the contract as service provider for COCO retail outlet.

Place : _____ Signature: _____

Date : _____ (Name in block letters) : _____

(TO BE TYPED ON APPROPRIATE NON-JUDICIAL STAMP PAPER OF REQUIRED VALUE)

I, _____ son /daughter /wife of _____ Age ___ years, residing at _____ do hereby solemnly affirm and say as under :

- 1. That I am an Indian National.
- 2.@ That I am unmarried. That neither I nor my Father, Mother, unmarried brother(s), unmarried sister(s) have dealerships/distributorships/contract of Service provider for COCO or hold Letter of Intent for Retail Outlet or SKO-LDO dealership/ LPG distributorship/Service provider for COCO of any Oil Company.

OR

@ That I am married. That neither I nor my spouse, unmarried son(s) / unmarried daughter(s) have dealerships / distributorships/contract of Service provider for COCO or hold Letter of Intent for Retail Outlet or SKO-LDO dealership/ LPG distributorship/Service provider for COCO of any Oil Company. **[@ DELETE THESE IF NOT APPLICABLE]**

- 3. I have never been convicted and / or no charges have been framed by a Court of law against me for any criminal offence involving moral turpitude / economic offences (other than freedom struggle).
- 4. I hereby confirm that I was never a signatory to a dealership/distributorship agreement of any oil company, which was terminated for proven adulteration/malpractices.
- 5. That against item no.10 of my application form details of various sources of funds for operation of the Service Provider-ship has been furnished. I undertake that these funds will be made available for the purpose stated above. In case it is found that the same is not made available as and when required, the offer of the Service Provider-ship, at any stage, can be withdrawn and that I will have no claim/damages whatsoever against the oil company.
- 6. I hereby verify that what has been stated above is true to the best of my knowledge and belief and nothing material has been concealed thereof. If any information/declaration given by me in my application or in any document submitted by me in support of application for the award of contract as Service Provider for COCO retail outlet or in this affidavit shall be found to be untrue or incorrect or false, Bharat Petroleum Corporation Limited would be within **its rights to withdraw the offer / terminate the contract as 'Service Provider'(if already appointed)** and that I would have no claim, whatsoever, against Bharat Petroleum Corporation Limited for such withdrawal/termination.

Solemnly affirmed and declared before me

This _____ day of _____

Signature and Seal of
Magistrate/Judge/Notary public

Signature of person making affidavit

(Name in block letters)