Documents to be uploaded

Commercial documents	Certificate of Incorporation Shop & Establishment Certificate Factory License/ Consent to operate (for manufacturing units) PAN Card GST Certificate MSE Registration Certificate Article & Memorandum of Association ESI/ PF allotment details, as applicable Undertaking that they don't have any common director/ partner with any of the vendor registered with SBU/ entity and the category of job for which registration is being sought. Declaration to the effect that the vendor is not currently serving any holiday listing orders issued by BPCL or MoP & NG debarring them from carrying on business dealings with the BPCL / MoP & NG or serving a banning order by another oil PSE.
Financial documents	Certified / Audited Balance Sheet of last 3 years, as applicable Certified/ Audited Profit & Loss A/c of last 3 years, as applicable IT return of last 3 years Favourable Report from Bankers
Technical documents	List of jobs completed during the last 7 years: a. Copies of the POs / LOA b. Completion certificate or any documents which can substantiate successful completion of work Approval by Third Party Inspection Agencies, (as applicable) Explosive license, (as applicable) Electrical Contract License (as applicable) IBR License (For Boiler Manufacturers) Certificate from Pollution Control Board (as applicable) ISO Certifications, if any Safety Policy/ Environment Policy/ Quality Policy Inspection/ Testing facility details , as applicable List of Plant & Machinery , as applicable

***<u>All the photo copied documents are to be attested by Notary Public</u>*.**

Kindly note that after filling the online form, you are requested to submit the printout of form along with the hard copies (all annexures tagged) to the address below. We will issue the Registration letter once all the formalities and evaluation process is over.

Attn : Rakesh Shettigar
Procuremnet Manager (CPO-MR),
Second Floor, South Block
Admin. Building,
Bharat Petroleum Corporation Ltd.,
Mumbai Refinery,
Mahul Mumbai – 400074