

Sec.3.4.1(L)

18th May 2024

The Secretary,
BSE Ltd.,
Phiroze Jeejeebhoy Towers,
Dalal Street,
Mumbai 400 001
BSE Scrip Code: 500547

The Secretary,
National Stock Exchange of India Ltd.,
Exchange Plaza, Plot No C/1,
G Block, Bandra-Kurla Complex,
Mumbai 400051
NSE Symbol : BPCL

Dear Sir/Madam,

Sub: Intimation on communication to shareholders holding shares in physical form regarding allotment of Bonus shares

The communication regarding allotment of bonus shares to shareholders holding shares in physical form is enclosed. The said communication was sent to the members holding shares in physical form on 17.05.2024.

Thanking You,

Yours faithfully,
For Bharat Petroleum Corporation Limited

(V. Kala)
Company Secretary



BHARAT PETROLEUM CORPORATION LIMITED

CIN No. L23220MH1952GOI008931

Registered Office: Bharat Bhavan, 4&6 Currimbhoy Road, Ballard Estate, Mumbai 400 001

E-mail: ssc@bharatpetroleum.in Website : www.bharatpetroleum.in | Tel. No: 2271 3000/ 4000

Date : 17th May, 2024

Dear Shareholder,

Subject: Important announcement for allotment of Bonus shares

This is with reference to the Postal Ballot Notice dated 10th May 2024 issued by the Company for seeking approval of the members by way of Ordinary Resolution for issue of Bonus Shares. In this regard we wish to inform you that Securities and Exchange Board of India (SEBI) vide its circular no. SEBI/ LAD-NRO/GN/2023/1302023,ed May 23, 2023 has amended the provisions of the Chapter XI-Bonus issue of SEBI (Issue of Capital and Disclosure Requirements) Regulations, 2018 and mandated that the allotment of shares in a Bonus issue shall be made only in dematerialised form.

In compliance with the above provisions, the Bonus Shares would be allotted to the shareholders in demat mode only. Accordingly, the shareholders holding shares in physical mode are requested to provide their demat account number to the Company/ RTA so that their bonus shares are credited to their respective account. In this connection, the shareholders holding shares in physical mode are requested to submit the following documents -

1. Request letter for credit of Bonus Share in Demat Account.
2. Form ISR-1
3. Form ISR-4
4. Self-attested copy of PAN
5. Self-attested copy of Aadhar/ Any other Government Issued Address Proof; and
6. Client Master List duly attested by your Depository Participant.

Above forms can be downloaded from the website of the Company through the following link:

<https://www.bharatpetroleum.in> ➡ Bharat Petroleum For ➡ Investors ➡ KYC Updation ➡ Formats for KYC

The above details can also be submitted either through in person verification, through post or through electronic mode with e-sign to RTA by way of email to bpcl@dsrc-cid.in or through service portal of RTA at <https://dsrc-cid.in/bpm/> provided the documents furnished shall have e-sign of the holder.

E-Sign is an integrated service which facilitates issuing a Digital Signature Certificate and performing signing of requested data by e-sign user. You may approach any of the empanelled e-sign service providers available on <https://cca.gov.in/> for the purpose of obtaining e-sign.

The above documents are required to be sent to the Company or RTA before the record date fixed for the bonus issue i.e 22nd June 2024. In case of non-receipt of the above documents to the Company or RTA by the said date, the respective bonus shares shall be dealt with as may be specified by the Stock Exchange or any other relevant authority.

If you need any clarification/further information in the matter you may please contact us on the bpcl@dsrc-cid.in.

Thanking you,

**Yours faithfully,
for Bharat Petroleum Corporation Limited**

SD/

**V.KALA
Company Secretary**

Date:

To,
The Company Secretary

Dear Sir,

Sub: Request letter for credit of Bonus Shares in Demat Account

Ref.: Folio no:

With reference to your letter dated May 17, 2024, I / we hereby provide my Demat account details per below:

Name of Shareholder(s)	
Demat Account No.	
Name Depository Participant	

I/We enclose herewith client master data of the above Demat account along with the following document and request you to please credit the Bonus Shares allotted to me / us against my / our shares held in physical mode under above stated folio number to my / our Demat account given herein above-

1. Form ISR-1;
2. Form ISR-4
3. Self-attested copy of PAN;
4. Self-attested copy of Adhaar/Any other Government Issued Address Proof;

I / We affirm that the details provided by me above are true and correct and I have not provided any information which may mislead the Company or Company's Registrar and Transfer Agent.

In consideration of the Company crediting the Bonus Shares in above Demat account, I/we hereby at all times hereafter and from time to time save, defend and keep the Company indemnified, their estates and effects from and against all allocations, costs, suits, legal proceedings, accounts claims, demands, losses, charges, expenses and liabilities of whatsoever nature which the Company may sustain or incur by reason of crediting the Bonus Shares in above state Demat account and also from and against any action which may be brought against the Company by anyone claiming the Bonus Shares and from and against all damages, costs, charges, expenses which the Company may incur in respect thereof or otherwise in relation to the premises.

IN WITNESS WHERE OF I/WE HERE TO HAVE HERE UNTO SET AND SUBSCRIBED OUR RESPECTIVE HANDS AT THIS DAY OF 2024.

<p>Signature of Witness:</p> <p>Name of Witness: Add.:</p>	<p>Signature of Shareholder (s):</p> <p>Name of Shareholder(s): Add.:</p>
<p>Date: Place:</p>	<p>Date: Place:</p>