

To, M/s. BPCL ESTIMATE MUMBAI . India - 400038. Ph:,Fax:. Vendor Code:300648	REQUEST FOR QUOTATION Collective RFQ Number/ Purchase Group 1000463749 / J14-HSKG/TRNSPORT/MISC Contact person/Telephone CHAUDHARI DEVESH GANESH/2821647-1647 Fax : - Email: chaudharidevesh@bharatpetroleum.in Our ref.: 14.26037 G	
RFQ No/Date: 6001960257 / 31.08.2026	Quotation Due Date/Time: 10.09.2026/14:00:00	
Material/Services required at: M/s. Bharat Petroleum Corpn.Ltd KOCHI REFINERY AMBALAMUGAL KOCHI ERNAKULAM- 682302 India		
<u>THIS TENDER IS FOR FINALIZATION OF RATE CONTRACT FOR GRASS CUTTING IN BPCL KOCHI REFINERY.</u> EVALUATION METHODOLOGY: OFFERS WOULD BE EVALUATED AND CONTRACT WILL BE PLACED ON OVERALL L1 BASIS. AS THIS IS OVERALL L1 BASIS EVALUATION, THE BIDDERS MUST QUOTE FOR ALL LINE ITEMS; OTHERWISE, THEIR BID WILL NOT BE CONSIDERED FOR EVALUATION. OFFERS WITH NIL VALUE OR ZERO VALUE FOR ANY OF THE ITEMS MAY ALSO LIABLE TO BE REJECTED. TYPE OF JOB: SERVICE. NATURE OF SERVICE: SERVICE BY RATE CONTRACT. THIS IS A NON DIVISIBLE SERVICE CONTRACT JOB AS PER MSE & PPPMII PERSPECTIVE. PRICING: FIXED PRICING IS APPLICABLE AS PER ATTACHED TENDER DOCUMENT. EARNEST MONEY DEPOSIT (EMD): BIDDERS ARE REQUIRED TO SUBMIT INTEREST FREE EMD OF RS.2,50,000 (RUPEES TWO LAKHS FIFTY THOUSAND ONLY). THE EMD DETAILS ARE MENTIONED IN CLAUSE NO. 6 OF ATTACHED GCC AND THE TENDER DOCUMENT (TENDERDOCS). BIDDERS ARE REQUIRED TO READ AND COMPLY WITH THE "BID QUALIFICATION CRITERIA" ATTACHED WITH TENDER DOCUMENT AND SUBMIT THE REQUIRED DOCUMENTS. TIME OF COMPLETION / PERIOD OF CONTRACT: ONE YEAR FROM THE DATE OF CONTRACT. SINCE TIME IS THE ESSENCE OF THIS CONTRACT, EXECUTION OF WORK/SERVICE WITHIN THE ABOVE PERIOD SHALL BE A TENDER CONDITION FOR SMOOTH RUNNING OF THE REFINERY. OFFERS WHICH ARE NOT MEETING ABOVE TIME PERIOD WILL NOT BE CONSIDERED FOR EVALUATION. PAYMENT TERM: PAYMENT SHALL BE MADE ON THE BASIS OF WORK ACTUALLY EXECUTED AND APPROVED BY THE ENGINEER-IN-CHARGE (EIC) WITH ALL SUPPORTING DOCUMENT. 75% PAYMENT OF THE RUNNING ACCOUNT BILL (RA BILL) SHALL BE RELEASED WITHIN 15 CALENDAR DAYS OF RECEIPT OF RA BILL DULY CERTIFIED BY EIC AND THE BALANCE		
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PAYMENT SHALL BE RELEASED WITHIN 30 DAYS OF RECEIPT OF RA BILL BY EIC AFTER DETAILED SCRUTINY. THIS PAYMENT WILL BE MADE AFTER MAKING NECESSARY DEDUCTIONS AS STIPULATED ELSEWHERE IN THE CONTRACT DOCUMENT FOR MATERIALS, SECURITY DEPOSIT OR ANY MONEYS DUE TO THE OWNER ETC. THE FINAL BILL SHALL BE SUBMITTED BY THE CONTRACTOR WITHIN ONE MONTH OF THE DATE OF PHYSICAL COMPLETION OF THE WORK, AND SETTLED IMMEDIATELY BUT NOT LATER THAN 60 DAYS. THE DETAILS OF PAYMENT IS MENTIONED IN CLAUSE NO.75 TO 80 OF THE ATTACHED GENERAL CONDITIONS OF CONTRACT.

THE OFFERS, INCLUDING PRICE, RECEIVED AGAINST THIS TENDER SHALL BE VALID FOR A PERIOD OF 180 DAYS FROM THE BID OPENING DATE. IN CASE OF TWO PART BID SYSTEM, UN PRICED BID OPENING DATE IS CONSIDERED AS THE BID OPENING DATE.

THE BIDDER SHOULD UPLOAD THE ATTACHED DOCUMENT "ITEM WISE PRICE DETAILS OF QUOTE" ALONG WITH PRICE BID ONLY.

RATE CONTRACT CLAUSE: THIS TENDER IS INVITED FOR FINALIZING A RATE CONTRACT. THE QUANTITY MENTIONED IN TENDER DOCUMENT IS TENTATIVE AND ESTIMATED CONSIDERING THE DURATION OF THE CONTRACT AND MAY VARY TO AN EXTENT. HENCE THE SAME SHALL NOT BE TAKEN AS OUR FIRM COMMITMENT. PO QUANTITY / ACTUAL WORK MAY BE CONSIDERABLY LESS THAN THE ESTIMATED QUANTITY. BIDDER WILL NOT HAVE ANY CLAIM WHATSOEVER IF THE QUANTITY IS CONSIDERABLY LESS. THE RATE QUOTED SHALL BE FIRM FOR THE ENTIRE CONTRACT PERIOD. A RATE CONTRACT (VALUE CONTRACT) WILL BE ISSUED TO THE SUCCESSFUL BIDDER VALID FOR THE CONTRACT PERIOD AND SEPARATE RELEASE ORDERS BASED ON PRICING WILL BE ISSUED FOR ACTUAL QUANTUM OF WORK DEPENDS UPON OUR REQUIREMENT. THE TIME OF COMPLETION FOR INDIVIDUAL JOBS MENTIONED IN THE RELEASE ORDERS WILL BE THE BASE DATE FOR LIQUIDATED DAMAGES FOR DELAY.

DEVIATION TO TENDER CONDITIONS: DEVIATION TO ANY OF THE TENDER CONDITIONS IS NOT AT ALL ACCEPTABLE. BIDDERS ARE REQUESTED TO QUOTE STRICTLY AS PER OUR TENDER CONDITIONS. IN CASE OF OFFER WITH TECHNICAL/COMMERCIAL DEVIATIONS & EXCEPTIONS, PLEASE HIGHLIGHT IT WITH SPECIFIC DETAILS IN THE DEVIATION & EXCEPTION FORM. PLEASE NOTE THAT IF NO DEVIATION & EXCEPTION IS GIVEN, IT SHALL BE PRESUMED THAT YOUR OFFER HAS NO DEVIATION FROM OUR TENDER CONDITIONS. NO AMENDMENT WILL BE ENTERTAINED AFTER PLACEMENT OF ORDER.

THE BIDDER SHOULD UPLOAD ALL THE SUPPORTING DOCUMENT FOR THE TECHNO COMMERCIAL EVALUATION OF THE OFFER. THE BIDDER ALSO NEEDS TO UPLOAD THE SIGNED COPY OF THIS RFQ AND SCOPE OF WORK ALONG WITH TENDER DOCUMENTS.

PRE BID MEETING / SITE VISIT: THE PURPOSE OF PRE BID MEETING / SITE VISIT IS TO CLARIFY ANY DOUBTS OF THE BIDDERS ON THE INTERPRETATION OF THE PROVISIONS OF TENDER. PRE BID QUERIES, IF ANY, CAN BE SUBMITTED BY E MAIL ON OR BEFORE 03.09.2026. THE TECHNICAL QUERIES, IF ANY, CAN BE SUBMITTED TO MANOJMT@BHARATPETROLEUM.IN (TELEPHONE NO.0484-282-2113, MOBILE NO. 9995799651) AND COMMERCIAL QUERIES CAN BE SUBMITTED TO CHAUDHARIDEVESH@BHARATPETROLEUM.IN (TELEPHONE NO. 0484 282 1647/ MOB: 7020817981). THE E TENDER NUMBER, TENDER CLAUSE, PAGE NUMBER AND POINT NUMBER SHOULD BE CLEARLY MENTIONED WITH THE PRE BID QUERY. THE PRE BID MEETING / SITE VISIT IS SCHEDULED ON 04.09.2026 10:00

HRS AT BPCL KOCHI REFINERY. ALL INTERESTED BIDDERS ARE REQUESTED TO REACH THE SITE HALF AN HOUR BEFORE THE SCHEDULED TIME.

E TENDER - THIS IS AN E TENDER THROUGH GEM PORTAL ([HTTPS://GEM.GOV.IN](https://gem.gov.in)). DIGITALLY SIGNED QUOTATIONS ARE INVITED, IN TWO PART BID SYSTEM (UNPRICED TECHNO COMMERCIAL BID AND PRICED BID), FROM BIDDERS FOR THE SUBJECT SERVICE AS PER THE ENCLOSED TENDER DOCUMENTS.

SUBMISSION OF BIDS ONLINE: BIDDERS ARE REQUESTED TO SUBMIT/ UPLOAD THEIR UNPRICED AND PRICED BID WITH ALL REQUIRED DOCUMENTS THROUGH ABOVE WEBSITE. THE DETAILS ARE MENTIONED IN THE ATTACHED TENDER DOCUMENTS. THE UNPRICED BIDS WILL BE OPENED ON THE TENDER DUE DATE AFTER THE TENDER DUE TIME. THE PRICE BIDS OF QUALIFIED BIDDERS WILL BE OPENED ON A LATER DATE.

LIQUIDATED DAMAGES FOR DELAY: NOT APPLICABLE FOR THIS CONTRACT

PERFORMANCE SECURITY DEPOSIT / RETENTION MONEY: NOT APPLICABLE FOR THIS CONTRACT

DEFECT LIABILITY PERIOD: NOT APPLICABLE FOR THIS CONTRACT

GENERAL CONDITIONS OF CONTRACT (GCC): - PLEASE FIND THE GCC ATTACHED WITH TENDER DOCUMENTS, SIGN ALL THE PAGES OF GCC AS A TOKEN OF YOUR ACCEPTANCE OF ALL THE TERMS & CONDITIONS AS MENTIONED AND UPLOAD WITH DULY FILLED GCC ACKNOWLEDGEMENT FORM.

BIDDERS ARE REQUIRED TO READ AND COMPLY WITH THE FOLLOWING DOCUMENTS ATTACHED WITH THE TENDER. ALL FORMS, DECLARATIONS, AND CERTIFICATES REQUIRED AS PER THE BELOW DOCUMENTS SHALL BE DULY FILLED, SIGNED, STAMPED, AND UPLOADED ALONG WITH THE TENDER DOCUMENTS. FAILURE TO SUBMIT OR SUBMISSION OF INCOMPLETE DOCUMENTS SHALL RENDER THE BID NON RESPONSIVE AND LIABLE FOR REJECTION.

1. BID QUALIFICATION CRITERIA (BQC)
2. COMMERCIAL FORMAT
3. POLICY FOR HOLIDAY LISTING OF BIDDERS IN BPCL
4. LAND BORDER RESTRICTION POLICY
5. PURCHASE PREFERENCE TO MSE
6. PURCHASE PREFERENCE TO MAKE IN INDIA
7. RELAXATION FOR START UP
8. BID REJECTION CRITERIA FORM
9. TENDER ACKNOWLEDGEMENT FORM
10. COMPLIANCE TO BID REQUIREMENT FORM
11. BIDDER DOCUMENT CHECKLIST

IF THE BIDDER IS NOT A REGISTERED BIDDER IN BPCL, PROVIDE DULY FILLED BIDDERS INFORMATION FORM WITH REQUIRED DOCUMENT. THE BIDDERS INFORMATION FORM IS ATTACHED WITH TENDER DOCUMENT.

GST IS APPLICABLE AS PER GCC CLAUSE 86 AND ADDITIONAL TERMS AND CONDITIONS UNDER GST ARE ATTACHED WITH TENDER DOCUMENTS.

CONTRACTOR SHALL AT HIS OWN EXPENSES CARRY AND MAINTAIN INSURANCE WITH REPUTABLE INSURANCE COMPANIES TO THE SATISFACTION OF THE OWNER AS PER GCC CLAUSE 87.

BIDDERS ARE ALSO REQUIRED TO READ AND COMPLY WITH THE FOLLOWING DOCUMENTS ATTACHED WITH THE TENDER.

1. INSTRUCTIONS TO BIDDERS
2. ONE BID PER BIDDER CLAUSE
3. CONCURRENT APPLICATION
4. ADVISORY ON ENVIRONMENTAL CRITERIA
5. ADVISORY ON BANK GUARANTEE
6. GOVERNMENT DIRECTIVES
7. SAFETY & SECURITY REGULATIONS
8. INSTRUCTIONS TO CONTRACTORS

THE ATTACHED TENDER DOCUMENT (TENDERDOCS) FORMS AN INTEGRAL PART OF THIS E-TENDER. PLEASE READ, DULY FILL, SIGN, STAMP AND UPLOAD THE REQUIRED DOCUMENTS ALONG WITH YOUR OFFER. OFFERS NOT COMPLYING THE ABOVE POINTS ARE LIABLE TO BE REJECTED.

BPCL-KOCHI REFINERY RESERVES THE RIGHT TO ACCEPT OR REJECT ANY OR ALL QUOTATIONS, EITHER IN WHOLE OR IN PART, AND TO ACCEPT ANY QUOTATION OTHER THAN THE LOWEST PRICED QUOTATION WITHOUT ASSIGNING ANY REASON. ANY QUOTATION CONTAINING INCORRECT STATEMENT OR INCOMPLETE INFORMATION IS LIABLE TO BE REJECTED.

Item	Material Description	Qty	Unit	Delivery date	Unit Basic Rate (in Figures)
00010	RC FOR GRASS CUTTING JOBS - KR			30.09.2026	
The item 00010 covers the following services:					
10	9009082 HOUSEKEEPING GRASS CUTTING	7,400	EA		(each)
HOUSEKEEPING To cut the grass/vegetation growth in the specified area as detailed in the scope of work.					
Service Item 10: Unit basic rate in words _____					
20	9009356 CONT ASST 8 HR UNSKLD/HELPR	4,500	EA		(each)
CONTRACT ASSISTANCE 8 HOURS					
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Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
	RATE PER NORMAL 8 HOUR WORKING TOWARDS HIRING OF UNSKILLED PERSONNEL/HELPER FOR CONTRACT ASSISTANCE AS PER SCOPE OF WORK.			
	Service Item 20: Unit basic rate in words _____			
30	9009359 CONT ASST 8 HR SUPERVISR/FM	750	EA (each)	
	CONTRACT ASSISTANCE 8 HOURS RATE PER NORMAL 8 HOUR WORKING TOWARDS HIRING OF SUPERVISOR/FORMAN FOR CONTRACT ASSISTANCE AS PER SCOPE OF WORK.			
	Service Item 30: Unit basic rate in words _____			
40	9010195 HIRING OF EQUIPMENT-8HR	250	S08 (Shift of 8 Hours)	
	HIRING OF RATE FOR HIRING OF EQUIPMENT ON 8 HOUR SHIFT BASIS AS SPECIFIED IN THE SCOPE OF WORK.			
	Service Item 40: Unit basic rate in words _____			
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Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
State GST % : _____ % Central GST % : _____ % Integrated GST % : _____ % Union Ter. GST % : _____ % GST Comp. Cess % : _____ % HSN Code / SAC Code : _____ Billing State : _____				

* 01 Scope of work GRASS CUTTING JOBS INSIDE BPCL KOCHI Refinery 1.SCOPE OF WORK The scope of work includes grass cutting, removal, collection, transportation, and disposal of grass, shrubs, bushes, vegetation, creepers, and similar growth within the entire BPCL Kochi Refinery premises for a period of one (1) year. For the purpose of this contract, cutting and removal of grass, shrubs, bushes, vegetation, creepers, and similar growth shall collectively be referred to as "grass cutting." The work shall cover the entire refinery area, including but not limited to tank farms, process unit areas, roads and road shoulders, new shops area, open plots, storm water channels, fencing corridors, plant areas, pipe rack surroundings, utility areas, and all other locations within BPCL-KR premises. The contractor shall carry out grass-cutting activities at any location within the refinery as directed by the Engineer-in-Charge (EIC). The contractor shall be responsible for all work safety management & execution management for satisfactory completion of the job. Grass cutting for the entire refinery premises shall be completed within a cycle of 50 working days. The next grass-cutting cycle will commence after the completion of the previous grass-cutting cycle and as per the instructions of the Engineer-in-Charge. Item No. 10(10) The scope involves grass cutting with machine at refinery area as per the instruction of Engineer in charge. Rate shall be applicable per machine per shift (8 hrs) operation including manpower and fuel cost. Deduction will be made on pro rata basis for non operation.				
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Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
	The job includes cutting the grass/vegetation using petrol driven grass cutting machine as per the instruction of Engineer in charge. The contractor should be provide minimum thirty (30) numbers of good condition grass cutting machine per day with labour and fuel as per the instruction of Engineer in charge. In case of additional requirement of grass cutters for special requirements like inspection recommendations, mock drill, VIP visit, CCTV camera access etc , which will be informed in advance by the EIC, the same shall be arranged by the contractor with the approval of EIC. Payment for this will be made additionally as per the respective line items. Contractor should keep spare grass cutting machine and accessories for attending any complaint of the machine during the job. While using grass cutting machines, the contractor shall ensure that only Nylon Trimmer Line Wire is used for grass cutting operations. During grass cutting operations along roadsides and near buildings, vehicles, or plant facilities, the contractor shall deploy suitable portable metallic shields/barriers to prevent small pebbles, stones, debris, or other objects from being projected outside the cutting area. Adequate precautions shall be taken to avoid damage to vehicles, equipment, structures, cables and injury to personnel during the grass cutting operations. In the event of any damage to BPCL property, equipment, pipe lines, network cables or the property/equipment of other contractors during execution of the work within the refinery premises, the contractor shall repair or restore the same at their own cost within 7 days from the date of occurrence/reporting of the damage. In case of failure or delay in carrying out the repairs within the stipulated period, BPCL reserves the right to carry out the repair works at the contractor's risk and cost, and the expenses incurred shall be recovered from the contractor. All allied works required for the successful completion of the job shall be carried out by the contractor as per the directions of the Engineer in charge. Unit EA refers to one grass-cutting machine with an operator, with all PPE's including fuel and all accessories, for 8 hours. Item No. 10(20) Supply of unskilled manpower (male or female) for 8 hours for manual grass cutting as per requirement, and removal of shrubs/bushes etc, area clearance work after grass cutting, including the collection, removal, loading to vehicle and disposal of cut grass and other vegetation etc. The contractor should be provide minimum twenty (20) numbers of unskilled labour as per the			
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Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
	instruction of Engineer in charge.			
	Unit EA refers to one unskilled manpower with all required tools and PPE's for 8 hours.			
	Item No. 10(30)			
	Supply of three supervisors on a daily basis for overall coordination of grass-cutting and area-cleaning activities throughout the refinery.			
	Unit EA refers to one supervisor with all PPE's for 8 hours.			
	Item No. 10 (40)			
	Mini Tipper Lorry operation			
	Hiring Mini Tipper with driver - for shifting cut grass/ materials, etc. for 8 hrs (fuel and other consumables/ resources in contractor's scope), as per the requirement of the company.			
	The normal timings of tipper lorry shall be 8-hour shift ie 08:15 hrs to 17:00 hrs. (lunch time 12:00 to 12:45) unless otherwise specified.			
	The number of Mini trucks engaged with all details like vehicle number etc. shall be certified by the Engineer in charge/ FM in charge.			
	The requirement of Mini Tipper Lorry shall be informed to the contractor one day prior to the requirement.			
	Rate shall include Cost of Mini Tipper lorry, driver and fuel.			
	Minimum Daily Mobilisation Requirement			
	For effective execution of the work, the contractor shall mobilise the following minimum resources on each working day as directed by the Engineer-in-Charge. The work shall be carried out simultaneously in Six (6) blocks within the refinery premises.			
	a) 30 Nos. petrol-driven grass cutting machines with operators, fuel, accessories, and required PPEs.			
	b) 20 Nos. unskilled labourers for manual grass cutting with required tools, shrub/bush removal, area cleaning, collection, loading, and disposal of cut vegetation.			
	c) 3 Nos. supervisors for coordination, supervision, and monitoring of activities across all work locations.			
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Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
	d) 1 No. Mini Tipper Lorry with driver, fuel, and all associated operating costs for transportation and disposal of cut grass and vegetation. e) 6 Nos. H2S Responders and all other safety equipment, portable barriers/shields, tools, tackles, consumables, and transportation required for safe execution of the work. f) 1 Intrinsically safe mobile phone for communication inside the premises. All manpower shall be provided with the prescribed PPEs and shall work during the refinery's normal working hours of 08:15 Hrs to 17:00 Hrs (including lunch break from 12:00 Hrs to 12:45 Hrs). Accordingly, the minimum daily mobilisation shall comprise 30 grass-cutting machine operators, 20 unskilled labourers, 3 supervisors, 1 mini tipper lorry with driver, and all associated safety and support resources, deployed for simultaneous operations at six (6) locations within BPCL Kochi Refinery. However, depending on the site conditions and work requirements, the quantity of manpower, machinery, and other resources may increase or decrease. Any such variation in deployment requirements shall be intimated by the Engineer-in-Charge (EIC) at least 10 days in advance. Execution Method Divide the entire refinery area into six zones. Deploy five machines in each zone and assign 3 to 4 helpers per zone. Supervisors shall monitor two zones each. Measure the completed area daily and maintain machine utilization above 90%. Arrange suitable lorries for continuous grass removal. Review progress every evening, carry out rectification and final cleaning, and ensure completion of all six zones within 50 days. Payment for line item 10 to 40 will be made subject to completion of entire grass cutting of refinery in 50 working days. For each complete grass-cutting cycle, the maximum payable quantities shall be as follows: Line item (10) : 1500 each (30 each *50 days) or actual Total number of grass cutting machines(with operators, fuel, accessories, and required PPEs) mobilised for 50 days, which ever is less. Line item (20) : 1000 each (20 each * 50 days) or total manpower mobilised for 50 days, which ever is less. Line item (30) : 150 Each (3 each*50 days) or total supervisor mobilised for 50 days, which ever is less.			
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Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
	Line item (40) : 50 Each (1 each*50 days) or total mini tipper lorry mobilised for 50 days, which ever is less. If the grass cutting is not completed in 50 working days, then payment will be made only after the completion of the entire grass cutting which is duly validated by job completion & area clearance certificate . No payment will be made for line item 10 to 40 for the additional days taken to complete the grass cutting over and above 50 working days. Daily mobilisation register shall be maintained by the contract supervisor which should get validated by the Engineer In Charge. Work start and end date will be calculated based on the work permit dates. Job Completion will be based on job completion & area clearance certificate . Contractor's scope of supply Contractor's scope of supply shall include provision of all required manpower with good condition grass cutting machine, tools and tackles, Petrol driven grass cutting machines, consumables including fuel, Personal Protective Equipment (PPE), 6 Nos H2S responder, 1 No Intrinsically safe mobile phone, vehicles for transportation labours ,and all other resources necessary for complete execution of the work. All the employees of the contractor must wear hard hats helmets), safety shoes, goggles, dust respirators (as per site condition), earmuffs, gloves, Boiler Suits, all required PPEs etc while working at site. The number of Grass Cutting Machine with operator, unskilled labours, supervisors, Mini tipper engaged with timings, etc. shall be got certified by the Engineer in Charge. Working time : 8:15 Hr to 17 :00 Hrs (Lunch time 12 -12.45) BPCL (KR) Scope of supply: Nil General conditions: 1) Contractor shall abide by GCC & Safety & Security Guidelines of BPCL KR. 2) Contractor shall follow all work permit conditions and the safety rules of BPCL-KR. 3) All workers engaged by the contractor shall be covered under either ESI / PF / GPI policy / Workman Compensation policy, etc and a copy of same shall be			
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Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
	submitted to BPCL ESI/PF section. 4) Contractor shall be sole responsible for safety & health of all personnel deployed. 5) All workers engaged by the contractor shall undergo safety training imparted by BPCL. 6) All workers engaged by the contractor shall bring police clearance certificate, aadhaar card, bank passbook, two passport size photographs, submit the same to BPCL security section and obtain entry pass. 7) If the contractor does not mobilize the required number of machineries, accessories, skilled manpower, resources, etc in accordance with the contract, the contract shall be liable for termination, and the work shall be carried out through another agency at the risk and cost of the original contractor. 8) Vehicle for transportation of manpower/crew from entry gate to site, from one site to another, vice versa shall be arranged by the contractor. No separate payment shall be made. 9) Housekeeping after grass cutting shall be under the scope of the contractor. 10) Periodical medical examinations shall be conducted once in 6 months for all workers employed. The contractor employ only medically fit personnel for any work and the medical fitness certificate from registered medical practitioner shall be submitted or uploaded in CMS portal as applicable to OHC before issue of pass. Accident Reporting and Safety Requirements: 1) For every 30 persons or more persons deployed for the work, contractor shall appoint one qualified safety steward (Diploma in industrial safety or equivalent qualification such as NEBOSH etc). For more than one safety steward, one of them shall be appointed as Chief safety steward. In addition to above contractor shall also appoint one safety officer for every 100 workers. Safety officer shall have Diploma in Industrial Safety or any equivalent qualification from Government Recognized Institute and minimum 2 years of relevant industry experience. For more than one safety officer, one of them shall be appointed as Chief safety officer. In both the cases, the contractor must specify in writing the name of such persons to the Engineer-in-Charge. 2) All injuries sustained by the Contractors' personnel and damages to vehicles and property shall be reported to the Engineer-in-Charge as well as to the Safety section during normal working hours and to the Deputy General			
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Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
	Manager (Shift Administration) other than in normal working hours. The first information report (FIR) shall be submitted within 4 hours of the incident and a written report within 24 hours as provided in the annexure 3) Medical treatment for injured contractor's personnel will be entirely the responsibility of the Contractor. However, if required, emergency first aid treatment will be given at refinery's OHC. 4) Contractor shall ensure that sick and/or injured workers receive appropriate first aid and/or medical attention. 5) If any injured contract personnel is taking treatment from outside hospital, status of the injured personnel and the date of return to duty shall be informed to Engineer-in-Charge and Safety section. 6) The contractor's personnel shall also report all near miss incidents at the work site to Engineer-in-Charge and Safety section. 7) Contractor must arrange to immediately investigate, properly document and report any injury, accident or near miss involving any of his employees and take follow up action. 8) According to Factories Act and ESI regulations, any person sustaining any injury in the refinery and absenting himself from work for more than 48 hours, his accident report has to be sent to the respective government authorities. Therefore, the contractor shall inform the Engineer-in-Charge such matter immediately, who will direct him to Safety section for necessary action 9) The contractor, including its sub-contractors and personnel, shall comply with all safety regulations issued by BPCL. Any injury, fatality, or property damage arising from non-compliance shall be the sole responsibility of the contractor, who shall keep BPCL fully indemnified against all consequences.			
*	02 GCC and other tender documents Refer ATC Document			
Grand Total (inclusive of all taxes, duties/charges etc) In figure: In Words :				
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To:M/s. BPCL ESTIMATE MUMBAI - 400038 India **(300648)**

TERMS & CONDITIONS

Important Notice

[illegible]

To:M/s. BPCL ESTIMATE MUMBAI - 400038 India (300648)

-----Tear off Portion to be pasted on the envelope containing offer-----

Collective RFQ No. : 1000463749

Our Reference: 14.26037 G

Due Date : 10.09.2026

RFQ No. : 6001960257

Due Time : 14:00:00

Subject:

To,
PROCUREMENT MANAGER, KR
BPCL - KOCHI REFINERY
POST BAG NO 2, AMBALAMUGAL
KOCHI, INDIA
682302

Purchase Group : J14-HSKG/TRNSPORT/MISC