



BHARAT PETROLEUM CORPORATION LIMITED

CIN No. L23220MH1952GOI008931

Registered Office: Bharat Bhavan, 4&6 Currimbhoy Road, Ballard Estate, Mumbai 400 001

E-mail: ssc@bharatpetroleum.in Website : www.bharatpetroleum.in | Tel. No: 2271 3000/ 4000

Dear Shareholder,

Subject: Allotment of Bonus shares

Pursuant to the approval of the members of the Company received through Postal Ballot Notice dated 10th May 2024, all the shareholders have been allotted fully paid Bonus Equity Share(s) of the Company in the ratio of one fully paid Bonus Equity Share for every one fully paid Equity Share of Rs 10/- each held in the Company as on 22.06.2024. ("Book Closure Date").

Details of shares held and bonus allotted are given below:

Folio	Shares held as on 22.06.2024	Bonus Shares Allotted
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In this regard, Securities and Exchange Board of India (SEBI) vide its circular no. SEBI/ LAD-NRO/GN/2023/1302023, dated May 23, 2023 has mandated that the allotment of shares in a Bonus issue shall be made only in dematerialised form.

In compliance with the above provisions, the Company has allotted the Bonus Shares by credit to beneficiary account of the shareholders who hold their shares in dematerialised form with National Securities Depository Limited/ Central Depository Services (India) Limited, as the case may be.

Your bonus shares have been credited to Suspense Escrow Demat Account since you are holding shares in physical mode. To claim the bonus shares, you are requested to submit the following documents:-

1. Request letter for credit of Bonus Share in Demat Account.
2. Form ISR-1.
3. Form ISR-4 (Tick Claim from Unclaimed Suspense Account)
4. Self-attested copies of PAN and Aadhar cards.
5. Client Master List duly attested by your Depository Participant.
6. Cancelled Cheque leaf.

To download the above forms, shareholders can access through the following link:

<https://www.bharatpetroleum.in> ➔ Bharat Petroleum ➔ For Investors ➔ KYC Updation ➔ Formats for KYC

The above documents are required to be sent to the Company's address mentioned above or RTA's address mentioned below:

RTA's Address: The Manager, Data Software Research Company Private Limited, No. 19, Pycrofts Garden Lane, Nungambakkam, Chennai – 600 006. Tel.: 044-2821 3738, 044-2821 4487.

If you need any clarification/further information in the matter you may please write email at bpcl@dsrc-cid.in

Thanking you,

Yours faithfully,
for Bharat Petroleum Corporation Limited

Sd/-

V.KALA
Company Secretary