



INFORMATION BROCHURE



**DEALER
OWNED
DEALER
OPERATED
(DODO)**

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INTRODUCTION

- 1.1. India is one of the fastest growing economies in the world. India's energy demand is expected to rise with leaps and bounds in near future. To cater to this increasing energy demand, sustainable mix of conventional and non-conventional fuel is the long term viable solution. In addition to existing energy sources, Natural Gas is a cleaner alternative fossil fuel which can bridge the gap created by increasing energy deficit in our country. Natural Gas, being an environmental friendly fuel, is being used for cooking, industrial heat requirements and greener transport globally. To put greater impetus on use of natural gas, GOI has set the target to increase share of Natural gas from existing 6.2% to 15% by 2030. City Gas Distribution would play a major role in achieving the increasing consumption levels.
- 1.2. **Bharat Petroleum Corporation Limited (BPCL)** . BPCL has got 25 number of Geographical areas (GAs), spread at various States of India wherein BPCL aim to set up CNG stations.
- 1.3. **Compressed Natural Gas (CNG)** is compressed form of natural gas stored and distributed at a normal pressure of 200–220 bar (2900–3200 psi). It is a cost effective and environmental friendly substitute for conventional fuels like petrol, diesel, propane etc. It is much safer than other fuels as in the event of a spill / leakage, natural gas being lighter than air, ascends quickly.
- 1.4. **City Gas Distribution (CGD) Business**
CGD business comprises of following four segments:-
 - (i) Compressed Natural Gas (CNG) for Transport Segment
 - (ii) PNG – Domestic for cooking purpose in Household
 - (iii) PNG – Commercial for Hotels, Restaurants and other commercial uses
 - (iv) PNG – Industrial for large/ medium and small manufacturing units
- 1.5. **The key Drivers of CNG are:**
 - **Economics:** On an energy-equivalent basis, natural gas is comparatively less costly vis-a-vis conventional fuels like LPG, gasoline and diesel. Natural gas is a clean-burning fuel that reduces vehicle maintenance such as extended interval of oil change and long life of standard spark plugs.
 - **Eco Friendly:** Emission levels from CNG vehicles are significantly lower than conventional fossil fuels like Petrol and Diesel and meet BS-VI standards. Lower level of GHG emissions will help in achieving India's Nationally Determined Contribution pledged in Paris Agreement (UN Climate Change Conference 2015 - COP 21). Natural Gas (CNG/LNG) fueled vehicles meet all safety requirements vis-à-vis traditional fuels such as petrol and diesel. Furthermore, these vehicles are safer as CNG ascends quickly in the air during an accident. Additionally, CNG fuel systems are "sealed," which prevent any spill or evaporative losses.
- 1.6. Natural gas is non-toxic and non-corrosive. It does not contaminate ground water. Natural gas Information Brochure Page 4 of 20 Combustion produces no significant aldehydes or other air toxins, which are a concern in case of petrol and some other alternative fuels.

2. ELIGIBILITY CRITERIA FOR INDIVIDUAL (PROPRIETORSHIP / PARTNERSHIP)/ NON- INDIVIDUAL APPLICANTS

2.1. Common Eligibility Criteria applying as Individual (Proprietorship) is as under:

- a) Citizenship: Indian Citizen.
- b) Residential status: Resident of India (as per Income tax rules1).
- c) Age: Not less than 21 years as on application date.
Proof of age should be supported by copy of 10th Standard Board Certificate / Secondary School Leaving Certificate / Birth Certificate / Passport / Affidavit for age / Identity card issued by Election Commission.
Proof of age should be supported by copy of 10th Standard Board Certificate / Secondary School Leaving Certificate/Birth Certificate/Passport/Affidavit forage/Identity card is sued by Election Commission.
- d) Educational qualification: Passed Minimum 10th (examination conducted by a Board/School).
Certificate issued by Armed Forces as equivalent to 10th Class pass in accordance with Ministry of Personnel, Public Grievances and Pensions (Dept. of Personnel and Training) notification No. 15012/8/82-Estt (D) dated 12.02.1986 will also be considered.
For educational qualification from overseas universities / boards, equivalent certificate issued by competent authority / State Government / Government of India should be submitted by the Applicants.
- e) **Land:**
 - a. It would be the responsibility of the Applicant to ensure that the land meets all statutory norms of the concerned authorities.
 - b. The land should either be owned by the Applicant or should be leased in the name of the Applicant as on the date of application and should have minimum lease of 15 years (or as advertised by BPCL) from the date of application.
 - c. It should be the responsibility of the Applicant to ensure that as on date of application:-
 - (i) Offered land is having clear and marketable title as well as without any encumbrance.
 - (ii) Offered land is of required dimension and abutting the Road boundary, after leaving Right of Way (ROW) line of the road.
 - (iii) The offered land is also not notified for acquisition by any competent authority.

Note: With regard to submission of documents by selected candidates, all certificates/documents required for meeting Eligibility criteria should be in possession of the Applicant and valid as on date of application

2.2. Common Eligibility Criteria applying as Individual (Partnership) is as under: -

The conditions spelt out in Para 2.1 above for individuals would be applicable to each partner of the partnership firm individually.

2.3. Common Eligibility Criteria applying as Non-Individual is as under: -

Non-individual entity Applicant means Government Bodies/Agencies, Societies registered under Societies Registration Act 1860 / Societies registered under Co- operative Societies Act, 1912 or Co- operative Societies Act as enacted by concerned States, Charitable Trusts registered with Charity Commissioner of respective State Government, Companies formed under the Companies Act, 1956 / 2013.

The Criteria is as under: -

- (i) Residential status: The entity should be registered in India.
- (ii) Land: With regard to land, all conditions covered for individuals would apply.

Note: Registered Societies / Charitable Trusts / Companies will have to furnish appropriate resolution to show that the person making the application on its behalf is empowered to make the same. Authorized signatory on behalf of the entity will also have to furnish an undertaking that it will observe the relevant guidelines.

In addition to the required eligibility criteria mentioned under this policy, additional eligibility criteria, if any, included in any specific advertisement shall also have to be met by eligible Applicants.



3. PREFERRED LAND AREA NORMS & SCOPE OF WORK FOR CNG STATION DEALERS & BPCL:

3.1. The preferred land area norms for operation of DODO (Dealer owned Dealer Operated) CNG(Compressed Natural Gas) Stations are as under:

- (i) CNG Online Station /DBS: 35m (frontage) x 35m (depth) i.e. 1225 sqm.
- (ii) CNG Online Station /DBS within municipal limits: 30m x 30 m i.e. 900 sqm.
- (iii) Plot on NH should (35 m (f) x 35 m (d) on un-divided carriageway and 35 m (f) x 45 m (d) on divided carriageway. However, in case smaller dimension meets the statutory norms and the design requirement, the same can also be considered on case to case basis.

3.2. SCOPE OF WORK FOR CNG STATION DEALER & BPCL

S/N	Activities	In Scope of
1	Arrangement of Land & all the land related permissions such as Urban Land sealing, CLU, applicable clearances from tax departments, No Objection Certificate from Owner / Co-Owners of Land for setting up CNG Station as per terms of Dealership etc.	Dealer
2	Design & specifications for setting up CNG Station along with list of approved vendors for procuring CNG Equipments for CNG Stations	BPCL
3	All Civil/Mechanical/Electrical Works for setting up the CNG Station dispensation as per design and specifications given by BPCL	Dealer
4	Procurement & installation of all required CNG Equipment such as Compressor, Cascade, CNG Dispensers, SS Tubing etc. and all associated facilities (including electrical items) to run CNG equipment for CNG dispensation as per design and specifications given by BPCL/ applicable PESO/PNGRB/OISD guidelines and standards	Dealer
5	All Statutory Permissions and Approvals related to Construction of CNG Station, CNG Equipment & Dispensation. The permissions/ licenses and approvals shall be in the name of BPCL.	Dealer
6	Day-to-day operations of CNG Station i.e. Forecourt Management, Manpower Deployment and Management, Housekeeping, Safety, Collection of Sale proceeds, Deposit of Sale proceeds in BPCL's account	Dealer
7	Operation and Maintenance (O&M) Arrangement of CNG Equipment, CNG Stations installations and all associated facilities	Dealer
8	Transportation of CNG through LCV/HCV Cascades in case of Daughter Booster Station (DBS) including arrangement of Transportation & related equipment	Dealer
9	Arrangement of required Electrical System e.g. taking Electrical Connection, Electrical Cabling & Earthing, UPS, Power Backup system, Arrangement of Transformers, installation of Electric Meters, Lighting Poles etc.	Dealer
10	Payment of Electricity Charges	Dealer
11	Arrangement of Canopy, Station lighting, Flooring, General Upkeep of Station including Dispenser Area etc. for better visibility of BPCL CNG branding	Dealer
12	Supply & Maintenance of Fire Fighting/ Safety Equipment as specified by BPCL	Dealer
13	Any other equipment/ expense/ service related to sale of CNG	Dealer
14	Entire responsibility towards operations, safety, delivery (towards weights and measurements), requirements of statutory authorities including PNGRB Compliances, permissions, approvals and other business-related requirements.	Dealer
15	Insurance policies covering risks associated with storage, transportation & dispensation of gas along with coverage of equipments and public liabilities.	Dealer
16	Promotional Activities for Increasing CNG sale	Dealer
17	Fixation of Retail Selling Price of CNG	BPCL
18	To provide Natural Gas through CGD network (in case of Online Station) or in the form of CNG at BPCL's Mother Station (in case of DBS) for supplying CNG to BPCL's end-consumers i.e. end consumer vehicles only	BPCL
19	Tax/Duties related registration/payments/obligations	As per prevailing statutory obligation
20	Various audits including safety audits and technical audits	BPCL

3.3. Other Terms and Conditions

- (i) A DODO Station may be considered by BPCL as Online Station in case the required length of steel pipeline (from the main pipeline network till the proposed retail outlet site) is up to 1 KM and laying of such pipeline is found feasible. In such cases, BPCL shall lay steel pipeline.
- (ii) Any operational gas loss beyond reasonable Industry norms and as being historically noted by BPCL in the subject GA to be borne by the Dealer.
- (iii) Dealer shall be paid Dealer Service Charges on Rs./Kg basis for CNG sold from the CNG station in line with BPCL's DODO Service Charge Policy.
- (iv) **Use of Gas:** The Dealer shall ensure that the gas provided by BPCL is exclusively sold for the Transport Segment only and the same shall be reconciled on fortnightly basis through suitable metering system.
- (v) **Title & Risk:** Risk of the gas shall be transferred to the Dealer at Mother Station in case of DBS & at BPCL's Check Meter (installed at Online Station) in case of Online Station. The Dealer shall take necessary Insurance policies covering risks associated with storage, transportation & dispensation of gas. The Insurance policies should cover not only product insurance but also loss to equipment & accessories and also public liabilities.
- (vi) Viability of the business of the DODO model will not be the responsibility of BPCL. Viability of the CNG station is to be assessed by Applicant. BPCL will only suggest probable model of CNG station (DBS or Online) on the basis of land offered by the respective Applicant. The entire responsibility towards operations, safety, delivery (towards weights and measurements), requirements of statutory authorities including PNGRB Compliances, permissions, approvals and other business-related requirements will be in the scope of the Applicant and an indemnity bond shall be submitted by the Applicant in this regard along with the Dealership Agreement.

4. APPLICATION PROCEDURE

- 4.1. Application is to be submitted strictly in the Application Form provided by BPCL. Application submitted through any other Mode shall not be considered. Further details if any on submission of Application Form shall be uploaded subsequently under Corrigendum before due date of submission. **Application should be submitted in sealed envelope at respective Geographical Area GAs office**
- 4.2. Details of Payment of Application Fee (Non-Refundable) of **Rs. 11,800/- (including 18% GST), to be made in the form of NEFT in BPCL's Bank Account**, is to be provided in the Application Form. (Bank Details mentioned under Para 6)
- 4.3. **DOCUMENTS TO BE SUBMITTED BY THE APPLICANT**
The lists of documents as required by BPCL, to be submitted by the Applicant at the time of application are as follows: -
 - a) Proof of age (date of birth) i.e. – Self Attested Copy of 10th Std. Board Certificate / Secondary School / Leaving Certificate / Birth Certificate / Passport / Identity card issued by Election Commission / Affidavit for age (Original). *
 - b) Proof of educational qualification i.e. - Self Attested Copy of Certificate of passing 10th Std. issued by a Board / School conducting the examination or equivalent. *
 - c) Payment Receipt of Application Fees.
 - d) Affidavit Cum Undertaking as per **Appendix-A**.
 - e) In case of Individual Applicants, Affidavit as per **Appendix-B** and in case of Non-Individual Applicants, Affidavit as per **Appendix-C**.
 - f) Copy of land documents in support of ownership / lease rights along with **Appendix-D**.
 - g) Sketch/Site map of the offered land with dimensions. Plot size shall be measured after leaving applicable ROW as per norms of NHAI/PWD/CPWD/State Highway Deptt./Local Authorities etc.
 - h) Government Advocate's letter on ownership of land (**Appendix-E**): -
 - i. That the Applicant or the lessor in case land offered is arranged on long term lease by the Applicant is having clear ownership of the land in his name through Purchase/ Transfer.
 - ii. The offered land is having clear and marketable title without any encumbrance.
 - iii. Offered land is also not notified for acquisition by any competent authority.
 - i) Copy of Information Brochure, signed on each page as token of acceptance of applicable Terms & Conditions.
 - j) Any other Document/ Affidavit, if required to be submitted.

* Not applicable for Non-individual Applicants

4.4. Additional documents in support of specific Eligibility criteria:

Partnership Applicants	Partnership Deed (for Applicants under Individual Partnership)
Non-Individual Applicants	Attested copy of Registration certificate / copy of Certificate of Incorporation of the entity from competent authority.
	Authority letter & copy of Resolution specifying name of the authorized person for making application.

4.5. **Affidavit:**

The Applicants should submit required Affidavits as per **Appendices** in the standard format confirming facts (as per prescribed format) (for individual & for Non-individual Applicants as applicable).

Note:

- (i) All affidavits should be submitted in original on stamp paper of appropriate value as applicable in the concerned State.
- (ii) All Stamp papers should be purchased in the name of the deponent.
- (iii) All affidavits should be made after the date of advertisement.

For further information, applicant may contact respective Geographical Area (GA)/ Site Office.

Geographical area & pipeline Map is uploaded in the BPCL website:

<https://www.bharatpetroleum.in/bharat-petroleum-for/business-associates/dealers.aspx>

5. SELECTION PROCEDURE

- 5.1. Applicants meeting the above eligibility criteria, can apply against the advertisements with an Application Fee of Rs **11,800/- (incl. 18% GST)** in Electronic form (NEFT) and the selection will be made from amongst eligible Applicants after the due process of evaluation.
- 5.2. The applications received shall be processed as per BPCL's policy norms. The selection procedure and subsequent CNG Station development shall broadly involve following steps -
 - 5.2.1. BPCL shall scrutinize the received Applications towards meeting minimum eligibility criteria including land.
 - 5.2.2. Selected Applicants shall deposit Interest free Security Deposit (SD) of Rs. 5 Lakh in Electronic form (RTGS) upon receiving intimation for same from BPCL.
 - 5.2.3. Issuance of **Letter of Intent (LOI)** by BPCL to the selected Applicants.
 - 5.2.4. After receipt of LOI, the LOI Holder is required to arrange necessary funds within 6 months and submit requisite documents towards **Financial Closure (FC)** to BPCL. If necessary, funds are not arranged and Financial Closure is not achieved within 6 months period, 10% amount of Security Deposit shall be forfeited.
 - 5.2.5. After successful completion of Financial Closure, BPCL shall issue **Letter of Acceptance (LOA)**.
 - 5.2.6. The Applicant shall obtain all the Statutory Permissions & Approvals for setting up CNG Station, make the offered land available in developed condition as per design and specifications specified by BPCL along with the installation of all the equipments from the approved vendors as per list provided by BPCL and will take final approvals/ permissions from the statutory authorities.
 - 5.2.7. The Applicant shall be given timeline of 24 months from the date of issue of LOI to commission the CNG Station, failing which LOI/ LOA and related documents, if any, shall stand cancelled and the entire Security Deposit shall be forfeited.
 - 5.2.8. After intimation of the above compliance to BPCL by the Applicant, BPCL will then verify the entire setup as per BPCL's specifications and designs.
 - 5.2.9. Upon proper compliance, Applicant shall submit required Indemnity Bond and Dealership Agreement will be signed between BPCL & the Applicant.
 - 5.2.10. At the time of signing of Dealership agreement, the LOA holder shall also submit Payment Security Deposit for an amount equivalent to average 7 Days sale of the CNG Station, initially, calculated @ 2000 KG/Day, which will be reviewed periodically and Dealer shall deposit the differential SD amount from time to time.



6. BANK DETAILS OF BPCL

6.1. The bank account particulars of BPCL for the purpose of depositing Application Fees and Security Deposit are mentioned below: -

Sl	Particulars	Detail
1	Bank Name	STATE BANK OF INDIA
2	Account Type	OD
3	Account Number	00000011083981697
4	Account Name	BHARAT PETROLEUM CORPORATION LIMITED
5	IFSC Code	SBIN0009995

7. SECURITY DEPOSITS (SD)

- 7.1. The selected candidate shall be informed through letter/ email about the selection. Selected Candidates shall have to deposit an **Interest Free Security Deposit (SD) of Rs 5 Lakhs/- through RTGS and submit the payment details to BPCL, against which BPCL shall issue LOI.**
- 7.2. The Applicant shall be given a time of 6 months from the date of issue of LOI for arrangement of necessary funds/ Financial Closure failing which LOI shall stand cancelled and 10% amount of Security Deposit shall be forfeited.
- 7.3. **Without prejudice to the above, SD would also be forfeited in the following cases: -**
- Where the LOA holder withdraws candidature for any reason.
 - Where LOA is cancelled for non-compliance of LOA conditions and cancellation of selection for any reason attributable to the Applicant selected.
 - Where the Dealer resigns from the operations of the CNG Station.
 - In case of submission of False / Suppressed / Misrepresented / Incorrect / Forged Information or Documents by the Applicant(s).
 - Non-Production of original documents by the Applicant (s).
 - Termination of the Dealership on account of proven adulteration/malpractice.

8. TENURE OF DEALERSHIP

- 8.1. The tenure of the Dealership shall be for a minimum initial period of 15 years and thereafter renewable for every 5 years, subject to satisfactory performance of the Dealership, and on mutual consent or as advertised by BPCL.

9. DISQUALIFICATION CRITERIA

- 9.1. The Applications while meeting the above-mentioned eligibility criteria, if, do not satisfy any of the following requirements, will be considered as ineligible for applying for the Dealership: -
- 9.1.1. Proprietorship/ Partnership Applicants:**
- None of the Applicant(s) shall have been convicted for any criminal offence involving moral turpitude/ economic offences (other than freedom struggle).
 - None of the Applicant(s) should be mentally unsound / totally paralyzed.
- 9.1.2. Non-Individual Applicants (Entity)**
- None of the members of the Governing / Managing Committee/ Directors/ Promoters of the Registered Societies /Trusts/ Company incorporated under Companies Act 1956/2013 should have been convicted for any criminal offence involving moral turpitude and / or economic offences (other than freedom struggle) punishable under Law.
 - The Registered Societies / Trusts/ Company incorporated under Companies Act 1956/2013 should not have been convicted for any criminal offence involving moral turpitude and / or economic offences (other than freedom struggle) punishable under Law.
- 9.1.3. Plots with following conditions shall not be considered for evaluation:**
- Totally blocked frontage of plot for free movement of vehicles.
 - High / Low tension overhead line passing from inside the boundary of the plot.

10. FALSE INFORMATION

- 10.1. If any statement made in the application or in the documents enclosed therewith or subsequently submitted in pursuance of the application by the candidate at any stage is found to have been suppressed / misrepresented / incorrect or false, then the application is liable to be rejected without assigning any reason and in case the Applicant has been appointed as a Dealer, the Dealership is liable to be terminated. In such cases the candidate / Dealer shall have no claim whatsoever against BPCL.
- 10.2. In a contingency as aforesaid, the SD shall be liable to be forfeited.

11. OFFICE ADDRESS AND CONTACTS

Sr.No.	State	Geographical area	Address	Contact Nos.
1	Uttar Pradesh	Saharanpur	BPCL Warehouse (old depot) near guru teg bahadur school, under Sharda nagar over bridge ramchandra, saharanpur - 247001	8650466776
2	Punjab	Roopnagar	Building No. 7 & 8 , Village Khairabad, Near Hero Moto cops Agency, Bela Road, Rupnagar-140001, Punjab	9699533270
3	Haryana	Yamunanagar	BPCL E-55 and 56, industrial Area Yamunanagar (Haryana)-135001	9799827227
4	Himachal Pradesh	Bilaspur Hamirpur Una	BPCL 80, Phase Iv, Rakkar Colony, UNA (H.P) - 174303	8879200106
5	Haryana	Rohtak	BPCL CGD Rohtak 101, 1st floor Pacific Mall, Opposite Shangarila hotel Sheela Bypass -Delhi Bypass road, Rohtak (Haryana)- 124001	9416621515
6	Uttar Pradesh	Amethi Pratapgarh	Raebareli BPCL 2 nd floor, RDA Complex, indira Nagar, Raebareli, Uttra Pradesh-229001	9633755155
7	Maharashtra	Ahmednagar & Aurangabad	BPCL, 2 nd Floor, CSC Building, BSNL DTO Office, SBI Chauk, Nagar Aurangabad Road, Ahmednagar -414001	7768991439
8	Maharashtra	Satara & Sangli	BPCL, F-03, Urmila Empire Apartment, Opp. To Shivaji Stadium, Amrai Road, College Corner Sangli-416416	9987093022
9	Madhya Pradesh	Satna & Shahdol	BPCL Camp office, villa B-250, Lotus city NH-75, Panna road, Sohawal Satana (MP)-485441	7708539716
10	Madhya Pradesh	Sidhi & Singrauli	BPCL C/o Satguru Filling Station Unchi Haveli, Amaha Sidhi-486661	8586050880
11	Karnataka	Gadag & Balliari	BPCL Ltd. E 506, HRG Enclave Leelavathi Nilayam, Tilak Nagar Cantonment, Balliari-583104	7506297729
12	Karnataka	Bidar	BPCL CMC no.19-1-207/30&31,2 nd floor, Brindhavan Commercial complex, Shivrangar south, Udgir road, Bidar-585401	8754854966
13	Orissa	Sambalpur, Bargarh, Debagarh	BPCL, Bhagawati Complex, 3 rd floor, Beside Income tax Office, NH-6, Ainthapali, Dist-Sambalpur Odisha-768004	9850895340
14	Orissa	Angul, Dhenkanal	BPCL 1 st floor BSNL Office complex Nr.Bus Stand ,Amalapada, Angul-Odisha. Pin 759122	9889885500
15	Orissa	Jagatsinghpur, Kendrapara	BPCL, P. O. Atharbanki Rly. Colony, Dist. Jagatsinghpur Paradeep, Odisha- 754120	9920368866
16	Orissa	Jajpur, Kendujhar	BPCL, C/o Bharat Sanchar Nigam Limited,Chorada-Duburi Road, Near V.N.College, Jajpur road, Jajpur- 755019	7567888331
17	Jharkhand	Chatra & Palamu	BSNL Office Campus, 1 st Floor, Chatra, Jharkhand – 825401, India	9101570891

12. GRIEVANCE MANAGEMENT SYSTEM

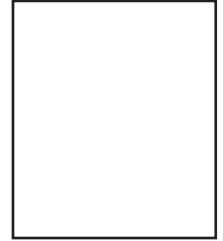
12.1. An aggrieved person may send his/her complaint related to Dealer Selection to Nodal Officer of BPCL (as mentioned below) along with a fee of Rs. 5000/- paid through electronic mode (IMPS/ NEFT) as per above mentioned bank details. The complaint shall be addressed as per the company policy. However, anonymous /pseudonymous complaints will not be investigated.

Sr. No.	Contact Name	Office Address	Email	Contact No.
1.	Shri. Anupam Kulshreshtha,	B-3/3, 'Yarrows Apartments', Plot C-58/5, Sector 62, Noida, UP -201309	anupam8@gmail.com	9968281160



APPLICATION FORM

FOR DEALER OWNED DEALER OPERATED (DODO)
CNG STATION DEALERSHIP OF BHARAT PETROLEUM CORPORATION LIMITED (BPCL)
(Please refer Information Brochure for filling the Application)



GA Name _____ District _____ State _____

Advertised on // in _____ by BHARAT PETROLEUM CORPORATION Limited

(Date)

(Name of Newspaper/BPCL Website)

INDIVIDUAL APPLICANT (PROPRIETORSHIP/PARTNERSHIP) (IN CASE OF PARTNERSHIP, THIS PAGE MUST BE FILLED BY ALL THE PARTNERS SEPARATELY)

Name: _____

Date of Birth: //

Age (as on date of application): Yrs.

Father's/Husband's Name: _____

Gender: _____ Nationality: _____ Marital Status: _____

Phone (Res.): _____ Phone (Off.): _____ Mobile Email: _____

Educational Qualification: _____

Current Address: _____

Flat/House No: _____ Building Name: _____

Plot No: _____ Street Name: _____

Locality: _____ Landmark: _____

City: _____ State: _____ ZIP Code: _____

2. NON-INDIVIDUAL APPLICANTS (ENTITY)

Type of Applicant: Registered Society/Company/Charitable Trust/Govt.Org. (Strike through which is Not Applicable(NA))

Name of Entity: _____

Date of Registration/Incorporation (DD/MM/YYYY): _____

Company registered in India: Yes/ No: _____

Name of Authorized Signatory: _____

Phone (Off.) _____ Fax: _____ Mobile: _____ Email: _____

Current address: _____

Flat/House No: _____ Building Name: _____

Plot No. _____ Street Name: _____

Locality: _____ Landmark: _____

City: _____ State: _____ ZIP Code: _____

Profit/loss made during the last 3 financial years as certified by C.A.

3. ID DETAILS

PAN Number:

AADHAAR No:

Year _____ Profit After Tax (Rs) _____ Loss (Rs) _____

In case of lease, lease period validity from Date _____ till Date _____

Note: In case of lease, land should have minimum lease of 15 years from the date of application.

Name of the owner(s) of the site:

Relationship of land owner with the applicant:

Date of registration of sale deed/gift deed/ registered lease deed /date of mutation:

Location of the land with respect to Reference point/ Landmark/KMS tone(Specify landmark/ Reference point and distance from the same):

Address of the plot:

Specify there Levant information

(i) Khasra/Gata/KilaNumber _____

(ii) Khata Number _____

(iii) Khatauni Number _____

(iv) Area of the plot(In Sqmtrs) _____

(v) Front age available (In mtrs) _____

(vi) Depth of the plot (In mtrs) _____

(vii) Details of the surroundings: _____

(Indicate approx. distance between the surroundings and plot boundary)

• East: _____ • West: _____

• South: _____ • North: _____

(viii) Availability of power connection: _____

(ix) Availability of water connection: _____

(x) Encroachments, I fanny:

(xi) Whether offer plot is situated on National Highway--Yes/No. If yes, details thereof

(xii) Details of any adjoining roads(main road, service road etc., indicate width of road):

(xiii) Any pathway crossing the land- Yes/No

(xiv) Any high voltage transmission lines passing through the plot or passing Nearby. If yes distance from the plot: _____ (in mtrs) _____

(xv) Whether the offered plot located within municipal limit or Outside the Limited:

Within

Outside

(xvi) Local Municipality Ward Name - _____

(xvii) Nearest Police Station Name- _____

(xviii) Nearest Fire Station Name- _____

(xix) Whether title of plot clear, marketable and Undisputed- Yes/No

(xx) Whether land is, at any time, covered in Govt. Acquisition plan-Yes/ No. If yes, Give details there of

(xxi) Whether the owner has received any notice of any type from any statutory body/Agency for the referred plot. If yes, details thereof

(xxii) Land Use Conversion-Whether the land already converted from Agriculture to Non-Agriculture Use
Yes/No

(xxiii) Whether land abutting the Road Boundary, after leaving Right of Way (ROW) line of the road- Yes/No

BROAD TERMS AND CONDITIONS

Broad Terms & Conditions of Dealership of DODO CNG Stations as per Information Brochure and its Annexures/Appendices.

DOCUMENTS TO BE SUBMITTED

Applicant has to submit documents as listed under Para 4 of the Information Brochure.

PAYMENT DETAILS

Transaction No. _____ Transaction Date _____ for Rs. 11800/- against application fee (Rs. 10000/- + 18% GST) paid through _____ (Payee's Bank Name).

UNDERTAKING

- a) I/We have gone through the Information Brochure and all the details available on BPCL website "www.bharatpetroleum.in" and agree to abide by the same and understand the applicability of the same on me/us.
- b) That I/We will arrange funds of approx. Rs 2.25 - 3.25 Crore (excluding land) upon selection, required for development of infrastructure for CNG Station depending upon the type of CNG Station. The Financial Closure for the above-mentioned funds will be made available by me/us within 6 months from the date of issue of LOI.
- c) I/We confirm that I/We am/are in possession of the supporting documents in original in respect of the information given by me/us in this application and if selected, failure to present these documents in original will result in cancellation of selection.
- d) I/We am/are fully aware that if I/We am/are unable to obtain Statutory Approvals and Permissions against the site mentioned above due to size of offered land or any other reason, for setting up of DODO CNG Station, then the application made by me/us shall stand cancelled and Security Deposit shall be forfeited.
- e) That I/We do not fall under the defined "Disqualification Criteria" as mentioned in the Information Brochure.
- f) I/We fully understand that in case the application submitted by me/us does not fructify to a LOI for reasons not attributable to me/us, then BPCL will refund the SD amount, if paid by me/us, without any interest thereof. I/We fully understand that such decision shall be at sole discretion of BPCL and in such case BPCL shall not be responsible for any losses incurred or suffered by me/us, and I/We hereby agree to indemnify BPCL from any director consequential damages thereto, from me/us or any third party, with respect to this transaction.

DECLARATION

I/We, _____ S/O/D/O _____ here by certify that the information given above is true to the best of my knowledge and belief. Any wrong information / suppression of facts will disqualify me from being considered for this DODO CNG Station Dealership. That if any information/declaration given by me in my application or in any document submitted by me in support of application for the award of the DODO CNG Station dealership shall found to be untrue or incorrect or false, BPCL would be within its rights to forfeit the SD and withdraw the Letter of Intent (LOI), Letter of Acceptance (LOA) to determine the Dealership (if appointed) and that I would have no claim, whatsoever, against the Corporation for such for feature and withdrawal/ termination.

Place: _____ Signature of Applicant(s): _____

Date: _____ Name in block letters: _____

Note: Separate sheets may be used for providing relevant information

APPENDIX - A

**(TO BE TYPED ON APPROPRIATE NON-JUDICIAL STAMP PAPER
AND DULY NOTARIZED WITH SERIAL NUMBER)**

AFFIDAVIT CUM UNDERTAKING

In the matter of DODO dealership of BHARAT PETROLEUM CORPORATION LIMITED (BPCL) at _____
_____ (Location) District _____, State _____

I/We, _____ son/daughter/wife of _____ Age _____ years
resident of _____ do hereby solemnly declare and undertake as under:

That I/We _____, undertake to produce Original of all the attachments enclosed with this application as and when called by BPCL, and am aware that in the event I fail to produce the originals, my application for Dealership will be disqualified.

That If Selected, I undertake to deposit an Initial interest free Security Deposit & other security deposits/bank guarantee as mentioned in Information Brochure as per the details in the Advertisement against which this application is being made.

That I also undertake that the viability of the said dealership is purely and exclusively at my own risk and costs and circumstances for which BPCL will not at all be liable nor responsible in case the dealership is non-feasible, uneconomical or operational to run on any grounds whatsoever.

That I/We shall have no claims/demands whatsoever against BPCL against cancellation/ withdrawal of Letter of Intent (LOI)/Letter of Acceptance (LOA). Further, I/we hereby irrevocably and unconditionally, jointly and severally, undertake and indemnify BPCL from and against all losses or damages or cost, charge, expense, suit or proceedings caused to or suffered or would be caused to or suffered by BPCL by reason that the LOI/LOA has to be cancelled/withdrawn by BPCL for reasons whatsoever.

That I/we also agree to for feature of Initial Interest Free Security Deposit in event of cancellation/withdrawal of LOI/LOA by BPCL for reasons attributable to me/us.

That I/we also agree to abide by and keep myself/ourselves bound by all terms and conditions as mentioned in Information Brochure of DODO CNG Station dealer selection and all other relevant documents applicable for the subject location and available on the BPCL website "**www.bharatpetroleum.in**"

I hereby certify that the information given above is true to the best of knowledge and belief. Any wrong information/suppression of facts will disqualify me from being considered for the Dealership.

Solemnly Affirmed and declared before me.

This _____ day of _____ at _____

Signature and Seal of Signature

Name of Deponent

Magistrate/Judge/Notary Public

Signature

Place:

Date:

APPENDIX - B

(TO BE TYPED ON APPROPRIATE NON-JUDICIAL STAMP PAPER
AND DULY NOTARIZED WITH SERIAL NUMBER)

AFFIDAVIT FOR INDIVIDUAL & PARTNERS

I/We, _____ son/daughter/wife
of _____ Age _____ year residing at _____

Do hereby Solemnly Affirm and say asunder:

1. That I am an Indian Citizen and resident of India (as per Income Tax Rules 1).
2. I have never been convicted of any criminal offence involving moral turpitude/economic offences (other than freedom struggle).
3. I hereby confirm that I was never a signatory to a Dealership/distributorship agreement of any oil company, which was terminated for proven adulteration/malpractices.
4. I am of sound mind and am not totally paralyzed person.
5. That I shall arrange sufficient funds in line with the required BPCLs estimate, in terms of BPCL's requirements. In case it is found that the funds are not made available as and when required, the offer of Dealership, at any stage, can be withdrawn and that I will have no claim/damages whatsoever against BPCL.
6. I hereby verify that what has been stated above is true to the best of my knowledge and belief and nothing material has been concealed thereof. If any information/declaration given by me in my/our application or in any document submitted by me/us in support of application for the award of Dealership or in this affidavit shall be found to be untrue or incorrect or false, BPCL would be within its rights to withdraw the letter of intent/terminate Dealership (if already appointed) and that we would have no claim, whatsoever, against BPCL or its employee for such withdrawal/termination.

Solemnly Affirmed and declared before me.

This _____ day of at _____

Signature and Seal of Signature

Name of Deponent

Magistrate/Judge/Notary Public

Signature

Place:

Date:

APPENDIX - C

(TO BE TYPED ON APPROPRIATE NON-JUDICIAL STAMP PAPER
AND DULY NOTARIZED WITH SERIAL NUMBER)

Non-individual entity applicant means Government Bodies/Agencies, Societies registered under Societies Registration Act 1860 / Societies registered under Co-operative Societies Act, 1912 or Co-operative Societies Act as enacted by concerned States, Charitable Trusts registered with Charity Commissioner of respective State Government, Companies formed under the Companies Act, 1956/2013

In the matter of Dealership DODO CNG Station of BHARAT PETROLEUM CORPORATION LIMITED (BPCL),

I _____ at _____ (Location)

Whereas _____ (Name of the Company/Co-operative Society*/organized body*)

_____ (Address of company)

has offered land and applied for Dealership of such DODO CNG station of BPCL, at our offered land at

I, _____ son/daughter/wife of _____ age _____ years

Resident of _____ in the capacity of _____ do here by

solemnly declare:

1. That through a resolution passed by the Company/ Co-operative Society*/organized body* I have been authorized to offer the use said land for purpose of DODO CNG station to BPCL and apply for the said Dealership of the CNG station on such land. A copy of the resolution / authorization is enclosed here with forming part and parcel of this affidavit.
2. That the said Company/Co-operative Society*/organized body* is duly registered and duly attested photo copy of the registration certificate is enclosed here with forming part and parcel of this affidavit.
3. That on behalf of the Company/ Co-operative Society*/ organized body*, I undertake that it will observe all the relevant guidelines about award/operation of Dealership issued by BPCL time to time.
4. That none of the Directors/ members of the Company/ Co-operative Society have been convicted for criminal offence involving moral turpitude and/ or economic offences (other than freedom struggle). A copy of the certificate to this effect from the Registrar of Cooperative Societies is enclosed herewith forming part and parcel of this affidavit. (Applicable for Cooperative societies/consumer societies only).
5. That the Company/ Co-operative Society*/organized body has not been convicted by a Court of law for criminal offence involving moral turpitude and/or economic offences.
6. That no administration/Insolvency professional/Resolution Professional/liquidator has been appointed by an order of any Co-operative Court/Tribunal/Registrar of Co-operative Societies to look into the affairs and day to day functioning of the society.
7. That the Company*/Co-operative Society*/Organized Body* was never a signatory to a Dealership/distributor ship agreement of any oil company, which was terminated for proven adulteration/malpractices.
8. That the Company/ Co-operative Society*/organized body* shall arrange sufficient funds in line with the required BPCLs estimate, in terms of BPCL's requirements. In case it is found that the funds are not made available as and when required, the offer of Dealership, at any stage, can be withdrawn and that Company/Co-operative Society/organized body will have no claim/damages whatsoever against BPCL.
9. I hereby verify that what has been stated above is true to the best of my knowledge and belief and nothing material has been concealed there from. If any information/declaration given by me in my application or in any documents submitted by me in support of my application for Dealership in this affidavit shall be found to be untrue or incorrect or false, BPCL would be within its rights to withdraw the letter of intent/ terminate Dealership (if already appointed) and forfeit the interest free security deposit, if paid. It is also stated that we will have no claim, whatsoever, against BPCL or any of its employees for such withdrawal/termination.

Solemnly Affirmed and declared before me.

This _____ day of at _____

*Strike out whatever is not applicable

Signature and Seal of Signature

Name of Deponent

Magistrate/Judge/Notary Public

Signature

Place:

Date:

APPENDIX - D

(AFFIDAVIT OF OWNERSHIP OF PROPERTY/OFFERED LAND TO BE SUBMITTED BY THE ORIGINAL OWNER ON APPROPRIATE NON-JUDICIAL STAMP PAPER DULY NOTARIZED WITH SERIAL NUMBER) AFFIDAVIT/UNDERTAKING

I, Mr./Mrs. _____

Age _____ Occupation _____ Residing at _____

_____ do hereby state and declare on solemn affirmation as under:-

Description of property _____

That I/We hereby Declare, Represent and Assure to whomsoever it may concern:-

1. That I/We is/are Sole/joint and absolute owner/s OR Holder/s OR Occupier/s OR Lessee of the property/ancestral property as mentioned above and the same is standing in my/our name/s in the book and all other Revenue records maintained by the Government and i/We is/are absolutely entitled to the same and to all incidental rights thereto and to the exclusive /joint right/s to the use, enjoyment and occupation of the property and except Me/Us, no other person or person have any right, title, interest, claim or demand of any nature whatsoever upon the property.
2. That neither me/us nor any one on my/our behalf have committed or omitted any act, deed, matter or thing and incident alights there to including the right to peaceful use, occupation, ownership and enjoyment of the said property and other right and benefits in respect thereof may become or may be prejudicially affected or encumbered in any manner and their other right, title and interest therein may become liable to attachment and/or sale whether by a decree or order of the Competent Court or otherwise.
3. That I/We have not created or purported to create any tenancy, license, charge, lease, mortgage, lien or any kind of third party right over the said property and no other person or party have any right, title or interest, claim or demand in to or upon the same either by way of mortgage, gift, trust, inheritance, lease, acquisition, requisition or otherwise and that the same are free from all encumbrances and there is on pending litigation of any kind whatsoever.
4. That I/We have not received any notice for acquisition or requisition in respect of the said property.
5. That I/We have duly paid and discharged in full all the due and liabilities in respect of the said property including the Municipal corporation outgoing taxes, rates, charges etc. payable to the said concern it authorities to the date hereof;
6. I hereby verify that what has been stated above is true to the best of my knowledge and belief and nothing material has been concealed there from. If any information/declaration given by me in my application or in any document submitted by me in support of my application for Dealership or in this affidavit shall be found to be untrue or incorrect or false, BPCL would be within its rights to withdraw the letter of intent/ terminate Dealership (if already appointed) and that I would have no claim, whatsoever, against BPCL or any of its employees for such withdrawal/termination.

Solemnly Affirmed and declared before me.

This _____ day of at _____

Signature and Seal of Signature

Name of Deponent

Magistrate/Judge/Notary Public

Signature

Place:

Date:

APPENDIX - E

LETTER FROM ADVOCATE W.R.T. LAND OFFERED BY THE APPLICANT CONFIRMING STATUS OF THE OWNERSHIP OF LAND.

(TO BE TYPED ON LETTER HEAD OF THE ADVOCATE AND TO BE ADDRESSED TO THE BPCL)

(To be Submitted by Applicants)

To

The CGD Head

Bharat Petroleum Corporation limited.

Dear Sir,

Sub: Details of land offered by my client.

1. This is to inform you that I have perused the documents pertaining to the land at Survey No/Gut No _____ (address of the plot), Khasra/Khatauni _____ at Village _____ offered by Shri/Smt/Kum/M/s. (Name of the Entity) _____, who has applied for CNG Retail Outlet dealership of M/s BPCL for the location _____, Dist _____ and that this land falls in the advertised geographical area _____/stretch.
2. In my opinion and as per the requirement of BPCL, the piece of land offered by my client proves his ownership of the land offered by him.

OR

I have also gone through the Lease agreement for the land at Survey No/Gut No _____ (address of the plot), Khasra/Khatauni _____ at Village _____ offered by Shri/Smt/Kum/M/s. (Name of the Entity) _____, who has applied for CNGI Outlet dealership of M/s BPCL for the location _____, Dist _____ and confirm that the lease agreement is correct and valid for a minimum period of 15 years and proves his lease ownership.

3. I confirm that the offered land is having clear and marketable title without any encumbrance.
4. I further confirm that offered land is not notified for acquisition by any competent authority.

Place:

Date:

Signature of Advocate _____

Name & Seal of Advocate