



## Bharat Petroleum Corporation Limited

Regd. Office : Bharat Bhavan, 4 & 6, Currimbhoy Road,  
Ballard Estate, Mumbai - 400 001.

### NOTICE OF POSTAL BALLOT

Notice is hereby given pursuant to Section 192A of the Companies Act, 1956 ("Act"), read with the Companies (Passing of the Resolution by Postal Ballot) Rules, 2001, that the Company is seeking the Shareholders' consent to pass Ordinary Resolution by way of Postal Ballot, for increasing the borrowing powers and creation / providing security under Section 293 (1) (d)/(a) of the Act.

The Company has completed the despatch of Notice of Postal Ballot along with the Postal Ballot Form and a self-addressed reply envelope (for which postage will be paid by the Company) on 15<sup>th</sup> December 2011, to all Shareholders / Beneficial Owners whose names appeared as at the end of working hours on Friday, 2<sup>nd</sup> December 2011 in the Register of Members / Beneficial Owners maintained by the Company / Depositories, being the cut-off date also to determine the names of the Shareholders / Beneficial Owners who are entitled to vote.

Shri B.V. Dholakia, Practising Company Secretary, M/s. Dholakia & Associates has been appointed as the Scrutinizer for conducting the Postal Ballot in a fair and transparent manner.

The voting through Postal Ballot commences on the date of delivery of the Postal Ballot Form to the Shareholders. The Shareholders / Beneficial Owners are requested to return the duly signed Postal Ballot Forms, after indicating their assent / dissent to the Ordinary Resolution, so as to reach the Scrutinizer on or before **Thursday, 19<sup>th</sup> January 2012**. All the Postal Ballot Forms received after the said date will not be valid and will be treated as if the reply from such member has not been received.

The Members, who have not received Postal Ballot Forms may apply to the Company for a duplicate thereof.

For Bharat Petroleum Corporation Limited

Sd/-

Place : Mumbai

(S. V. Kulkarni)

Date : 15<sup>th</sup> December 2011

Company Secretary