

To, M/s. BPCL ESTIMATE MUMBAI . India - 400038. Ph:,Fax:. Vendor Code:300648	REQUEST FOR QUOTATION Collective RFQ Number/ Purchase Group 1000464319 / J14-HSKG/TRNSPORT/MISC Contact person/Telephone CHAUDHARI DEVESH GANESH/2821647-1647 Fax : - Email:chaudharidevesh@bharatpetroleum.in Our ref.: 14.26038	
RFQ No/Date: 6001962017 / 07.09.2026	Quotation Due Date/Time: 28.09.2026/14:00:00	
Material/Services required at: M/s. BPCL-KR SEZ Bharat Petroleum Corporation Limited Plot no 347, Puthuvypu Puthuvypu Ernakulam- 682018 India		
THIS TENDER IS FOR FINALIZATION OF <u>THREE YEAR ANNUAL RATE CONTRACT FOR GRASS CUTTING AT BPCI -STE, PUTHUVYPEN</u> EVALUATION METHODOLOGY: OFFERS WOULD BE EVALUATED AND CONTRACT WILL BE PLACED ON OVERALL L1 BASIS. AS THIS IS OVERALL L1 BASIS EVALUATION, THE BIDDERS MUST QUOTE FOR ALL LINE ITEMS; OTHERWISE, THEIR BID WILL NOT BE CONSIDERED FOR EVALUATION. OFFERS WITH NIL VALUE OR ZERO VALUE FOR ANY OF THE ITEMS MAY ALSO LIABLE TO BE REJECTED. TYPE OF JOB: SERVICE. NATURE OF SERVICE: SERVICE BY RATE CONTRACT. THIS IS A NON-DIVISIBLE SERVICE CONTRACT JOB AS PER MSE & PPPMII PERSPECTIVE. PRICING: FIXED PRICING IS APPLICABLE AS PER ATTACHED TENDER DOCUMENT. EARNEST MONEY DEPOSIT (EMD): BIDDERS ARE REQUIRED TO SUBMIT INTEREST FREE EMD OF RS.2,50,000.00 (RUPEES TWO LAKH FIFTY THOUSAND ONLY). THE EMD DETAILS ARE MENTIONED IN CLAUSE NO. 6 OF ATTACHED GCC AND THE TENDER DOCUMENT (TENDERDOCS). BIDDERS ARE REQUIRED TO READ AND COMPLY WITH THE "BID QUALIFICATION CRITERIA" ATTACHED WITH TENDER DOCUMENT AND SUBMIT THE REQUIRED DOCUMENTS. TIME OF COMPLETION / PERIOD OF CONTRACT: THREE YEAR FROM THE DATE OF CONTRACT. SINCE TIME IS THE ESSENCE OF THIS CONTRACT, EXECUTION OF WORK/SERVICE WITHIN THE ABOVE PERIOD SHALL BE A TENDER CONDITION FOR SMOOTH RUNNING OF THE REFINERY. OFFERS WHICH ARE NOT MEETING ABOVE TIME PERIOD WILL NOT BE CONSIDERED FOR EVALUATION. PAYMENT TERM: PAYMENT SHALL BE MADE ON THE BASIS OF WORK ACTUALLY EXECUTED AND APPROVED BY THE ENGINEER-IN-CHARGE (EIC) WITH ALL SUPPORTING DOCUMENT. 75% PAYMENT OF THE RUNNING ACCOUNT BILL (RA BILL) SHALL BE RELEASED WITHIN 15 CALENDAR DAYS OF RECEIPT OF RA BILL DULY CERTIFIED BY EIC AND THE BALANCE		
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PAYMENT SHALL BE RELEASED WITHIN 30 DAYS OF RECEIPT OF RA BILL BY EIC AFTER DETAILED SCRUTINY. THIS PAYMENT WILL BE MADE AFTER MAKING NECESSARY DEDUCTIONS AS STIPULATED ELSEWHERE IN THE CONTRACT DOCUMENT FOR MATERIALS, SECURITY DEPOSIT OR ANY MONEYS DUE TO THE OWNER ETC. THE FINAL BILL SHALL BE SUBMITTED BY THE CONTRACTOR WITHIN ONE MONTH OF THE DATE OF PHYSICAL COMPLETION OF THE WORK, AND SETTLED IMMEDIATELY BUT NOT LATER THAN 60 DAYS. THE DETAILS OF PAYMENT IS MENTIONED IN CLAUSE NO.75 TO 80 OF THE ATTACHED GENERAL CONDITIONS OF CONTRACT.

THE OFFERS, INCLUDING PRICE, RECEIVED AGAINST THIS TENDER SHALL BE VALID FOR A PERIOD OF 180 DAYS FROM THE BID OPENING DATE. IN CASE OF TWO PART BID SYSTEM, UN PRICED BID OPENING DATE IS CONSIDERED AS THE BID OPENING DATE.

THE BIDDER SHOULD UPLOAD THE ATTACHED DOCUMENT "ITEM WISE PRICE DETAILS OF QUOTE" ALONG WITH PRICE BID ONLY

RATE CONTRACT CLAUSE: THIS TENDER IS INVITED FOR FINALIZING A RATE CONTRACT. THE QUANTITY MENTIONED IN TENDER DOCUMENT IS TENTATIVE AND ESTIMATED CONSIDERING THE DURATION OF THE CONTRACT AND MAY VARY TO AN EXTENT. HENCE THE SAME SHALL NOT BE TAKEN AS OUR FIRM COMMITMENT. PO QUANTITY / ACTUAL WORK MAY BE CONSIDERABLY LESS THAN THE ESTIMATED QUANTITY. BIDDER WILL NOT HAVE ANY CLAIM WHATSOEVER IF THE QUANTITY IS CONSIDERABLY LESS. THE RATE QUOTED SHALL BE FIRM FOR THE ENTIRE CONTRACT PERIOD. A RATE CONTRACT (VALUE CONTRACT) WILL BE ISSUED TO THE SUCCESSFUL BIDDER VALID FOR THE CONTRACT PERIOD AND SEPARATE RELEASE ORDERS BASED ON PRICING WILL BE ISSUED FOR ACTUAL QUANTUM OF WORK DEPENDS UPON OUR REQUIREMENT. THE TIME OF COMPLETION FOR INDIVIDUAL JOBS MENTIONED IN THE RELEASE ORDERS WILL BE THE BASE DATE FOR LIQUIDATED DAMAGES FOR DELAY.

DEVIATION TO TENDER CONDITIONS: DEVIATION TO ANY OF THE TENDER CONDITIONS IS NOT AT ALL ACCEPTABLE. BIDDERS ARE REQUESTED TO QUOTE STRICTLY AS PER OUR TENDER CONDITIONS. IN CASE OF OFFER WITH TECHNICAL/COMMERCIAL DEVIATIONS & EXCEPTIONS, PLEASE HIGHLIGHT IT WITH SPECIFIC DETAILS IN THE DEVIATION & EXCEPTION FORM. PLEASE NOTE THAT IF NO DEVIATION & EXCEPTION IS GIVEN, IT SHALL BE PRESUMED THAT YOUR OFFER HAS NO DEVIATION FROM OUR TENDER CONDITIONS. NO AMENDMENT WILL BE ENTERTAINED AFTER PLACEMENT OF ORDER.

THE BIDDER SHOULD UPLOAD ALL THE SUPPORTING DOCUMENT FOR THE TECHNO COMMERCIAL EVALUATION OF THE OFFER. THE BIDDER ALSO NEEDS TO UPLOAD THE SIGNED COPY OF THIS RFQ AND SCOPE OF WORK ALONG WITH TENDER DOCUMENTS.

PRE BID MEETING / SITE VISIT: THE PURPOSE OF PRE BID MEETING / SITE VISIT IS TO CLARIFY ANY DOUBTS OF THE BIDDERS ON THE INTERPRETATION OF THE PROVISIONS OF TENDER. PRE BID QUERIES, IF ANY, CAN BE SUBMITTED BY E MAIL ON OR BEFORE 14.09.2026. THE TECHNICAL QUERIES, IF ANY, CAN BE SUBMITTED TO FENILJOSEPHVJ@BHARATPETROLEUM.IN (TELEPHONE NO: 0484282-2760 / MOB: 8547031247) AND COMMERCIAL QUERIES CAN BE SUBMITTED TO CHAUDHARIDEVESH@BHARATPETROLEUM.IN (TELEPHONE NO. 484-282-1647/ MOB: 7020817981). THE E TENDER NUMBER, TENDER CLAUSE, PAGE NUMBER AND POINT NUMBER SHOULD BE CLEARLY MENTIONED WITH THE PRE BID QUERY. THE PRE BID MEETING / SITE

VISIT IS SCHEDULED ON 15.09.2026, 10:00 HRS AT BPCL KOCHI REFINERY. ALL INTERESTED BIDDERS ARE REQUESTED TO REACH THE SITE HALF AN HOUR BEFORE THE SCHEDULED TIME.

E TENDER - THIS IS AN E TENDER THROUGH GEM PORTAL ([HTTPS://GEM.GOV.IN](https://gem.gov.in)) DIGITALLY SIGNED QUOTATIONS ARE INVITED, IN TWO-PART BID SYSTEM (UNPRICED TECHNO COMMERCIAL BID AND PRICED BID), FROM BIDDERS FOR THE SUBJECT SERVICE AS PER THE ENCLOSED TENDER DOCUMENTS.

SUBMISSION OF BIDS ONLINE: BIDDERS ARE REQUESTED TO SUBMIT/ UPLOAD THEIR UNPRICED AND PRICED BID WITH ALL REQUIRED DOCUMENTS THROUGH ABOVE WEBSITE. THE DETAILS ARE MENTIONED IN THE ATTACHED TENDER DOCUMENTS. THE UNPRICED BIDS WILL BE OPENED ON THE TENDER DUE DATE AFTER THE TENDER DUE TIME. THE PRICE BIDS OF QUALIFIED BIDDERS WILL BE OPENED ON A LATER DATE.

LIQUIDATED DAMAGES FOR DELAY: IN CASE THE CONTRACTOR FAILS TO COMPLETE THE WHOLE WORK WITHIN THE STIPULATED PERIOD, HE SHALL BE LIABLE TO PAY LIQUIDATED DAMAGES OF 0.5% OF THE BASIC VALUE OF CONTRACT PER WEEK AND OR PART THEREOF OF THE DELAY SUBJECT TO A MAXIMUM OF 5% OF THE VALUE OF THE CONTRACT. THE DETAILS OF PRICE REDUCTION CLAUSE IS MENTIONED IN CLAUSE NO.22 & 86 OF ATTACHED GCC.

PERFORMANCE SECURITY DEPOSIT / RETENTION MONEY: TO ENSURE PERFORMANCE OF THE CONTRACT AND DUE DISCHARGE OF THE CONTRACTUAL OBLIGATIONS, THE SUCCESSFUL CONTRACTOR WILL HAVE TO PROVIDE SECURITY DEPOSIT OF 5% OF THE BASIC VALUE OF CONTRACT. THIS SECURITY DEPOSIT MAY BE FURNISHED IN THE FORM OF BANK GUARANTEE / INSURANCE SURETY BOND IN THE PRESCRIBED FORMAT. IN CASE THE SUCCESSFUL CONTRACTOR IS NOT FURNISHING THE PERFORMANCE SECURITY DEPOSIT AS REFERRED ABOVE ON AWARD OF THE JOB, THE SAME SHALL BE DEDUCTED FROM EACH RUNNING ACCOUNT BILLS AT THE RATE OF 5% OF BILL VALUE TILL OVERALL SECURITY DEPOSIT OF 5% AS MENTIONED ABOVE IS COLLECTED. THE DETAILS OF PERFORMANCE SECURITY DEPOSIT / RETENTION MONEY IS MENTIONED IN CLAUSE NO.18 OF ATTACHED GENERAL CONDITIONS OF CONTRACT. IN THE CASE OF SECURITY DEPOSIT SUBMITTED IN THE FORM OF BANK GUARANTEE / INSURANCE SURETY BOND, THE BANK GUARANTEE / INSURANCE SURETY BOND SHALL BE VALID AND REMAIN IN FORCE TILL THE CONTRACTUAL COMPLETION PERIOD (EXPIRY OF THE DEFECT LIABILITY PERIOD- REFER CLAUSE-74 OF GCC, IF APPLICABLE) AND WITH A CLAIM PERIOD OF SIX MONTHS THEREAFTER.

DEFECT LIABILITY PERIOD: THE CONTRACTOR SHALL GUARANTEE THE WORK FOR A PERIOD OF 12 (TWELVE) MONTHS FROM THE DATE OF COMPLETION OF WORK.

GENERAL CONDITIONS OF CONTRACT (GCC): - PLEASE FIND THE GCC ATTACHED WITH TENDER DOCUMENTS, SIGN ALL THE PAGES OF GCC AS A TOKEN OF YOUR ACCEPTANCE OF ALL THE TERMS & CONDITIONS AS MENTIONED AND UPLOAD WITH DULY FILLED GCC ACKNOWLEDGEMENT FORM.

BIDDERS ARE REQUIRED TO READ AND COMPLY WITH THE FOLLOWING DOCUMENTS ATTACHED WITH THE TENDER. ALL FORMS, DECLARATIONS, AND CERTIFICATES REQUIRED AS PER THE BELOW DOCUMENTS SHALL BE DULY FILLED, SIGNED, STAMPED, AND UPLOADED ALONG WITH THE TENDER DOCUMENTS. FAILURE TO SUBMIT OR SUBMISSION OF INCOMPLETE DOCUMENTS SHALL RENDER THE BID NON RESPONSIVE AND LIABLE FOR REJECTION.

1. BID QUALIFICATION CRITERIA (BQC)
2. COMMERCIAL FORMAT
3. POLICY FOR HOLIDAY LISTING OF BIDDERS IN BPCL
4. LAND BORDER RESTRICTION POLICY
5. PURCHASE PREFERENCE TO MSE
6. PURCHASE PREFERENCE TO MAKE IN INDIA
7. RELAXATION FOR START UP
8. BID REJECTION CRITERIA FORM
9. TENDER ACKNOWLEDGEMENT FORM
10. COMPLIANCE TO BID REQUIREMENT FORM
11. BIDDER DOCUMENT CHECKLIST

IF THE BIDDER IS NOT A REGISTERED BIDDER IN BPCL, PROVIDE DULY FILLED BIDDERS INFORMATION FORM WITH REQUIRED DOCUMENT. THE BIDDERS INFORMATION FORM IS ATTACHED WITH TENDER DOCUMENT.

GST IS APPLICABLE AS PER GCC CLAUSE 86 AND ADDITIONAL TERMS AND CONDITIONS UNDER GST ARE ATTACHED WITH TENDER DOCUMENTS.

CONTRACTOR SHALL AT HIS OWN EXPENSES CARRY AND MAINTAIN INSURANCE WITH REPUTABLE INSURANCE COMPANIES TO THE SATISFACTION OF THE OWNER AS PER GCC CLAUSE 87.

BIDDERS ARE ALSO REQUIRED TO READ AND COMPLY WITH THE FOLLOWING DOCUMENTS ATTACHED WITH THE TENDER.

1. INSTRUCTIONS TO BIDDERS
2. ONE BID PER BIDDER CLAUSE
3. CONCURRENT APPLICATION
4. ADVISORY ON ENVIRONMENTAL CRITERIA
5. ADVISORY ON BANK GUARANTEE
6. GOVERNMENT DIRECTIVES
7. SAFETY & SECURITY REGULATIONS
8. INSTRUCTIONS TO CONTRACTORS

THE ATTACHED TENDER DOCUMENT (TENDERDOCS) FORMS AN INTEGRAL PART OF THIS E-TENDER. PLEASE READ, DULY FILL, SIGN, STAMP AND UPLOAD THE REQUIRED DOCUMENTS ALONG WITH YOUR OFFER. OFFERS NOT COMPLYING THE ABOVE POINTS ARE LIABLE TO BE REJECTED.

BPCL-KOCHI REFINERY RESERVES THE RIGHT TO ACCEPT OR REJECT ANY OR ALL QUOTATIONS, EITHER IN WHOLE OR IN PART, AND TO ACCEPT ANY QUOTATION OTHER THAN THE LOWEST PRICED QUOTATION WITHOUT ASSIGNING ANY REASON. ANY QUOTATION CONTAINING INCORRECT STATEMENT OR INCOMPLETE INFORMATION IS LIABLE TO BE REJECTED.

Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
00010	Grasscutting operationrelated area1st yr		30.11.2026	
The item 00010 covers the following services:				
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Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
10	9009082 HOUSEKEEPING GRASS CUTTING HOUSEKEEPING To cut the grass/vegetation growth in the specified area as detailed in the scope of work. Refer detailed scope of work mentioned in line item 10 of the purchase requisitions Service Item 10: Unit basic rate in words _____	6	EA (each)	
State GST % : _____ % Central GST % : _____ % Integrated GST % : _____ % Union Ter. GST % : _____ % GST Comp. Cess % : _____ % HSN Code / SAC Code : _____ Billing State : _____				
* 10 SCOPE OF WORK GRASS CUTTING, VEGETATION REMOVAL AND PRUNING OF TREES AT SHORE TANK FARM (STF)-OPERATING AREAS 1.0 OBJECTIVE The work comprises grass cutting, removal of bushes/unwanted vegetation, pruning of tree branches, manual clearing wherever required, cleaning of roads/walkways/operating areas and collection, transportation and disposal of vegetation waste at designated locations within the Shore Tank Farm (STF). The objective of the work is to maintain the STF premises in a clean and orderly condition, ensure clear access to operating and emergency facilities, prevent vegetation from obstructing pipelines, structures, electrical installations, fire protection facilities, security installations and access roads, and maintain the required housekeeping and safety standards of the refinery. The contractor shall execute the work in accordance with this Scope of Work, BPCL-KR safety requirements, instructions of the Engineer-in-Charge (EIC) and				
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	applicable statutory requirements. 2.0 SCOPE OF WORK The scope shall include, but shall not be limited to, the following: 1. Cutting of grass and weeds using suitable mechanical grass-cutting machines. 2. Removal of bushes, shrubs, creepers, weeds and unwanted vegetation. 3. Manual removal of vegetation in locations where mechanical cutting is not feasible or safe. 4. Pruning/trimming of tree branches as directed by the EIC. 5. Clearing of vegetation around pipelines, pipe supports, structures, electrical installations, fire protection facilities, roads, walkways, security installations and other facilities. 6. Collection and removal of all cut grass, bushes, branches and vegetation debris. 7. Sweeping and cleaning of roads, walkways and adjoining areas after completion of cutting. 8. Loading, transportation and disposal of vegetation waste at locations designated by BPCL. 9. Deployment of adequate manpower, machinery and equipment to complete the work within the stipulated period. 10. Re-cleaning/re-cutting of areas wherever the work is found unsatisfactory by the EIC. 3.0 LOCATIONS COVERED The work shall be carried out at the following locations within Shore Tank Farm: 1. Surrounding area of Fire Station. 2. Surrounding area of Fire Water Reservoir. 3. Surrounding area of Fire Water Pump House. 4. Earthen road and embankments south of Fire Water Reservoir. 5. Both sides of road and embankments south of STT-10 & STT-11. 6. Both sides of western road and embankments from south end to north end. 7. Both sides of east-west road and embankments at north end. 8. Both sides of eastern road and embankments from north end up to Fire Station. 9. Roadside and surrounding areas of STT-15. 10. Area near and below 48"/42" pipelines outside Dyke/ETP area. 11. Both sides of walkways leading to Security Towers No. 1, 2, 3, 4 and 5. 12. Surrounding areas of Security Towers No. 1, 2, 3, 4 and 5. 13. Surrounding area of Security Rest/Change Room. 14. LFP area and both sides of road leading to Emergency Gate. 15. Surrounding areas of AAQMS-2 and AAQMS-3. 16. Surrounding areas of Electrical Four-Pole Structures. 17. Surrounding areas of Electrical HT Rooms.			
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18.	Surrounding areas of all High Mast Towers. 4.0 ESTIMATED AREA The approximate area proposed to be covered under the contract is 43000 m². The above quantity is indicative and is intended for estimation purposes. The bidder shall visit the site and satisfy himself regarding the actual site conditions, accessibility, terrain, vegetation density and quantum of work before submission of the offer. No additional payment shall be admissible on account of variation in vegetation density, terrain or difficulty of access. 5.0 CONTRACTOR'S RESOURCE REQUIREMENT For planning purposes, deployment of approximately 05 Nos. grass-cutting machines with trained operators & 01 nos. supervisor is envisaged. The above is only an indicative requirement. The contractor shall independently assess the manpower and machinery required and shall deploy adequate resources to complete the work within the stipulated completion period of 30 Working Days. The EIC shall have the right to instruct the contractor to increase manpower/machinery if progress is found inadequate. No additional payment shall be made merely because the contractor deploys additional resources for achieving the stipulated completion schedule. 6.0 TECHNICAL REQUIREMENTS <u>6.1 Grass Cutting</u> 6.1.1 The job includes cutting the grass/vegetation using petrol driven grass cutting machine using only Nylon Trimmer Line Wire for grass cutting operations. 6.1.2 Grass shall be cut uniformly and sufficiently close to ground level without damaging roads, kerbs, pipeline supports, foundations, structures, cables, cable trays or other facilities. 6.1.3 Particular care shall be exercised while cutting vegetation in the vicinity of: Hydrocarbon/product pipelines/Firewater pipelines/Electrical cables and cable trays/Electrical four-pole structures/HT rooms/High mast towers/Lighting poles/Security installations/Fire hydrants and firefighting facilities/Pipeline supports and foundations/Instrumentation and associated installations 6.1.4 Grass shall not be allowed to remain around equipment, access points, drains or emergency facilities after completion of the work.			
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	<u>6.2 Vegetation/Bush Removal</u> The contractor shall remove Bushes, Shrubs, Weeds, Creepers, Wild growth, Unwanted vegetation, Vegetation obstructing access to equipment/facilities, Vegetation growing around pipeline supports and structures. Vegetation shall be removed without damaging any operating facility or installation. The use of any chemical herbicide, pesticide, weed killer or similar chemical for vegetation control shall not be permitted unless specifically approved in writing by BPCL. <u>6.3 Manual Clearing</u> Manual cutting/removal shall be carried out wherever: Mechanical cutting is unsafe or Access is restricted or Vegetation is immediately adjacent to electrical installations or Vegetation is close to pipelines or sensitive equipment or There is a possibility of flying debris damaging equipment or as Directed by the EIC for safety reasons The contractor shall provide suitable hand tools such as sickles, cutters, pruning tools, axes and other required implements. <u>6.4 TREE PRUNING</u> 6.4.1 Tree branches obstructing roads, walkways, pipelines, lighting arrangements, security installations, electrical installations or other facilities shall be pruned as directed by the EIC. 6.4.2 Tree pruning shall be carried out using suitable tools and equipment. 6.4.3 The contractor shall take adequate precautions to prevent falling branches from damaging Pipelines, Electrical equipment, Cable trays/cables, Lighting systems, Buildings, Security installations, Roads and other facilities. 6.4.4 Where work at height is involved, appropriate access equipment and fall-protection arrangements shall be provided. Scaffolding if required will be provided by BPCL through a separate agency. 6.4.5 Trees shall not be cut/felled without specific written permission from BPCL. 6.4.6 Any statutory permission required for pruning/cutting of trees shall be obtained as applicable. No tree shall be felled under this contract unless specifically authorized by BPCL. 7.0 CLEANING AND HOUSEKEEPING 7.1 Cut grass, branches, bushes and other vegetation shall be collected immediately after completion of cutting in each work front. 7.2 The contractor shall ensure that no vegetation waste is left On roads On walkways/Near equipment/Around electrical installations/Near fire protection facilities/Near pipelines/Around security towers/Around emergency access			
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	routes. 7.3 Roads and walkways affected by the work shall be swept/cleaned. 8.0 EQUIPMENT AND MACHINERY The contractor shall provide all equipment required for satisfactory execution, including but not limited to: 1.Mechanical grass-cutting machines/brush cutters. 2.Suitable trimmers. 3.Pruning tools. 4.Hand tools. 5.Cutting implements. 6.Wheelbarrows/trolleys, wherever required. 7.Collection bags/bins. 8.Transportation vehicle. 9.Suitable access equipment for tree pruning. 10.Barricading and warning boards. 11.PPE. All machinery and equipment shall be in safe operating condition. Defective, damaged or unsafe equipment shall not be used inside the BPCL premises. 9.0 SAFETY, HEALTH AND ENVIRONMENT (HSE) REQUIREMENTS The contractor shall comply with all applicable BPCL-KR HSE requirements, work permit requirements, statutory regulations and instructions issued by the EIC/Safety Department. <u>9.1 Work Permit</u> 9.1.1 Work shall commence only after obtaining the required work permit/authorization from BPCL. 9.1.2 The contractor shall comply with all conditions stipulated in the permit. 9.1.3 Permit requirements shall be followed separately for different work fronts wherever applicable. <u>9.2 PPE</u> PPE shall be provided by the contractor at no extra cost. All contractor personnel shall wear appropriate PPE as applicable: 1.Safety helmet. 2.Safety shoes/gumboots. 3.Safety goggles/face shield. 4.Hand gloves. 5.High-visibility vest. 6.Full-sleeve work clothing.			
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	7.Ear protection where required. 8.Face mask/respiratory protection where required. 9.Fall-arrest equipment for work at height. <u>9.3 Grass-Cutting Machine Safety</u> 9.3.1 Grass-cutting machines shall have appropriate guards and safety arrangements. 9.3.2 Operators shall be trained and competent to operate the equipment. 9.3.3 No person shall be allowed within the danger zone of the grass-cutting machine. 9.3.4 Suitable barricading/warning signs shall be provided wherever required. 9.3.5 Particular care shall be taken to prevent projection of Stones/Gravel/Metal pieces/Broken glass/Debris/Grass/branches towards personnel, vehicles, equipment, electrical installations or operating facilities. 9.3.6 Grass-cutting shall be stopped immediately if any unsafe condition is observed. 10.0 SPECIFIC SAFETY REQUIREMENTS NEAR ELECTRICAL INSTALLATIONS Special precautions shall be taken while working around electrical facilities, including HT rooms, electrical four-pole structures, cable routes and high mast towers. 10.1 Grass cutting shall not result in contact between cutting equipment and electrical cables, electrical equipment or energized installations. 10.2 Mechanical grass cutters shall not be operated in a manner that can cause flying debris to damage electrical equipment. 10.3 Required electrical clearances shall be maintained at all times.. 10.4 Work around HT/electrical installations shall be carried out strictly in accordance with BPCL's instructions and applicable electrical safety requirements. 10.5 Any exposed/damaged cable, electrical installation or unsafe condition observed during vegetation removal shall be immediately reported to the EIC. The contractor shall not independently handle or repair electrical installations. 11.0 SAFETY NEAR HYDROCARBON PIPELINES AND PROCESS FACILITIES 11.1 The contractor shall exercise extreme caution while working around hydrocarbon/product pipelines and associated facilities. 11.2 Grass cutters, hand tools and other equipment shall not damage pipeline coating, supports, valves, instruments or identification markings. 11.3 No excavation or digging shall be carried out under this scope unless specifically authorized. 11.4 No vegetation shall be burnt within STF. 11.5 Any leakage, damaged pipeline, unusual smell, hydrocarbon accumulation or			
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	other abnormal condition noticed during work shall be immediately reported and work in the affected area shall be stopped. 12.0 FIRE AND EMERGENCY SAFETY 12.1 Access to fire hydrants, firewater facilities, fire stations, emergency gates and firefighting equipment shall always remain unobstructed. 12.2 Emergency access roads shall not be blocked by manpower, equipment, vehicles or vegetation waste. 12.3 The contractor shall familiarize all personnel with emergency arrangements applicable to the work area. 12.4 In case of emergency, all work shall be stopped immediately and personnel shall move to the designated safe assembly area as instructed by BPCL. 13.0 WORK AT HEIGHT Where tree pruning or other activity involves work at height: 13.1 Appropriate approved access equipment shall be used. 13.2 Suitable fall-protection arrangements shall be provided. 13.3 Ladders shall not be placed against pipelines, electrical equipment or unsuitable structures. 13.4 Barricading shall be provided below the work area. 13.5 No person shall be allowed below suspended/falling branches. 13.6 Lifting of branches shall be carried out safely using suitable equipment wherever required. 14.0 CONTRACTOR'S RESPONSIBILITIES The contractor shall provide, at his own cost: 1. Adequate skilled/semi-skilled/unskilled manpower. 2. Trained grass-cutting machine operators. 3. Supervisory personnel. 4. All grass-cutting machines. 5. Hand tools and tackles. 6. Pruning equipment. 7. Access equipment required for tree pruning. 8. Fuel and lubricants. 9. PPE. 10. Barricading and safety signage. 11. Transportation. 12. Waste collection and handling equipment. 13. Loading/unloading arrangements. 14. Waste transportation. 15. Any other resource required for complete execution. 15.0 CONTRACTOR'S SUPERVISOR			
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	15.1 The contractor shall nominate a competent supervisor for coordination of the work. 15.2 The supervisor shall remain available at site during working hours. 15.3 The supervisor shall coordinate with the EIC for: 1.Work fronts. 2.Permit requirements. 3.Safety requirements. 4.Daily progress. 5.Resource deployment. 6.Completion of individual areas. 16.0 SITE VISIT The bidder is advised to visit the site before submission of the offer. The bidder shall satisfy himself regarding: 1.Actual area. 2.Vegetation density. 3.Terrain. 4.Access conditions. 5.Locations of pipelines. 6.Electrical installations. 7.Fire protection facilities. 8.Security installations. 9.Requirement of manual clearing. 10.Tree pruning requirements. 11.Waste disposal arrangements. 12.Working conditions. No claim arising out of lack of knowledge of site conditions shall ordinarily be entertained after award of the contract. 17.0 COMPLETION PERIOD 17.1 The complete work shall be executed within Thirty (30) Working Days from the date of commencement of work. 17.2 For this contract, Working Days shall mean Monday to Saturday. 17.3 Sundays, Public Holidays and BPCL-KR declared holidays shall not be considered as Working Days. 17.4 Delay attributable to Non-availability of work fronts by BPCL/Suspension of work by BPCL/Statutory restrictions/ Shutdown/emergency restrictions imposed by BPCL/Other delays specifically accepted by BPCL in writing may be excluded from computation of the completion period. 17.5 The contractor shall plan deployment of resources accordingly 18.0 DAILY PROGRESS AND COMPLETION The contractor shall maintain daily records indicating:			
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	" Date. " Work location. " Area/work front covered. " Manpower deployed. " Machinery deployed. " Work completed. " Waste removed. " Safety observations, if any. The daily progress shall be submitted to the EIC as required. The contractor shall obtain area-wise acceptance/completion certification from the EIC. 19.0 QUALITY OF WORK 19.1 Areas found inadequately cleared shall be reworked by the contractor at no additional cost. 19.2 Final acceptance shall be based on satisfactory completion of all designated work fronts and removal of vegetation waste. 19.3 The decision of the EIC regarding satisfactory completion of the work shall be final for the purpose of certification, subject to the terms of the contract. 20.0 REWORK If any area is found inadequately cleared during inspection the contractor shall carry out re-cutting/re-clearing at his own cost.No additional payment shall be made for such rework. 21.0 LIQUIDATED DAMAGES 21.1. In case of failure by the contractor to complete the work within the stipulated completion period of 30 Working Days, Liquidated Damages shall be levied as per GCC. 21.2 The delay shall be calculated based on the definition of Working Days specified in this Scope of Work. 21.3 LD shall be recovered from the contractor's running bills and/or final bill 22.0 BPCL SCOPE Unless specifically stated otherwise in the contract BPCL scope of supply is limited to following: 1. Identification/release of work fronts. 2. Necessary site coordination.			
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Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
	3. Issue of applicable work permits subject to compliance by contractor. 4. Inspection and certification of completed work. No material, manpower, machinery, tools, PPE, fuel or consumables shall be provided by BPCL. 23.0 CONTRACTOR'S SCOPE The contractor's scope shall include all requirements necessary for complete execution of the work, including but not limited to: - a.Manpower. - b.Supervision. - c.Machinery. - d.Grass cutters. - e.Operators/helpers. - f.Hand tools. - g.Pruning equipment. - h.Fuel. - i.Lubricants. - j.PPE. - k.Barricading/Warning signs. - l.Transportation. - m.Collection of vegetation. - n.Loading/unloading. - o.Disposal. - p.Cleaning. - q.Housekeeping. - r.Safety arrangements. - s.Any other incidental requirement. 24.0 GENERAL CONDITIONS 24.1 The contractor shall comply with all applicable statutory requirements, BPCL rules, regulations and site procedures. 24.2 The contractor shall be responsible for the conduct and discipline of his personnel. 24.3 Contractor personnel shall not enter restricted areas without authorization. 24.5 Contractor shall not interfere with operation of any BPCL facility. 24.6 Contractor shall maintain good housekeeping throughout the execution period. 24.7 The contractor shall not subcontract the work without prior approval of BPCL. 24.8 The contractor shall comply with all instructions issued by the EIC relating to safety, access, sequencing and work-front availability. 24.9 The contractor shall deploy sufficient resources to ensure that the stipulated completion period is achieved.			
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Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
	25.0 COMPLETION CERTIFICATE On completion of the entire work, the contractor shall jointly inspect the work with the EIC. The work shall be considered complete only after: 1. All designated areas have been cleared. 2. Grass and unwanted vegetation have been removed. 3. Required tree pruning has been completed. 4. Roads and walkways have been cleaned. 5. Vegetation waste has been removed from site. 6. No obstruction remains around emergency/fire/electrical facilities. 7. All deficiencies pointed out by the EIC have been rectified. 8. The EIC is satisfied with the overall quality of work. The final bill shall be processed based on certification of satisfactory completion by the authorized BPCL representative. 26.0 Commencement of Work The work shall be deemed to have commenced from the date and time specified in the Work Commencement Instruction issued by BPCL/Engineer-in-Charge (EIC) to the contractor through email/ issue of the first work permit at site whichever is earlier. The Work Commencement Instruction shall clearly specify the Commencement Date and Time, and the same shall constitute the official start of the contract for the purpose of determining the stipulated completion period and calculation of Liquidated Damages (LD). Where the Work Commencement Instruction is issued before 12:00 hrs on a Working Day, that day shall be considered as the first Working Day. Where the Work Commencement Instruction is issued at or after 12:00 hrs on a Working Day, the next Working Day shall be considered as the first Working Day. The contractor shall mobilize and deploy the required manpower, machinery, tools, tackles and other resources in accordance with the Work Commencement Instruction. Any delay in commencement attributable to the contractor after the applicable Commencement Date shall be considered for determination of delay and LD in accordance with the provisions of the contract.			
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Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
The Commencement Date and Time shall be recorded in the Work Commencement Instruction and acknowledged by the contractor's authorized representative.				
00020	Grasscutting around boundary inside 1st yr		30.11.2026	
The item 00020 covers the following services:				
10	9009082 HOUSEKEEPING GRASS CUTTING	4	EA (each)	
HOUSEKEEPING To cut the grass/vegetation growth in the specified area as detailed in the scope of work.				
Refer detailed scope of work mentioned in line item 20 of purchase requisition				
Service Item 10: Unit basic rate in words _____				
State GST % : _____ % Central GST % : _____ % Integrated GST % : _____ % Union Ter. GST % : _____ % GST Comp. Cess % : _____ % HSN Code / SAC Code : _____ Billing State : _____				
* 10 SCOPE OF WORK GRASS CUTTING, VEGETATION REMOVAL AND PRUNING OF TREES AT SHORE TANK FARM (STF)-INSIDE BOUNDARY WALL BUT EXCLUDING OPERATING AREAS 1.0 OBJECTIVE The work comprises grasscutting, removal of bushes/unwanted vegetation, pruning of tree branches, manual clearing wherever required, cleaning of roads/walkways/operating areas and collection, transportation and disposal of vegetation waste at designated locations within the Shore Tank Farm (STF). The objective of the work is to maintain the STF premises in a clean and orderly condition, ensure clear access to operating and emergency facilities, prevent vegetation from obstructing pipelines, structures, electrical installations, fire protection facilities, security installations and access roads, and maintain the required housekeeping and safety standards of the				
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	refinery. The contractor shall execute the work in accordance with this Scope of Work, BPCL-KR safety requirements, instructions of the Engineer-in-Charge (EIC) and applicable statutory requirements. 2.0 SCOPE OF WORK The scope shall include, but shall not be limited to, the following: 1. Cutting of grass and weeds using suitable mechanical grass-cutting machines. 2. Removal of bushes, shrubs, creepers, weeds and unwanted vegetation. 3. Manual removal of vegetation in locations where mechanical cutting is not feasible or safe. 4. Pruning/trimming of tree branches as directed by the EIC. 5. Clearing of vegetation around pipelines, pipe supports, structures, electrical installations, fire protection facilities, roads, walkways, security installations and other facilities. 6. Collection and removal of all cut grass, bushes, branches and vegetation debris. 7. Sweeping and cleaning of roads, walkways and adjoining areas after completion of cutting. 8. Loading, transportation and disposal of vegetation waste at locations designated by BPCL. 9. Deployment of adequate manpower, machinery and equipment to complete the work within the stipulated period. 10. Re-cleaning/re-cutting of areas wherever the work is found unsatisfactory by the EIC. 3.0 LOCATIONS COVERED The work shall be carried out at the following locations within Shore Tank Farm: 1. All around inside periphery of boundary wall of STF, boundary wall is having length of 6 Kilometers approximately. Width of area is between Boundary wall (inside) to the next water body 2. All the coconut lagoons at STF 3. All the green belt area at STF 4.0 ESTIMATED AREA The approximate area proposed to be covered under the contract is 21550 m². The above quantity is indicative and is intended for estimation purposes. The bidder shall visit the site and satisfy himself regarding the actual site conditions, accessibility, terrain, vegetation density and quantum of work before submission of the offer. No additional payment shall be admissible on account of variation in			
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Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
	vegetation density, terrain or difficulty of access. 5.0 CONTRACTOR'S RESOURCE REQUIREMENT For planning purposes, deployment of approximately 04 Nos. grass-cutting machines with trained operators & 01 nos. supervisor is envisaged. The above is only an indicative requirement. The contractor shall independently assess the manpower and machinery required and shall deploy adequate resources to complete the work within the stipulated completion period of 20 Working Days. The EIC shall have the right to instruct the contractor to increase manpower/machinery if progress is found inadequate. No additional payment shall be made merely because the contractor deploys additional resources for achieving the stipulated completion schedule. 6.0 TECHNICAL REQUIREMENTS 6.1 Grass Cutting 6.1.1 The job includes cutting the grass/vegetation using petrol driven grass cutting machine using only Nylon Trimmer Line Wire for grass cutting operations. 6.1.2 Grass shall be cut uniformly and sufficiently close to ground level without damaging roads, kerbs, pipeline supports, foundations, structures, cables, cable trays or other facilities. 6.1.3 Particular care shall be exercised while cutting vegetation in the vicinity of: Hydrocarbon/product pipelines/Firewater pipelines/Electrical cables and cable trays/Electrical four-pole structures/HT rooms/High mast towers/Lighting poles/Security installations/Fire hydrants and firefighting facilities/Pipeline supports and foundations/Instrumentation and associated installations 6.1.4 Grass shall not be allowed to remain around equipment, access points, drains or emergency facilities after completion of the work. 6.2 Vegetation/Bush Removal The contractor shall remove Bushes, Shrubs, Weeds, Creepers, Wild growth, Unwanted vegetation, Vegetation obstructing access to equipment/facilities, Vegetation growing around pipeline supports and structures. Vegetation shall be removed without damaging any operating facility or installation. The use of any chemical herbicide, pesticide, weed killer or similar chemical for vegetation control shall not be permitted unless specifically approved in writing by BPCL.			
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	6.3 Manual Clearing Manual cutting/removal shall be carried out wherever: Mechanical cutting is unsafe or Access is restricted or Vegetation is immediately adjacent to electrical installations or Vegetation is close to pipelines or sensitive equipment or There is a possibility of flying debris damaging equipment or as Directed by the EIC for safety reasons The contractor shall provide suitable hand tools such as sickles, cutters, pruning tools, axes and other required implements. 6.4 TREE PRUNING 6.4.1 Tree branches obstructing roads, walkways, pipelines, lighting arrangements, security installations, electrical installations or other facilities shall be pruned as directed by the EIC. 6.4.2 Tree pruning shall be carried out using suitable tools and equipment. 6.4.3 The contractor shall take adequate precautions to prevent falling branches from damaging Pipelines, Electrical equipment, Cable trays/cables, Lighting systems, Buildings, Security installations, Roads and other facilities. 6.4.4 Where work at height is involved, appropriate access equipment and fall-protection arrangements shall be provided. Scaffolding if required will be provided by BPCL through a separate agency. 6.4.5 Trees shall not be cut/felled without specific written permission from BPCL. 6.4.6 Any statutory permission required for pruning/cutting of trees shall be obtained as applicable. No tree shall be felled under this contract unless specifically authorized by BPCL. 7.0 CLEANING AND HOUSEKEEPING 7.1 Cut grass, branches, bushes and other vegetation shall be collected immediately after completion of cutting in each work front. 7.2 The contractor shall ensure that no vegetation waste is left On roads On walkways/Near equipment/Around electrical installations/Near fire protection facilities/Near pipelines/Around security towers/Around emergency access routes. 7.3 Roads and walkways affected by the work shall be swept/cleaned. 8.0 EQUIPMENT AND MACHINERY The contractor shall provide all equipment required for satisfactory execution, including but not limited to: 1.Mechanical grass-cutting machines/brush cutters. 2.Suitable trimmers. 3.Pruning tools.			
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Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
	4.Hand tools. 5.Cutting implements. 6.Wheelbarrows/trolleys, wherever required. 7.Collection bags/bins. 8.Transportation vehicle. 9.Suitable access equipment for tree pruning. 10.Barricading and warning boards. 11.PPE. All machinery and equipment shall be in safe operating condition. Defective, damaged or unsafe equipment shall not be used inside the BPCL premises. 9.0 SAFETY, HEALTH AND ENVIRONMENT (HSE) REQUIREMENTS The contractor shall comply with all applicable BPCL-KR HSE requirements, work permit requirements, statutory regulations and instructions issued by the EIC/Safety Department. 9.1 Work Permit 9.1.1 Work shall commence only after obtaining the required work permit/authorization from BPCL. 9.1.2 The contractor shall comply with all conditions stipulated in the permit. 9.1.3 Permit requirements shall be followed separately for different work fronts wherever applicable. 9.2 PPE PPE shall be provided by the contractor at no extra cost. All contractor personnel shall wear appropriate PPE as applicable: 1.Safety helmet. 2.Safety shoes/gumboots. 3.Safety goggles/face shield. 4.Hand gloves. 5.High-visibility vest. 6.Full-sleeve work clothing. 7.Ear protection where required. 8.Face mask/respiratory protection where required. 9.Fall-arrest equipment for work at height. 9.3 Grass-Cutting Machine Safety 9.3.1 Grass-cutting machines shall have appropriate guards and safety arrangements. 9.3.2 Operators shall be trained and competent to operate the equipment. 9.3.3 No person shall be allowed within the danger zone of the grass-cutting			
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	machine. 9.3.4 Suitable barricading/warning signs shall be provided wherever required. 9.3.5 Particular care shall be taken to prevent projection of Stones/Gravel/Metal pieces/Broken glass/Debris/Grass/branches towards personnel, vehicles, equipment, electrical installations or operating facilities. 9.3.6 Grass-cutting shall be stopped immediately if any unsafe condition is observed. 10.0 SPECIFIC SAFETY REQUIREMENTS NEAR ELECTRICAL INSTALLATIONS Special precautions shall be taken while working around electrical facilities, including HT rooms, electrical four-pole structures, cable routes and high mast towers. 10.1 Grass cutting shall not result in contact between cutting equipment and electrical cables, electrical equipment or energized installations. 10.2 Mechanical grass cutters shall not be operated in a manner that can cause flying debris to damage electrical equipment. 10.3 Required electrical clearances shall be maintained at all times.. 10.4 Work around HT/electrical installations shall be carried out strictly in accordance with BPCL's instructions and applicable electrical safety requirements. 10.5 Any exposed/damaged cable, electrical installation or unsafe condition observed during vegetation removal shall be immediately reported to the EIC. The contractor shall not independently handle or repair electrical installations. 11.0 SAFETY NEAR HYDROCARBON PIPELINES AND PROCESS FACILITIES 11.1 The contractor shall exercise extreme caution while working around hydrocarbon/product pipelines and associated facilities. 11.2 Grass cutters, hand tools and other equipment shall not damage pipeline coating, supports, valves, instruments or identification markings. 11.3 No excavation or digging shall be carried out under this scope unless specifically authorized. 11.4 No vegetation shall be burnt within STF. 11.5 Any leakage, damaged pipeline, unusual smell, hydrocarbon accumulation or other abnormal condition noticed during work shall be immediately reported and work in the affected area shall be stopped. 12.0 FIRE AND EMERGENCY SAFETY 12.1 Access to fire hydrants, firewater facilities, fire stations, emergency gates and firefighting equipment shall always remain unobstructed. 12.2 Emergency access roads shall not be blocked by manpower, equipment, vehicles or vegetation waste. 12.3 The contractor shall familiarize all personnel with emergency			
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Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
	arrangements applicable to the work area. 12.4 In case of emergency, all work shall be stopped immediately and personnel shall move to the designated safe assembly area as instructed by BPCL. 13.0 WORK AT HEIGHT Where tree pruning or other activity involves work at height: 13.1 Appropriate approved access equipment shall be used. 13.2 Suitable fall-protection arrangements shall be provided. 13.3 Ladders shall not be placed against pipelines, electrical equipment or unsuitable structures. 13.4 Barricading shall be provided below the work area. 13.5 No person shall be allowed below suspended/falling branches. 13.6 Lifting of branches shall be carried out safely using suitable equipment wherever required. 14.0 CONTRACTOR'S RESPONSIBILITIES The contractor shall provide, at his own cost: 1. Adequate skilled/semi-skilled/unskilled manpower. 2. Trained grass-cutting machine operators. 3. Supervisory personnel. 4. All grass-cutting machines. 5. Hand tools and tackles. 6. Pruning equipment. 7. Access equipment required for tree pruning. 8. Fuel and lubricants. 9. PPE. 10. Barricading and safety signage. 11. Transportation. 12. Waste collection and handling equipment. 13. Loading/unloading arrangements. 14. Waste transportation. 15. Any other resource required for complete execution. 15.0 CONTRACTOR'S SUPERVISOR 15.1 The contractor shall nominate a competent supervisor for coordination of the work. 15.2 The supervisor shall remain available at site during working hours. 15.3 The supervisor shall coordinate with the EIC for: 1. Work fronts. 2. Permit requirements. 3. Safety requirements. 4. Daily progress. 5. Resource deployment.			
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Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
	6.Completion of individual areas. 16.0 SITE VISIT The bidder is advised to visit the site before submission of the offer. The bidder shall satisfy himself regarding: 1.Actual area. 2.Vegetation density. 3.Terrain. 4.Access conditions. 5.Locations of pipelines. 6.Electrical installations. 7.Fire protection facilities. 8.Security installations. 9.Requirement of manual clearing. 10.Tree pruning requirements. 11.Waste disposal arrangements. 12.Working conditions. No claim arising out of lack of knowledge of site conditions shall ordinarily be entertained after award of the contract. 17.0 COMPLETION PERIOD 17.1 The complete work shall be executed within Twenty (20) Working Days from the date of commencement of work. 17.2 For this contract, Working Days shall mean Monday to Saturday. 17.3 Sundays, Public Holidays and BPCL-KR declared holidays shall not be considered as Working Days. 17.4 Delay attributable to Non-availability of work fronts by BPCL/Suspension of work by BPCL/Statutory restrictions/ Shutdown/emergency restrictions imposed by BPCL/Other delays specifically accepted by BPCL in writing may be excluded from computation of the completion period. 17.5 The contractor shall plan deployment of resources accordingly 18.0 DAILY PROGRESS AND COMPLETION The contractor shall maintain daily records indicating: " Date. " Work location. " Area/work front covered. " Manpower deployed. " Machinery deployed. " Work completed. " Waste removed. " Safety observations, if any. The daily progress shall be submitted to the EIC as required. The contractor shall obtain area-wise acceptance/completion certification from			
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Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
	the EIC. 19.0 QUALITY OF WORK 19.1 Areas found inadequately cleared shall be reworked by the contractor at no additional cost. 19.2 Final acceptance shall be based on satisfactory completion of all designated work fronts and removal of vegetation waste. 19.3 The decision of the EIC regarding satisfactory completion of the work shall be final for the purpose of certification, subject to the terms of the contract. 20.0 REWORK If any area is found inadequately cleared during inspection the contractor shall carry out re-cutting/re-clearing at his own cost.No additional payment shall be made for such rework. 21.0 LIQUIDATED DAMAGES 21.1. In case of failure by the contractor to complete the work within the stipulated completion period of 20 Working Days, Liquidated Damages shall be levied as per GCC. 21.2 The delay shall be calculated based on the definition of Working Days specified in this Scope of Work. 21.3 LD shall be recovered from the contractor's running bills and/or final bill 22.0 BPCL SCOPE Unless specifically stated otherwise in the contract BPCL scope of supply is limited to following: 1. Identification/release of work fronts. 2. Necessary site coordination. 3. Issue of applicable work permits subject to compliance by contractor. 4. Inspection and certification of completed work. No material, manpower, machinery, tools, PPE, fuel or consumables shall be provided by BPCL. 23.0 CONTRACTOR'S SCOPE The contractor's scope shall include all requirements necessary for complete execution of the work, including but not limited to:			
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Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
	a.Manpower. b.Supervision. c.Machinery. d.Grass cutters. e.Operators/helpers. f.Hand tools. g.Pruning equipment. h.Fuel. i.Lubricants. j.PPE. k.Barricading/Warning signs. l.Transportation. m.Collection of vegetation. n.Loading/unloading. o.Disposal. p.Cleaning. q.Housekeeping. r.Safety arrangements. s.Any other incidental requirement.			
	24.0 GENERAL CONDITIONS			
	24.1 The contractor shall comply with all applicable statutory requirements, BPCL rules, regulations and site procedures.			
	24.2 The contractor shall be responsible for the conduct and discipline of his personnel.			
	24.3 Contractor personnel shall not enter restricted areas without authorization.			
	24.5 Contractor shall not interfere with operation of any BPCL facility.			
	24.6 Contractor shall maintain good housekeeping throughout the execution period.			
	24.7 The contractor shall not subcontract the work without prior approval of BPCL.			
	24.8 The contractor shall comply with all instructions issued by the EIC relating to safety, access, sequencing and work-front availability.			
	24.9 The contractor shall deploy sufficient resources to ensure that the stipulated completion period is achieved.			
	25.0 COMPLETION CERTIFICATE			
	On completion of the entire work, the contractor shall jointly inspect the work with the EIC.			
	The work shall be considered complete only after:			
	1. All designated areas have been cleared.			
	2. Grass and unwanted vegetation have been removed.			
	3. Required tree pruning has been completed.			
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Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
	4. Roads and walkways have been cleaned. 5. Vegetation waste has been removed from site. 6. No obstruction remains around emergency/fire/electrical facilities. 7. All deficiencies pointed out by the EIC have been rectified. 8. The EIC is satisfied with the overall quality of work. The final bill shall be processed based on certification of satisfactory completion by the authorized BPCL representative. 26.0 Commencement of Work The work shall be deemed to have commenced from the date and time specified in the Work Commencement Instruction issued by BPCL/Engineer-in-Charge (EIC) to the contractor through email/ issue of the first work permit at site whichever is earlier. The Work Commencement Instruction shall clearly specify the Commencement Date and Time, and the same shall constitute the official start of the contract for the purpose of determining the stipulated completion period and calculation of Liquidated Damages (LD). Where the Work Commencement Instruction is issued before 12:00 hrs on a Working Day, that day shall be considered as the first Working Day. Where the Work Commencement Instruction is issued at or after 12:00 hrs on a Working Day, the next Working Day shall be considered as the first Working Day. The contractor shall mobilize and deploy the required manpower, machinery, tools, tackles and other resources in accordance with the Work Commencement Instruction. Any delay in commencement attributable to the contractor after the applicable Commencement Date shall be considered for determination of delay and LD in accordance with the provisions of the contract. The Commencement Date and Time shall be recorded in the Work Commencement Instruction and acknowledged by the contractor's authorized representative			
00030	Grasscutting around boundaryoutside1styr		30.11.2026	
	The item 00030 covers the following services:			
10	9009082	4	EA	
	HOUSEKEEPING GRASS CUTTING		(each)	
	HOUSEKEEPING			
	To cut the grass/vegitation growth in the specified area as detailed in the			
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Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
	scope of work. Refer scope of work mentioned in the line item 30 of PR. Service Item 10: Unit basic rate in words _____ 			
State GST % : _____ % Central GST % : _____ % Integrated GST % : _____ % Union Ter. GST % : _____ % GST Comp. Cess % : _____ % HSN Code / SAC Code : _____ Billing State : _____				
*	10 SCOPE OF WORK GRASS CUTTING, VEGETATION REMOVAL AND PRUNING OF TREES AT SHORE TANK FARM (STF)-OUTSIDE PARRALLEL TO BOUNDARY WALL 1.0 OBJECTIVE The work comprises grass cutting, removal of bushes/unwanted vegetation, pruning of tree branches, manual clearing wherever required, cleaning of outside boundary wall areas and collection, transportation and disposal of vegetation waste at designated locations within the Shore Tank Farm (STF). The objective of the work is to maintain the STF premises in a clean and orderly condition, ensure clear access to operating and emergency facilities, prevent vegetation from obstructing pipelines, structures, electrical installations, fire protection facilities, security installations and access roads, and maintain the required housekeeping and safety standards of the refinery. The contractor shall execute the work in accordance with this Scope of Work, BPCL-KR safety requirements, instructions of the Engineer-in-Charge (EIC) and applicable statutory requirements. 2.0 SCOPE OF WORK The scope shall include, but shall not be limited to, the following: 1. Cutting of grass and weeds using suitable mechanical grass-cutting machines.			
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Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
	2. Removal of bushes, shrubs, creepers, weeds and unwanted vegetation. 3. Manual removal of vegetation in locations where mechanical cutting is not feasible or safe. 4. Pruning/trimming of tree branches as directed by the EIC. 5. Clearing of vegetation around pipelines, pipe supports, structures, electrical installations, fire protection facilities, roads, walkways, security installations and other facilities. 6. Collection and removal of all cut grass, bushes, branches and vegetation debris. 7. Sweeping and cleaning of roads, walkways and adjoining areas after completion of cutting. 8. Loading, transportation and disposal of vegetation waste at locations designated by BPCL. 9. Deployment of adequate manpower, machinery and equipment to complete the work within the stipulated period. 10. Re-cleaning/re-cutting of areas wherever the work is found unsatisfactory by the EIC. 3.0 LOCATIONS COVERED The work shall be carried out at the following locations within Shore Tank Farm: 1. Out side of all around boundary wall except west side of STF Length of boundary wall is : 3.5KM Approximately. Width :On East Side : Boundary wall to the CPT fencing (Both sides of drainage). South : 1 Meter minimum North : 1 Meter minimum West : Not required. 4.0 ESTIMATED AREA The approximate area proposed to be covered under the contract is 10048 m². The above quantity is indicative and is intended for estimation purposes. The bidder shall visit the site and satisfy himself regarding the actual site conditions, accessibility, terrain, vegetation density and quantum of work before submission of the offer. No additional payment shall be admissible on account of variation in vegetation density, terrain or difficulty of access. 5.0 CONTRACTOR'S RESOURCE REQUIREMENT For planning purposes, deployment of approximately 04 Nos. grass-cutting machines with trained operators & 01 nos. supervisor is envisaged. The above is only an indicative requirement. The contractor shall independently assess the manpower and machinery required and shall deploy adequate resources to complete the work within the stipulated completion			
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	period of 10 Working Days. The EIC shall have the right to instruct the contractor to increase manpower/machinery if progress is found inadequate. No additional payment shall be made merely because the contractor deploys additional resources for achieving the stipulated completion schedule. 6.0 TECHNICAL REQUIREMENTS 6.1 Grass Cutting 6.1.1 The job includes cutting the grass/vegetation using petrol driven grass cutting machine using only Nylon Trimmer Line Wire for grass cutting operations. 6.1.2 Grass shall be cut uniformly and sufficiently close to ground level without damaging roads, kerbs, pipeline supports, foundations, structures, cables, cable trays or other facilities. 6.1.3 Particular care shall be exercised while cutting vegetation in the vicinity of: Hydrocarbon/product pipelines/Firewater pipelines/Electrical cables and cable trays/Electrical four-pole structures/HT rooms/High mast towers/Lighting poles/Security installations/Fire hydrants and firefighting facilities/Pipeline supports and foundations/Instrumentation and associated installations 6.1.4 Grass shall not be allowed to remain around equipment, access points, drains or emergency facilities after completion of the work. 6.2 Vegetation/Bush Removal The contractor shall remove Bushes, Shrubs, Weeds, Creepers, Wild growth, Unwanted vegetation, Vegetation obstructing access to equipment/facilities, Vegetation growing around pipeline supports and structures. Vegetation shall be removed without damaging any operating facility or installation. The use of any chemical herbicide, pesticide, weed killer or similar chemical for vegetation control shall not be permitted unless specifically approved in writing by BPCL. 6.3 Manual Clearing Manual cutting/removal shall be carried out wherever: Mechanical cutting is unsafe or Access is restricted or Vegetation is immediately adjacent to electrical installations or Vegetation is close to pipelines or sensitive equipment or There is a possibility of flying debris damaging equipment or as Directed by the EIC for safety reasons The contractor shall provide suitable hand tools such as sickles, cutters,			
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Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
	pruning tools, axes and other required implements.			
	6.4 TREE PRUNING			
	6.4.1 Tree branches obstructing roads, walkways, pipelines, lighting arrangements, security installations, electrical installations or other facilities shall be pruned as directed by the EIC.			
	6.4.2 Tree pruning shall be carried out using suitable tools and equipment.			
	6.4.3 The contractor shall take adequate precautions to prevent falling branches from damaging Pipelines, Electrical equipment, Cable trays/cables, Lighting systems, Buildings, Security installations, Roads and other facilities.			
	6.4.4 Where work at height is involved, appropriate access equipment and fall-protection arrangements shall be provided. Scaffolding if required will be provided by BPCL through a separate agency.			
	6.4.5 Trees shall not be cut/felled without specific written permission from BPCL.			
	6.4.6 Any statutory permission required for pruning/cutting of trees shall be obtained as applicable. No tree shall be felled under this contract unless specifically authorized by BPCL.			
	7.0 CLEANING AND HOUSEKEEPING			
	7.1 Cut grass, branches, bushes and other vegetation shall be collected immediately after completion of cutting in each work front.			
	7.2 The contractor shall ensure that no vegetation waste is left On roads On walkways/Near equipment/Around electrical installations/Near fire protection facilities/Near pipelines/Around security towers/Around emergency access routes.			
	7.3 Roads and walkways affected by the work shall be swept/cleaned.			
	8.0 EQUIPMENT AND MACHINERY			
	The contractor shall provide all equipment required for satisfactory execution, including but not limited to:			
	1.Mechanical grass-cutting machines/brush cutters.			
	2.Suitable trimmers.			
	3.Pruning tools.			
	4.Hand tools.			
	5.Cutting implements.			
	6.Wheelbarrows/trolleys, wherever required.			
	7.Collection bags/bins.			
	8.Transportation vehicle.			
	9.Suitable access equipment for tree pruning.			
	10.Barricading and warning boards.			
	11.PPE.			
	All machinery and equipment shall be in safe operating condition. Defective,			
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Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
	damaged or unsafe equipment shall not be used inside the BPCL premises. 9.0 SAFETY, HEALTH AND ENVIRONMENT (HSE) REQUIREMENTS The contractor shall comply with all applicable BPCL-KR HSE requirements, work permit requirements, statutory regulations and instructions issued by the EIC/Safety Department. 9.1 Work Permit 9.1.1 Work shall commence only after obtaining the required work permit/authorization from BPCL. 9.1.2 The contractor shall comply with all conditions stipulated in the permit. 9.1.3 Permit requirements shall be followed separately for different work fronts wherever applicable. 9.2 PPE PPE shall be provided by the contractor at no extra cost. All contractor personnel shall wear appropriate PPE as applicable: 1.Safety helmet. 2.Safety shoes/gumboots. 3.Safety goggles/face shield. 4.Hand gloves. 5.High-visibility vest. 6.Full-sleeve work clothing. 7.Ear protection where required. 8.Face mask/respiratory protection where required. 9.Fall-arrest equipment for work at height. 9.3 Grass-Cutting Machine Safety 9.3.1 Grass-cutting machines shall have appropriate guards and safety arrangements. 9.3.2 Operators shall be trained and competent to operate the equipment. 9.3.3 No person shall be allowed within the danger zone of the grass-cutting machine. 9.3.4 Suitable barricading/warning signs shall be provided wherever required. 9.3.5 Particular care shall be taken to prevent projection of Stones/Gravel/Metal pieces/Broken glass/Debris/Grass/branches towards personnel, vehicles, equipment, electrical installations or operating facilities. 9.3.6 Grass-cutting shall be stopped immediately if any unsafe condition is observed.			
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Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
	10.0 SPECIFIC SAFETY REQUIREMENTS NEAR ELECTRICAL INSTALLATIONS Special precautions shall be taken while working around electrical facilities, including HT rooms, electrical four-pole structures, cable routes and high mast towers. 10.1 Grass cutting shall not result in contact between cutting equipment and electrical cables, electrical equipment or energized installations. 10.2 Mechanical grass cutters shall not be operated in a manner that can cause flying debris to damage electrical equipment. 10.3 Required electrical clearances shall be maintained at all times.. 10.4 Work around HT/electrical installations shall be carried out strictly in accordance with BPCL's instructions and applicable electrical safety requirements. 10.5 Any exposed/damaged cable, electrical installation or unsafe condition observed during vegetation removal shall be immediately reported to the EIC. The contractor shall not independently handle or repair electrical installations. 11.0 SAFETY NEAR HYDROCARBON PIPELINES AND PROCESS FACILITIES 11.1 The contractor shall exercise extreme caution while working around hydrocarbon/product pipelines and associated facilities. 11.2 Grass cutters, hand tools and other equipment shall not damage pipeline coating, supports, valves, instruments or identification markings. 11.3 No excavation or digging shall be carried out under this scope unless specifically authorized. 11.4 No vegetation shall be burnt within STF. 11.5 Any leakage, damaged pipeline, unusual smell, hydrocarbon accumulation or other abnormal condition noticed during work shall be immediately reported and work in the affected area shall be stopped. 12.0 FIRE AND EMERGENCY SAFETY 12.1 Access to fire hydrants, firewater facilities, fire stations, emergency gates and firefighting equipment shall always remain unobstructed. 12.2 Emergency access roads shall not be blocked by manpower, equipment, vehicles or vegetation waste. 12.3 The contractor shall familiarize all personnel with emergency arrangements applicable to the work area. 12.4 In case of emergency, all work shall be stopped immediately and personnel shall move to the designated safe assembly area as instructed by BPCL. 13.0 WORK AT HEIGHT Where tree pruning or other activity involves work at height: 13.1 Appropriate approved access equipment shall be used. 13.2 Suitable fall-protection arrangements shall be provided.			
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	13.3 Ladders shall not be placed against pipelines, electrical equipment or unsuitable structures. 13.4 Barricading shall be provided below the work area. 13.5 No person shall be allowed below suspended/falling branches. 13.6 Lifting of branches shall be carried out safely using suitable equipment wherever required. 14.0 CONTRACTOR'S RESPONSIBILITIES The contractor shall provide, at his own cost: 1. Adequate skilled/semi-skilled/unskilled manpower. 2. Trained grass-cutting machine operators. 3. Supervisory personnel. 4. All grass-cutting machines. 5. Hand tools and tackles. 6. Pruning equipment. 7. Access equipment required for tree pruning. 8. Fuel and lubricants. 9. PPE. 10. Barricading and safety signage. 11. Transportation. 12. Waste collection and handling equipment. 13. Loading/unloading arrangements. 14. Waste transportation. 15. Any other resource required for complete execution. 15.0 CONTRACTOR'S SUPERVISOR 15.1 The contractor shall nominate a competent supervisor for coordination of the work. 15.2 The supervisor shall remain available at site during working hours. 15.3 The supervisor shall coordinate with the EIC for: 1. Work fronts. 2. Permit requirements. 3. Safety requirements. 4. Daily progress. 5. Resource deployment. 6. Completion of individual areas. 16.0 SITE VISIT The bidder is advised to visit the site before submission of the offer. The bidder shall satisfy himself regarding: 1. Actual area. 2. Vegetation density. 3. Terrain.			
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	4.Access conditions. 5.Locations of pipelines. 6.Electrical installations. 7.Fire protection facilities. 8.Security installations. 9.Requirement of manual clearing. 10.Tree pruning requirements. 11.Waste disposal arrangements. 12.Working conditions. No claim arising out of lack of knowledge of site conditions shall ordinarily be entertained after award of the contract. 17.0 COMPLETION PERIOD 17.1 The complete work shall be executed within Ten (10) Working Days from the date of commencement of work. 17.2 For this contract, Working Days shall mean Monday to Saturday. 17.3 Sundays, Public Holidays and BPCL-KR declared holidays shall not be considered as Working Days. 17.4 Delay attributable to Non-availability of work fronts by BPCL/Suspension of work by BPCL/Statutory restrictions/ Shutdown/emergency restrictions imposed by BPCL/Other delays specifically accepted by BPCL in writing may be excluded from computation of the completion period. 17.5 The contractor shall plan deployment of resources accordingly 18.0 DAILY PROGRESS AND COMPLETION The contractor shall maintain daily records indicating: " Date. " Work location. " Area/work front covered. " Manpower deployed. " Machinery deployed. " Work completed. " Waste removed. " Safety observations, if any. The daily progress shall be submitted to the EIC as required. The contractor shall obtain area-wise acceptance/completion certification from the EIC. 19.0 QUALITY OF WORK 19.1 Areas found inadequately cleared shall be reworked by the contractor at no additional cost. 19.2 Final acceptance shall be based on satisfactory completion of all designated work fronts and removal of vegetation waste. 19.3 The decision of the EIC regarding satisfactory completion of the work			
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	shall be final for the purpose of certification, subject to the terms of the contract. 20.0 REWORK If any area is found inadequately cleared during inspection the contractor shall carry out re-cutting/re-clearing at his own cost.No additional payment shall be made for such rework. 21.0 LIQUIDATED DAMAGES 21.1. In case of failure by the contractor to complete the work within the stipulated completion period of 10 Working Days, Liquidated Damages shall be levied as per GCC. 21.2 The delay shall be calculated based on the definition of Working Days specified in this Scope of Work. 21.3 LD shall be recovered from the contractor's running bills and/or final bill 22.0 BPCL SCOPE Unless specifically stated otherwise in the contract BPCL scope of supply is limited to following: 1. Identification/release of work fronts. 2. Necessary site coordination. 3. Issue of applicable work permits subject to compliance by contractor. 4. Inspection and certification of completed work. No material, manpower, machinery, tools, PPE, fuel or consumables shall be provided by BPCL. 23.0 CONTRACTOR'S SCOPE The contractor's scope shall include all requirements necessary for complete execution of the work, including but not limited to: - a.Manpower. - b.Supervision. - c.Machinery. - d.Grass cutters. - e.Operators/helpers. - f.Hand tools. - g.Pruning equipment. - h.Fuel. - i.Lubricants.			
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	j.PPE. k.Barricading/Warning signs. l.Transportation. m.Collection of vegetation. n.Loading/unloading. o.Disposal. p.Cleaning. q.Housekeeping. r.Safety arrangements. s.Any other incidental requirement. 24.0 GENERAL CONDITIONS 24.1 The contractor shall comply with all applicable statutory requirements, BPCL rules, regulations and site procedures. 24.2 The contractor shall be responsible for the conduct and discipline of his personnel. 24.3 Contractor personnel shall not enter restricted areas without authorization. 24.5 Contractor shall not interfere with operation of any BPCL facility. 24.6 Contractor shall maintain good housekeeping throughout the execution period. 24.7 The contractor shall not subcontract the work without prior approval of BPCL. 24.8 The contractor shall comply with all instructions issued by the EIC relating to safety, access, sequencing and work-front availability. 24.9 The contractor shall deploy sufficient resources to ensure that the stipulated completion period is achieved. 25.0 COMPLETION CERTIFICATE On completion of the entire work, the contractor shall jointly inspect the work with the EIC. The work shall be considered complete only after: 1. All designated areas have been cleared. 2. Grass and unwanted vegetation have been removed. 3. Required tree pruning has been completed. 4. Roads and walkways have been cleaned. 5. Vegetation waste has been removed from site. 6. No obstruction remains around emergency/fire/electrical facilities. 7. All deficiencies pointed out by the EIC have been rectified. 8. The EIC is satisfied with the overall quality of work. The final bill shall be processed based on certification of satisfactory completion by the authorized BPCL representative.			
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Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
	1. The minimum chargeable utilization shall be 4 (four) hours per calendar day, or the actual operating hours utilized, whichever is higher. 2. The chargeable deployment time shall commence from the time the equipment, along with its operator, reports at the designated location within STF and is certified by the BPCL representative as being ready for commencement of work. 3. The deployment period shall include actual operating time and authorized standby time as defined herein. 2. Equipment Availability & Breakdown: 1. The contractor shall ensure that the deployed equipment is maintained in good working condition and remains available as per site requirements. 2. No payment shall be made for downtime arising from equipment breakdown, operator absence, lack of fuel, maintenance activities, or any other reasons attributable to the contractor. 3. In the event of a breakdown, the contractor shall arrange repair or provide 3. Standby Time: 1. Standby time due to operational constraints, work sequencing, site conditions, permit-related restrictions (attributable to BPCL) or due to instructions from the BPCL representative shall be considered as chargeable time, provided the equipment and operator are available at the designated work location and ready for operation. 2. Standby time resulting from equipment breakdown, operator absence, non-availability of fuel, maintenance activities, or any other contractor-related reasons shall not be considered for payment. Suitable replacement equipment of equivalent capacity at no additional cost to the Company. 4. Contractor/Operator Responsibility: 1. The contractor shall provide competent, trained, experienced, and wherever applicable, duly licensed operators. 2. Operators shall comply with all site safety rules, statutory requirements, and instructions of the BPCL's representative. 3. Any loss, damage, accident, or unsafe act attributable to operator negligence shall be the sole responsibility of the contractor. 5. Daily Log Sheet and Certification 1. The contractor shall maintain a daily log sheet for each equipment deployed, recording details such as date, equipment identification, operator name, reporting time, commencement time, completion time, standby periods (if any), nature of work performed, and total chargeable hours. 2. The log sheet shall be submitted to the BPCL's representative on the same			
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Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
	day for verification. 3. Only those hours duly verified and certified by the BPCL's representative shall be considered for measurement and payment. 4. In the absence of a signed and approved log sheet, the BPCL's records shall prevail for the purpose of determining chargeable hours. 5. Any disputes regarding deployment hours, standby time, or work completion shall be resolved based on the approved daily log sheet. 6. Mobilisation Time & Holiday working The Contractor shall mobilize the required equipment within STF upon request from BPCL representative. A minimum notice period of 24 hours shall normally be provided by BPCL for mobilization of the equipment. The rates quoted against this item shall remain firm and uniform for all days of the week, including Sundays, gazetted holidays, national holidays, festival holidays, and any other declared holidays. No additional payment, premium, overtime, or compensation whatsoever shall be payable for deployment and operation of equipment on such days Service Item 10: Unit basic rate in words _____			
20	9010195 HIRING OF EQUIPMENT-8HR	100	S08 (Shift of 8 Hours)	
	HIRING OF RATE FOR HIRING OF EQUIPMENT ON 8 HOUR SHIFT BASIS AS SPECIFIED IN THE SCOPE OF WORK. This line item is for Hiring of grass cutting machine fitted with an approved flame arrester, complete with fuel, lubricants, all consumables, tools and tackles for grass cutting and vegetation clearance within Shore Tank Farm (STF) and other designated areas as directed by BPCL EIC. The Contractor shall provide the grass cutting machine in safe and efficient working condition, along with all necessary fuel, lubricants, consumables, spare parts, tools, tackles required for uninterrupted operation. No separate payment shall be made for these items. Note: This item shall not be applicable for execution of works covered under RFQ Item Nos. 10, 20, and 30. 1. Measurement Basis & Operational Conditions:			
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	The unit rate shall be for one shift of 8 (eight) hours. The chargeable shift shall commence from the time the machine and operator report at the designated location within STF and are certified by the BPCL's Representative as ready for commencement of work. 2.Mobilisation Time & Holiday working The Contractor shall mobilize the required machine upon request from the BPCL EIC. A minimum notice period of 24 hours shall normally be provided by the Company for mobilization. The rates quoted against this item shall remain firm and uniform for all days of the week, including Sundays, national holidays, festival holidays, and other declared holidays. No additional payment, overtime, premium, or compensation whatsoever shall be payable for deployment and operation of the machine on such days. 3.Equipment Availability & Breakdown: The Contractor shall ensure that the deployed machine is fitted with a functional flame arrester and maintained in good operating condition throughout the period of deployment. In the event of breakdown or non-availability of the machine, the Contractor shall promptly arrange repair or provide a suitable replacement machine of equivalent capacity at no additional cost to the BPCL. No payment shall be made for any downtime attributable to the Contractor, including but not limited to machine breakdown, maintenance activities, operator absence, non-availability of fuel, or any other Contractor-related reasons. 4.Daily Log Sheet and Certification The Contractor shall maintain a daily log sheet indicating machine details, operator name, reporting time, shift completion time, nature of work performed, and any standby periods. The log sheet shall be verified and certified by the BPCL's Representative and shall form the basis for measurement and payment. In case of any discrepancy, the certified records of the Company shall prevail. 5.Contractor/Operator Responsibility Any loss, damage, accident, unsafe act, environmental incident, or statutory non-compliance attributable to the Contractor, its equipment, or personnel shall be the sole responsibility of the Contractor.			
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Service Item 20: Unit basic rate in words

State GST % : _____ % Central GST % : _____ % Integrated GST % : _____ %

Union Ter. GST % : _____ % GST Comp. Cess % : _____ %

HSN Code / SAC Code :

Billing State : _____

00050	ARC for various Misc jobs at STF 1st yr	30.11.2026
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The item 00050 covers the following services:

10	9009364	150	EA
	CONT ASST 8 HR SPLZD SKLLD		(each)

CONTRACT ASSISTANCE
8 HOURS

RATE PER NORMAL 8 HOUR WORKING TOWARDS HIRING OF SPECIALIZED SKILLED PERSONNEL
FOR CONTRACT ASSISTANCE AS PER SCOPE OF WORK.

CONTRACT ASSISTANCE - 8 HOURS

Rate per normal 8-hour working day towards hiring of specialized/skilled personnel for carrying out contract assistance activities as per the Scope of Work at STF, Jetty, BPCL pipeline corridor or any other area as directed by BPCL EIC.

The personnel shall carry out grass cutting using suitable mechanical grass-cutting equipment, collection and disposal of cut grass/vegetation waste as per the Scope of Work, on any day of the week during general shift hours 08:15 hrs to 17:00 hrs, at various locations of Shore Tank Farm (STF), as directed by the Engineer-in-Charge.

The rate under this item shall be towards manpower/contract assistance only. The charges towards deployment/use of grass-cutting machines and associated equipment shall not be included in the rate of this item and shall be paid separately under PR Item No. 40, Line-Item No. 20, as per the applicable rate and actual requirement.

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Date : 07.09.2026

To:M/s. BPCL ESTIMATE MUMBAI - 400038 India (300648)

Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
	The Contractor shall provide suitable skilled/specialized personnel for satisfactory execution of the work and shall comply with all applicable safety requirements and instructions of the Engineer-in-Charge. Note: 1. This item shall not be operated/availed for PR Item Nos. 10, 20 and 30. 2. Grass-cutting machine charges shall be paid separately under Item 40, Line Item 20, wherever such machine deployment is required. Service Item 10: Unit basic rate in words _____			
20	9009356 CONT ASST 8 HR UNSKLD/HELPR	250	EA (each)	
	CONTRACT ASSISTANCE 8 HOURS RATE PER NORMAL 8 HOUR WORKING TOWARDS HIRING OF UNSKILLED PERSONNEL/HELPER FOR CONTRACT ASSISTANCE AS PER SCOPE OF WORK. CONTRACT ASSISTANCE UNSKILLED # 8 HOURS Rate per normal 8-hour working day towards hiring of unskilled personnel/helpers for carrying out contract assistance activities as per the Scope of Work at STF, Jetty, BPCL pipeline corridor or any other area as directed by BPCL EIC. The personnel shall carry out pruning of trees and miscellaneous unskilled jobs at various locations of Shore Tank Farm (STF), as directed by the Engineer-in-Charge. The activities may include, but shall not be limited to: 1. Pruning of trees and removal of unwanted branches. 2. Digging of earth and other miscellaneous manual excavation works. De-plugging/cleaning of drains to facilitate proper drainage. 3. Removal of accumulated water and measures to avoid water logging. 4. Removal of bee hives, as per the instructions of the Engineer-in-Charge and applicable HSE requirements.			
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Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
	5. Removal of crow nests. Collection and disposal of dead fishes. 6. Collection, shifting and disposal of miscellaneous waste generated during the above activities. 7. Other similar unskilled/manual assistance jobs as required at STF and instructed by the Engineer-in-Charge. The rate under this item shall be towards manpower/helper charges only. Any specialized equipment, machinery or other chargeable resources specifically covered under separate items of the contract shall be paid separately under the respective applicable item. The work may be carried out on any day of the week during general shift hours from 08:15 hrs to 17:00 hrs, as directed by the Engineer-in-Charge. The Contractor shall provide adequate manpower/helpers and ensure that all personnel are provided with the required PPE and comply with all applicable HSE requirements, site safety procedures and instructions of the Engineer-in-Charge. <u>Note: This item shall not be operated/availed for PR Item Nos. 10, 20 and 30.</u> Service Item 20: Unit basic rate in words _____			
State GST % : _____ % Central GST % : _____ % Integrated GST % : _____ % Union Ter. GST % : _____ % GST Comp. Cess % : _____ % HSN Code / SAC Code : _____ Billing State : _____				
00060 Grasscutting operationrelated area2nd yr			30.11.2026	
The item 00060 covers the following services:				
10	9009082 HOUSEKEEPING GRASS CUTTING	6	EA	(each)
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Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
	HOUSEKEEPING To cut the grass/vegetation growth in the specified area as detailed in the scope of work.			
Service Item 10: Unit basic rate in words _____				
State GST % : _____ % Central GST % : _____ % Integrated GST % : _____ % Union Ter. GST % : _____ % GST Comp. Cess % : _____ % HSN Code / SAC Code : _____ Billing State : _____				
* 10 SCOPE OF WORK GRASS CUTTING, VEGETATION REMOVAL AND PRUNING OF TREES AT SHORE TANK FARM (STF)-OPERATING AREAS 1.0 OBJECTIVE The work comprises grass cutting, removal of bushes/unwanted vegetation, pruning of tree branches, manual clearing wherever required, cleaning of roads/walkways/operating areas and collection, transportation and disposal of vegetation waste at designated locations within the Shore Tank Farm (STF). The objective of the work is to maintain the STF premises in a clean and orderly condition, ensure clear access to operating and emergency facilities, prevent vegetation from obstructing pipelines, structures, electrical installations, fire protection facilities, security installations and access roads, and maintain the required housekeeping and safety standards of the refinery. The contractor shall execute the work in accordance with this Scope of Work, BPCL-KR safety requirements, instructions of the Engineer-in-Charge (EIC) and applicable statutory requirements. 2.0 SCOPE OF WORK The scope shall include, but shall not be limited to, the following:				
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	1. Cutting of grass and weeds using suitable mechanical grass-cutting machines. 2. Removal of bushes, shrubs, creepers, weeds and unwanted vegetation. 3. Manual removal of vegetation in locations where mechanical cutting is not feasible or safe. 4. Pruning/trimming of tree branches as directed by the EIC. 5. Clearing of vegetation around pipelines, pipe supports, structures, electrical installations, fire protection facilities, roads, walkways, security installations and other facilities. 6. Collection and removal of all cut grass, bushes, branches and vegetation debris. 7. Sweeping and cleaning of roads, walkways and adjoining areas after completion of cutting. 8. Loading, transportation and disposal of vegetation waste at locations designated by BPCL. 9. Deployment of adequate manpower, machinery and equipment to complete the work within the stipulated period. 10. Re-cleaning/re-cutting of areas wherever the work is found unsatisfactory by the EIC. 3.0 LOCATIONS COVERED The work shall be carried out at the following locations within Shore Tank Farm: 1. Surrounding area of Fire Station. 2. Surrounding area of Fire Water Reservoir. 3. Surrounding area of Fire Water Pump House. 4. Earthen road and embankments south of Fire Water Reservoir. 5. Both sides of road and embankments south of STT-10 & STT-11. 6. Both sides of western road and embankments from south end to north end. 7. Both sides of east-west road and embankments at north end. 8. Both sides of eastern road and embankments from north end up to Fire Station. 9. Roadside and surrounding areas of STT-15. 10. Area near and below 48"/42" pipelines outside Dyke/ETP area. 11. Both sides of walkways leading to Security Towers No. 1, 2, 3, 4 and 5. 12. Surrounding areas of Security Towers No. 1, 2, 3, 4 and 5. 13. Surrounding area of Security Rest/Change Room. 14. LFP area and both sides of road leading to Emergency Gate. 15. Surrounding areas of AAQMS-2 and AAQMS-3. 16. Surrounding areas of Electrical Four-Pole Structures. 17. Surrounding areas of Electrical HT Rooms. 18. Surrounding areas of all High Mast Towers. 4.0 ESTIMATED AREA The approximate area proposed to be covered under the contract is 43000 m².			
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	The above quantity is indicative and is intended for estimation purposes. The bidder shall visit the site and satisfy himself regarding the actual site conditions, accessibility, terrain, vegetation density and quantum of work before submission of the offer. No additional payment shall be admissible on account of variation in vegetation density, terrain or difficulty of access. 5.0 CONTRACTOR'S RESOURCE REQUIREMENT For planning purposes, deployment of approximately 05 Nos. grass-cutting machines with trained operators & 01 nos. supervisor is envisaged. The above is only an indicative requirement. The contractor shall independently assess the manpower and machinery required and shall deploy adequate resources to complete the work within the stipulated completion period of 30 Working Days. The EIC shall have the right to instruct the contractor to increase manpower/machinery if progress is found inadequate. No additional payment shall be made merely because the contractor deploys additional resources for achieving the stipulated completion schedule. 6.0 TECHNICAL REQUIREMENTS 6.1 Grass Cutting 6.1.1 The job includes cutting the grass/vegetation using petrol driven grass cutting machine using only Nylon Trimmer Line Wire for grass cutting operations. 6.1.2 Grass shall be cut uniformly and sufficiently close to ground level without damaging roads, kerbs, pipeline supports, foundations, structures, cables, cable trays or other facilities. 6.1.3 Particular care shall be exercised while cutting vegetation in the vicinity of: Hydrocarbon/product pipelines/Firewater pipelines/Electrical cables and cable trays/Electrical four-pole structures/HT rooms/High mast towers/Lighting poles/Security installations/Fire hydrants and firefighting facilities/Pipeline supports and foundations/Instrumentation and associated installations 6.1.4 Grass shall not be allowed to remain around equipment, access points, drains or emergency facilities after completion of the work. 6.2 Vegetation/Bush Removal The contractor shall remove Bushes, Shrubs, Weeds, Creepers, Wild growth, Unwanted vegetation, Vegetation obstructing access to equipment/facilities, Vegetation growing around pipeline supports and structures. Vegetation shall			
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	be removed without damaging any operating facility or installation. The use of any chemical herbicide, pesticide, weed killer or similar chemical for vegetation control shall not be permitted unless specifically approved in writing by BPCL. 6.3 Manual Clearing Manual cutting/removal shall be carried out wherever: Mechanical cutting is unsafe or Access is restricted or Vegetation is immediately adjacent to electrical installations or Vegetation is close to pipelines or sensitive equipment or There is a possibility of flying debris damaging equipment or as Directed by the EIC for safety reasons The contractor shall provide suitable hand tools such as sickles, cutters, pruning tools, axes and other required implements. 6.4 TREE PRUNING 6.4.1 Tree branches obstructing roads, walkways, pipelines, lighting arrangements, security installations, electrical installations or other facilities shall be pruned as directed by the EIC. 6.4.2 Tree pruning shall be carried out using suitable tools and equipment. 6.4.3 The contractor shall take adequate precautions to prevent falling branches from damaging Pipelines, Electrical equipment, Cable trays/cables, Lighting systems, Buildings, Security installations, Roads and other facilities. 6.4.4 Where work at height is involved, appropriate access equipment and fall-protection arrangements shall be provided. Scaffolding if required will be provided by BPCL through a separate agency. 6.4.5 Trees shall not be cut/felled without specific written permission from BPCL. 6.4.6 Any statutory permission required for pruning/cutting of trees shall be obtained as applicable. No tree shall be felled under this contract unless specifically authorized by BPCL. 7.0 CLEANING AND HOUSEKEEPING 7.1 Cut grass, branches, bushes and other vegetation shall be collected immediately after completion of cutting in each work front. 7.2 The contractor shall ensure that no vegetation waste is left On roads On walkways/Near equipment/Around electrical installations/Near fire protection facilities/Near pipelines/Around security towers/Around emergency access routes. 7.3 Roads and walkways affected by the work shall be swept/cleaned. 8.0 EQUIPMENT AND MACHINERY			
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Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
	The contractor shall provide all equipment required for satisfactory execution, including but not limited to: 1.Mechanical grass-cutting machines/brush cutters. 2.Suitable trimmers. 3.Pruning tools. 4.Hand tools. 5.Cutting implements. 6.Wheelbarrows/trolleys, wherever required. 7.Collection bags/bins. 8.Transportation vehicle. 9.Suitable access equipment for tree pruning. 10.Barricading and warning boards. 11.PPE. All machinery and equipment shall be in safe operating condition. Defective, damaged or unsafe equipment shall not be used inside the BPCL premises. 9.0 SAFETY, HEALTH AND ENVIRONMENT (HSE) REQUIREMENTS The contractor shall comply with all applicable BPCL-KR HSE requirements, work permit requirements, statutory regulations and instructions issued by the EIC/Safety Department. 9.1 Work Permit 9.1.1 Work shall commence only after obtaining the required work permit/authorization from BPCL. 9.1.2 The contractor shall comply with all conditions stipulated in the permit. 9.1.3 Permit requirements shall be followed separately for different work fronts wherever applicable. 9.2 PPE PPE shall be provided by the contractor at no extra cost. All contractor personnel shall wear appropriate PPE as applicable: 1.Safety helmet. 2.Safety shoes/gumboots. 3.Safety goggles/face shield. 4.Hand gloves. 5.High-visibility vest. 6.Full-sleeve work clothing. 7.Ear protection where required. 8.Face mask/respiratory protection where required. 9.Fall-arrest equipment for work at height. 9.3 Grass-Cutting Machine Safety			
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Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
	9.3.1 Grass-cutting machines shall have appropriate guards and safety arrangements. 9.3.2 Operators shall be trained and competent to operate the equipment. 9.3.3 No person shall be allowed within the danger zone of the grass-cutting machine. 9.3.4 Suitable barricading/warning signs shall be provided wherever required. 9.3.5 Particular care shall be taken to prevent projection of Stones/Gravel/Metal pieces/Broken glass/Debris/Grass/branches towards personnel, vehicles, equipment, electrical installations or operating facilities. 9.3.6 Grass-cutting shall be stopped immediately if any unsafe condition is observed. 10.0 SPECIFIC SAFETY REQUIREMENTS NEAR ELECTRICAL INSTALLATIONS Special precautions shall be taken while working around electrical facilities, including HT rooms, electrical four-pole structures, cable routes and high mast towers. 10.1 Grass cutting shall not result in contact between cutting equipment and electrical cables, electrical equipment or energized installations. 10.2 Mechanical grass cutters shall not be operated in a manner that can cause flying debris to damage electrical equipment. 10.3 Required electrical clearances shall be maintained at all times.. 10.4 Work around HT/electrical installations shall be carried out strictly in accordance with BPCL's instructions and applicable electrical safety requirements. 10.5 Any exposed/damaged cable, electrical installation or unsafe condition observed during vegetation removal shall be immediately reported to the EIC. The contractor shall not independently handle or repair electrical installations. 11.0 SAFETY NEAR HYDROCARBON PIPELINES AND PROCESS FACILITIES 11.1 The contractor shall exercise extreme caution while working around hydrocarbon/product pipelines and associated facilities. 11.2 Grass cutters, hand tools and other equipment shall not damage pipeline coating, supports, valves, instruments or identification markings. 11.3 No excavation or digging shall be carried out under this scope unless specifically authorized. 11.4 No vegetation shall be burnt within STF. 11.5 Any leakage, damaged pipeline, unusual smell, hydrocarbon accumulation or other abnormal condition noticed during work shall be immediately reported and work in the affected area shall be stopped. 12.0 FIRE AND EMERGENCY SAFETY			
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Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
	12.1 Access to fire hydrants, firewater facilities, fire stations, emergency gates and firefighting equipment shall always remain unobstructed. 12.2 Emergency access roads shall not be blocked by manpower, equipment, vehicles or vegetation waste. 12.3 The contractor shall familiarize all personnel with emergency arrangements applicable to the work area. 12.4 In case of emergency, all work shall be stopped immediately and personnel shall move to the designated safe assembly area as instructed by BPCL. 13.0 WORK AT HEIGHT Where tree pruning or other activity involves work at height: 13.1 Appropriate approved access equipment shall be used. 13.2 Suitable fall-protection arrangements shall be provided. 13.3 Ladders shall not be placed against pipelines, electrical equipment or unsuitable structures. 13.4 Barricading shall be provided below the work area. 13.5 No person shall be allowed below suspended/falling branches. 13.6 Lifting of branches shall be carried out safely using suitable equipment wherever required. 14.0 CONTRACTOR'S RESPONSIBILITIES The contractor shall provide, at his own cost: 1. Adequate skilled/semi-skilled/unskilled manpower. 2. Trained grass-cutting machine operators. 3. Supervisory personnel. 4. All grass-cutting machines. 5. Hand tools and tackles. 6. Pruning equipment. 7. Access equipment required for tree pruning. 8. Fuel and lubricants. 9. PPE. 10. Barricading and safety signage. 11. Transportation. 12. Waste collection and handling equipment. 13. Loading/unloading arrangements. 14. Waste transportation. 15. Any other resource required for complete execution. 15.0 CONTRACTOR'S SUPERVISOR 15.1 The contractor shall nominate a competent supervisor for coordination of the work. 15.2 The supervisor shall remain available at site during working hours. 15.3 The supervisor shall coordinate with the EIC for:			
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Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
	1.Work fronts. 2.Permit requirements. 3.Safety requirements. 4.Daily progress. 5.Resource deployment. 6.Completion of individual areas. 16.0 SITE VISIT The bidder is advised to visit the site before submission of the offer. The bidder shall satisfy himself regarding: 1.Actual area. 2.Vegetation density. 3.Terrain. 4.Access conditions. 5.Locations of pipelines. 6.Electrical installations. 7.Fire protection facilities. 8.Security installations. 9.Requirement of manual clearing. 10.Tree pruning requirements. 11.Waste disposal arrangements. 12.Working conditions. No claim arising out of lack of knowledge of site conditions shall ordinarily be entertained after award of the contract. 17.0 COMPLETION PERIOD 17.1 The complete work shall be executed within Thirty (30) Working Days from the date of commencement of work. 17.2 For this contract, Working Days shall mean Monday to Saturday. 17.3 Sundays, Public Holidays and BPCL-KR declared holidays shall not be considered as Working Days. 17.4 Delay attributable to Non-availability of work fronts by BPCL/Suspension of work by BPCL/Statutory restrictions/ Shutdown/emergency restrictions imposed by BPCL/Other delays specifically accepted by BPCL in writing may be excluded from computation of the completion period. 17.5 The contractor shall plan deployment of resources accordingly 18.0 DAILY PROGRESS AND COMPLETION The contractor shall maintain daily records indicating: " Date. " Work location. " Area/work front covered. " Manpower deployed. " Machinery deployed.			
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Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
	" Work completed. " Waste removed. " Safety observations, if any. The daily progress shall be submitted to the EIC as required. The contractor shall obtain area-wise acceptance/completion certification from the EIC. 19.0 QUALITY OF WORK 19.1 Areas found inadequately cleared shall be reworked by the contractor at no additional cost. 19.2 Final acceptance shall be based on satisfactory completion of all designated work fronts and removal of vegetation waste. 19.3 The decision of the EIC regarding satisfactory completion of the work shall be final for the purpose of certification, subject to the terms of the contract. 20.0 REWORK If any area is found inadequately cleared during inspection the contractor shall carry out re-cutting/re-clearing at his own cost.No additional payment shall be made for such rework. 21.0 LIQUIDATED DAMAGES 21.1. In case of failure by the contractor to complete the work within the stipulated completion period of 30 Working Days, Liquidated Damages shall be levied as per GCC. 21.2 The delay shall be calculated based on the definition of Working Days specified in this Scope of Work. 21.3 LD shall be recovered from the contractor's running bills and/or final bill 22.0 BPCL SCOPE Unless specifically stated otherwise in the contract BPCL scope of supply is limited to following: 1. Identification/release of work fronts. 2. Necessary site coordination. 3. Issue of applicable work permits subject to compliance by contractor. 4. Inspection and certification of completed work. No material, manpower, machinery, tools, PPE, fuel or consumables shall be provided by BPCL.			
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Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
	23.0 CONTRACTOR'S SCOPE The contractor's scope shall include all requirements necessary for complete execution of the work, including but not limited to: - a.Manpower. - b.Supervision. - c.Machinery. - d.Grass cutters. - e.Operators/helpers. - f.Hand tools. - g.Pruning equipment. - h.Fuel. - i.Lubricants. - j.PPE. - k.Barricading/Warning signs. - l.Transportation. - m.Collection of vegetation. - n.Loading/unloading. - o.Disposal. - p.Cleaning. - q.Housekeeping. - r.Safety arrangements. - s.Any other incidental requirement. 24.0 GENERAL CONDITIONS 24.1 The contractor shall comply with all applicable statutory requirements, BPCL rules, regulations and site procedures. 24.2 The contractor shall be responsible for the conduct and discipline of his personnel. 24.3 Contractor personnel shall not enter restricted areas without authorization. 24.5 Contractor shall not interfere with operation of any BPCL facility. 24.6 Contractor shall maintain good housekeeping throughout the execution period. 24.7 The contractor shall not subcontract the work without prior approval of BPCL. 24.8 The contractor shall comply with all instructions issued by the EIC relating to safety, access, sequencing and work-front availability. 24.9 The contractor shall deploy sufficient resources to ensure that the stipulated completion period is achieved. 25.0 COMPLETION CERTIFICATE On completion of the entire work, the contractor shall jointly inspect the work with the EIC.			
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Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
	The work shall be considered complete only after: 1. All designated areas have been cleared. 2. Grass and unwanted vegetation have been removed. 3. Required tree pruning has been completed. 4. Roads and walkways have been cleaned. 5. Vegetation waste has been removed from site. 6. No obstruction remains around emergency/fire/electrical facilities. 7. All deficiencies pointed out by the EIC have been rectified. 8. The EIC is satisfied with the overall quality of work. The final bill shall be processed based on certification of satisfactory completion by the authorized BPCL representative. 26.0 Commencement of Work The work shall be deemed to have commenced from the date and time specified in the Work Commencement Instruction issued by BPCL/Engineer-in-Charge (EIC) to the contractor through email/ issue of the first work permit at site whichever is earlier. The Work Commencement Instruction shall clearly specify the Commencement Date and Time, and the same shall constitute the official start of the contract for the purpose of determining the stipulated completion period and calculation of Liquidated Damages (LD). Where the Work Commencement Instruction is issued before 12:00 hrs on a Working Day, that day shall be considered as the first Working Day. Where the Work Commencement Instruction is issued at or after 12:00 hrs on a Working Day, the next Working Day shall be considered as the first Working Day. The contractor shall mobilize and deploy the required manpower, machinery, tools, tackles and other resources in accordance with the Work Commencement Instruction. Any delay in commencement attributable to the contractor after the applicable Commencement Date shall be considered for determination of delay and LD in accordance with the provisions of the contract. The Commencement Date and Time shall be recorded in the Work Commencement Instruction and acknowledged by the contractor's authorized representative.			
00070	Grasscutting around boundaryinside2nd yr		30.11.2026	
The item 00070 covers the following services:				
10	9009082	4	EA	
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Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
	HOUSEKEEPING GRASS CUTTING	(each)		
	HOUSEKEEPING To cut the grass/vegetation growth in the specified area as detailed in the scope of work.			
	Scope of job includes the following but not limited to the same Grass cutting, vegetation removal, prooning of trees branches etc at STF. Area of job: 1. All around boundary inside of STF Length : 6KM Approximately. Width : Boundary wall to the next water body 2. All the coconut lagoons at STF 3. All the green belt area Cutting the grass by using grass cutting machine and removal of bushes at area mentioned above. Grass cutting and vegetation removal by manual means means wherever the machine application is restricted or not possible. Removal of creepers grown on to the grill provided on the top of the boundary wall. Disposal of the wastes and cut grasses should be done at the locations pointed out by Engineer-in-charge. Contractor shall be capable of engaging more number of grass cutting machines to speed up the job. All allied works required for the sucessfull completion of the job shall be carried out by the contractor as per the directions of the Engineer in charge. While working on tank farm, contractor shall ensure appropriate personnel protective equipments like gumboot, goggles, apron for all labours. Also ensure nobody is in the surrounding area where the cut grass and gravel splashes while grass cutting machine in operation. Note: Green belt area does not requires complete grass cutting. But, removal bushes and creepers grown on to the green belt trees are required. Ultimate			
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	aim at west side of STF is to make visible the sea side wall fully for eliminating any security threat through the boundary. BPCL scope of supply : Nil Contractor's scope of supply : All the manpower, PPE, tools, grass cutting machines, fuel, transportation etc.			
	Service Item 10: Unit basic rate in words _____			
State GST % : _____ % Central GST % : _____ % Integrated GST % : _____ % Union Ter. GST % : _____ % GST Comp. Cess % : _____ % HSN Code / SAC Code : _____ Billing State : _____				
* 10	Scope of work GRASS CUTTING, VEGETATION REMOVAL AND PRUNING OF TREES AT SHORE TANK FARM (STF)-INSIDE BOUNDARY WALL BUT EXCLUDING OPERATING AREAS 1.0 OBJECTIVE The work comprises grass cutting, removal of bushes/unwanted vegetation, pruning of tree branches, manual clearing wherever required, cleaning of roads/walkways/operating areas and collection, transportation and disposal of vegetation waste at designated locations within the Shore Tank Farm (STF). The objective of the work is to maintain the STF premises in a clean and orderly condition, ensure clear access to operating and emergency facilities, prevent vegetation from obstructing pipelines, structures, electrical installations, fire protection facilities, security installations and access roads, and maintain the required housekeeping and safety standards of the refinery. The contractor shall execute the work in accordance with this Scope of Work, BPCL-KR safety requirements, instructions of the Engineer-in-Charge (EIC) and applicable statutory requirements. 2.0 SCOPE OF WORK			
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	The scope shall include, but shall not be limited to, the following: 1. Cutting of grass and weeds using suitable mechanical grass-cutting machines. 2. Removal of bushes, shrubs, creepers, weeds and unwanted vegetation. 3. Manual removal of vegetation in locations where mechanical cutting is not feasible or safe. 4. Pruning/trimming of tree branches as directed by the EIC. 5. Clearing of vegetation around pipelines, pipe supports, structures, electrical installations, fire protection facilities, roads, walkways, security installations and other facilities. 6. Collection and removal of all cut grass, bushes, branches and vegetation debris. 7. Sweeping and cleaning of roads, walkways and adjoining areas after completion of cutting. 8. Loading, transportation and disposal of vegetation waste at locations designated by BPCL. 9. Deployment of adequate manpower, machinery and equipment to complete the work within the stipulated period. 10. Re-cleaning/re-cutting of areas wherever the work is found unsatisfactory by the EIC. 3.0 LOCATIONS COVERED The work shall be carried out at the following locations within Shore Tank Farm: 1. All around inside periphery of boundary wall of STF, boundary wall is having length of 6 Kilometers approximately. Width of area is between Boundary wall (inside) to the next water body 2. All the coconut lagoons at STF 3. All the green belt area at STF 4.0 ESTIMATED AREA The approximate area proposed to be covered under the contract is 21550 m². The above quantity is indicative and is intended for estimation purposes. The bidder shall visit the site and satisfy himself regarding the actual site conditions, accessibility, terrain, vegetation density and quantum of work before submission of the offer. No additional payment shall be admissible on account of variation in vegetation density, terrain or difficulty of access. <u>5.0 CONTRACTOR'S RESOURCE REQUIREMENT</u> For planning purposes, deployment of approximately 04 Nos. grass-cutting machines with trained operators & 01 nos. supervisor is envisaged. The above is only an indicative requirement. The contractor shall			
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	independently assess the manpower and machinery required and shall deploy adequate resources to complete the work within the stipulated completion period of 20 Working Days. The EIC shall have the right to instruct the contractor to increase manpower/machinery if progress is found inadequate. No additional payment shall be made merely because the contractor deploys additional resources for achieving the stipulated completion schedule. 6.0 TECHNICAL REQUIREMENTS 6.1 Grass Cutting 6.1.1 The job includes cutting the grass/vegetation using petrol driven grass cutting machine using only Nylon Trimmer Line Wire for grass cutting operations. 6.1.2 Grass shall be cut uniformly and sufficiently close to ground level without damaging roads, kerbs, pipeline supports, foundations, structures, cables, cable trays or other facilities. 6.1.3 Particular care shall be exercised while cutting vegetation in the vicinity of: Hydrocarbon/product pipelines/Firewater pipelines/Electrical cables and cable trays/Electrical four-pole structures/HT rooms/High mast towers/Lighting poles/Security installations/Fire hydrants and firefighting facilities/Pipeline supports and foundations/Instrumentation and associated installations 6.1.4 Grass shall not be allowed to remain around equipment, access points, drains or emergency facilities after completion of the work. 6.2 Vegetation/Bush Removal The contractor shall remove Bushes, Shrubs, Weeds, Creepers, Wild growth, Unwanted vegetation, Vegetation obstructing access to equipment/facilities, Vegetation growing around pipeline supports and structures. Vegetation shall be removed without damaging any operating facility or installation. The use of any chemical herbicide, pesticide, weed killer or similar chemical for vegetation control shall not be permitted unless specifically approved in writing by BPCL. 6.3 Manual Clearing Manual cutting/removal shall be carried out wherever: Mechanical cutting is unsafe or Access is restricted or Vegetation is immediately adjacent to electrical installations or Vegetation is close to pipelines or sensitive equipment or There is a possibility of flying debris damaging equipment or as Directed by the EIC for safety reasons			
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Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
	The contractor shall provide suitable hand tools such as sickles, cutters, pruning tools, axes and other required implements. 6.4 TREE PRUNING 6.4.1 Tree branches obstructing roads, walkways, pipelines, lighting arrangements, security installations, electrical installations or other facilities shall be pruned as directed by the EIC. 6.4.2 Tree pruning shall be carried out using suitable tools and equipment. 6.4.3 The contractor shall take adequate precautions to prevent falling branches from damaging Pipelines, Electrical equipment, Cable trays/cables, Lighting systems, Buildings, Security installations, Roads and other facilities. 6.4.4 Where work at height is involved, appropriate access equipment and fall-protection arrangements shall be provided. Scaffolding if required will be provided by BPCL through a separate agency. 6.4.5 Trees shall not be cut/felled without specific written permission from BPCL. 6.4.6 Any statutory permission required for pruning/cutting of trees shall be obtained as applicable. No tree shall be felled under this contract unless specifically authorized by BPCL. 7.0 CLEANING AND HOUSEKEEPING 7.1 Cut grass, branches, bushes and other vegetation shall be collected immediately after completion of cutting in each work front. 7.2 The contractor shall ensure that no vegetation waste is left On roads On walkways/Near equipment/Around electrical installations/Near fire protection facilities/Near pipelines/Around security towers/Around emergency access routes. 7.3 Roads and walkways affected by the work shall be swept/cleaned. 8.0 EQUIPMENT AND MACHINERY The contractor shall provide all equipment required for satisfactory execution, including but not limited to: 1.Mechanical grass-cutting machines/brush cutters. 2.Suitable trimmers. 3.Pruning tools. 4.Hand tools. 5.Cutting implements. 6.Wheelbarrows/trolleys, wherever required. 7.Collection bags/bins. 8.Transportation vehicle. 9.Suitable access equipment for tree pruning. 10.Barricading and warning boards.			
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	11.PPE. All machinery and equipment shall be in safe operating condition. Defective, damaged or unsafe equipment shall not be used inside the BPCL premises. 9.0 SAFETY, HEALTH AND ENVIRONMENT (HSE) REQUIREMENTS The contractor shall comply with all applicable BPCL-KR HSE requirements, work permit requirements, statutory regulations and instructions issued by the EIC/Safety Department. 9.1 Work Permit 9.1.1 Work shall commence only after obtaining the required work permit/authorization from BPCL. 9.1.2 The contractor shall comply with all conditions stipulated in the permit. 9.1.3 Permit requirements shall be followed separately for different work fronts wherever applicable. 9.2 PPE PPE shall be provided by the contractor at no extra cost. All contractor personnel shall wear appropriate PPE as applicable: 1.Safety helmet. 2.Safety shoes/gumboots. 3.Safety goggles/face shield. 4.Hand gloves. 5.High-visibility vest. 6.Full-sleeve work clothing. 7.Ear protection where required. 8.Face mask/respiratory protection where required. 9.Fall-arrest equipment for work at height. 9.3 Grass-Cutting Machine Safety 9.3.1 Grass-cutting machines shall have appropriate guards and safety arrangements. 9.3.2 Operators shall be trained and competent to operate the equipment. 9.3.3 No person shall be allowed within the danger zone of the grass-cutting machine. 9.3.4 Suitable barricading/warning signs shall be provided wherever required. 9.3.5 Particular care shall be taken to prevent projection of Stones/Gravel/Metal pieces/Broken glass/Debris/Grass/branches towards personnel, vehicles, equipment, electrical installations or operating facilities. 9.3.6 Grass-cutting shall be stopped immediately if any unsafe condition is			
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	observed. 10.0 SPECIFIC SAFETY REQUIREMENTS NEAR ELECTRICAL INSTALLATIONS Special precautions shall be taken while working around electrical facilities, including HT rooms, electrical four-pole structures, cable routes and high mast towers. 10.1 Grass cutting shall not result in contact between cutting equipment and electrical cables, electrical equipment or energized installations. 10.2 Mechanical grass cutters shall not be operated in a manner that can cause flying debris to damage electrical equipment. 10.3 Required electrical clearances shall be maintained at all times.. 10.4 Work around HT/electrical installations shall be carried out strictly in accordance with BPCL's instructions and applicable electrical safety requirements. 10.5 Any exposed/damaged cable, electrical installation or unsafe condition observed during vegetation removal shall be immediately reported to the EIC. The contractor shall not independently handle or repair electrical installations. 11.0 SAFETY NEAR HYDROCARBON PIPELINES AND PROCESS FACILITIES 11.1 The contractor shall exercise extreme caution while working around hydrocarbon/product pipelines and associated facilities. 11.2 Grass cutters, hand tools and other equipment shall not damage pipeline coating, supports, valves, instruments or identification markings. 11.3 No excavation or digging shall be carried out under this scope unless specifically authorized. 11.4 No vegetation shall be burnt within STF. 11.5 Any leakage, damaged pipeline, unusual smell, hydrocarbon accumulation or other abnormal condition noticed during work shall be immediately reported and work in the affected area shall be stopped. 12.0 FIRE AND EMERGENCY SAFETY 12.1 Access to fire hydrants, firewater facilities, fire stations, emergency gates and firefighting equipment shall always remain unobstructed. 12.2 Emergency access roads shall not be blocked by manpower, equipment, vehicles or vegetation waste. 12.3 The contractor shall familiarize all personnel with emergency arrangements applicable to the work area. 12.4 In case of emergency, all work shall be stopped immediately and personnel shall move to the designated safe assembly area as instructed by BPCL. 13.0 WORK AT HEIGHT Where tree pruning or other activity involves work at height:			
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	13.1 Appropriate approved access equipment shall be used. 13.2 Suitable fall-protection arrangements shall be provided. 13.3 Ladders shall not be placed against pipelines, electrical equipment or unsuitable structures. 13.4 Barricading shall be provided below the work area. 13.5 No person shall be allowed below suspended/falling branches. 13.6 Lifting of branches shall be carried out safely using suitable equipment wherever required. 14.0 CONTRACTOR'S RESPONSIBILITIES The contractor shall provide, at his own cost: 1. Adequate skilled/semi-skilled/unskilled manpower. 2. Trained grass-cutting machine operators. 3. Supervisory personnel. 4. All grass-cutting machines. 5. Hand tools and tackles. 6. Pruning equipment. 7. Access equipment required for tree pruning. 8. Fuel and lubricants. 9. PPE. 10. Barricading and safety signage. 11. Transportation. 12. Waste collection and handling equipment. 13. Loading/unloading arrangements. 14. Waste transportation. 15. Any other resource required for complete execution. 15.0 CONTRACTOR'S SUPERVISOR 15.1 The contractor shall nominate a competent supervisor for coordination of the work. 15.2 The supervisor shall remain available at site during working hours. 15.3 The supervisor shall coordinate with the EIC for: 1. Work fronts. 2. Permit requirements. 3. Safety requirements. 4. Daily progress. 5. Resource deployment. 6. Completion of individual areas. 16.0 SITE VISIT The bidder is advised to visit the site before submission of the offer. The bidder shall satisfy himself regarding: 1. Actual area.			
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	2.Vegetation density. 3.Terrain. 4.Access conditions. 5.Locations of pipelines. 6.Electrical installations. 7.Fire protection facilities. 8.Security installations. 9.Requirement of manual clearing. 10.Tree pruning requirements. 11.Waste disposal arrangements. 12.Working conditions. No claim arising out of lack of knowledge of site conditions shall ordinarily be entertained after award of the contract. 17.0 COMPLETION PERIOD 17.1 The complete work shall be executed within Twenty (20) Working Days from the date of commencement of work. 17.2 For this contract, Working Days shall mean Monday to Saturday. 17.3 Sundays, Public Holidays and BPCL-KR declared holidays shall not be considered as Working Days. 17.4 Delay attributable to Non-availability of work fronts by BPCL/Suspension of work by BPCL/Statutory restrictions/ Shutdown/emergency restrictions imposed by BPCL/Other delays specifically accepted by BPCL in writing may be excluded from computation of the completion period. 17.5 The contractor shall plan deployment of resources accordingly 18.0 DAILY PROGRESS AND COMPLETION The contractor shall maintain daily records indicating: " Date. " Work location. " Area/work front covered. " Manpower deployed. " Machinery deployed. " Work completed. " Waste removed. " Safety observations, if any. The daily progress shall be submitted to the EIC as required. The contractor shall obtain area-wise acceptance/completion certification from the EIC. 19.0 QUALITY OF WORK 19.1 Areas found inadequately cleared shall be reworked by the contractor at no additional cost. 19.2 Final acceptance shall be based on satisfactory completion of all			
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Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
	designated work fronts and removal of vegetation waste. 19.3 The decision of the EIC regarding satisfactory completion of the work shall be final for the purpose of certification, subject to the terms of the contract. 20.0 REWORK If any area is found inadequately cleared during inspection the contractor shall carry out re-cutting/re-clearing at his own cost.No additional payment shall be made for such rework. 21.0 LIQUIDATED DAMAGES 21.1. In case of failure by the contractor to complete the work within the stipulated completion period of 20 Working Days, Liquidated Damages shall be levied as per GCC. 21.2 The delay shall be calculated based on the definition of Working Days specified in this Scope of Work. 21.3 LD shall be recovered from the contractor's running bills and/or final bill 22.0 BPCL SCOPE Unless specifically stated otherwise in the contract BPCL scope of supply is limited to following: 1. Identification/release of work fronts. 2. Necessary site coordination. 3. Issue of applicable work permits subject to compliance by contractor. 4. Inspection and certification of completed work. No material, manpower, machinery, tools, PPE, fuel or consumables shall be provided by BPCL. 23.0 CONTRACTOR'S SCOPE The contractor's scope shall include all requirements necessary for complete execution of the work, including but not limited to: - a.Manpower. - b.Supervision. - c.Machinery. - d.Grass cutters. - e.Operators/helpers. - f.Hand tools. - g.Pruning equipment.			
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Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
	h.Fuel. i.Lubricants. j.PPE. k.Barricading/Warning signs. l.Transportation. m.Collection of vegetation. n.Loading/unloading. o.Disposal. p.Cleaning. q.Housekeeping. r.Safety arrangements. s.Any other incidental requirement.			
	24.0 GENERAL CONDITIONS 24.1 The contractor shall comply with all applicable statutory requirements, BPCL rules, regulations and site procedures. 24.2 The contractor shall be responsible for the conduct and discipline of his personnel. 24.3 Contractor personnel shall not enter restricted areas without authorization. 24.5 Contractor shall not interfere with operation of any BPCL facility. 24.6 Contractor shall maintain good housekeeping throughout the execution period. 24.7 The contractor shall not subcontract the work without prior approval of BPCL. 24.8 The contractor shall comply with all instructions issued by the EIC relating to safety, access, sequencing and work-front availability. 24.9 The contractor shall deploy sufficient resources to ensure that the stipulated completion period is achieved.			
	25.0 COMPLETION CERTIFICATE On completion of the entire work, the contractor shall jointly inspect the work with the EIC. The work shall be considered complete only after: 1. All designated areas have been cleared. 2. Grass and unwanted vegetation have been removed. 3. Required tree pruning has been completed. 4. Roads and walkways have been cleaned. 5. Vegetation waste has been removed from site. 6. No obstruction remains around emergency/fire/electrical facilities. 7. All deficiencies pointed out by the EIC have been rectified. 8. The EIC is satisfied with the overall quality of work.			
	The final bill shall be processed based on certification of satisfactory			
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Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
State GST % : _____ % Central GST % : _____ % Integrated GST % : _____ % Union Ter. GST % : _____ % GST Comp. Cess % : _____ % HSN Code / SAC Code : _____ Billing State : _____				
* 10	Scope of work GRASS CUTTING, VEGETATION REMOVAL AND PRUNING OF TREES AT SHORE TANK FARM (STF)-OUTSIDE PARRALLEL TO BOUNDARY WALL 1.0 OBJECTIVE The work comprises grass cutting, removal of bushes/unwanted vegetation, pruning of tree branches, manual clearing wherever required, cleaning of outside boundary wall areas and collection, transportation and disposal of vegetation waste at designated locations within the Shore Tank Farm (STF). The objective of the work is to maintain the STF premises in a clean and orderly condition, ensure clear access to operating and emergency facilities, prevent vegetation from obstructing pipelines, structures, electrical installations, fire protection facilities, security installations and access roads, and maintain the required housekeeping and safety standards of the refinery. The contractor shall execute the work in accordance with this Scope of Work, BPCL-KR safety requirements, instructions of the Engineer-in-Charge (EIC) and applicable statutory requirements. 2.0 SCOPE OF WORK The scope shall include, but shall not be limited to, the following: 1. Cutting of grass and weeds using suitable mechanical grass-cutting machines. 2. Removal of bushes, shrubs, creepers, weeds and unwanted vegetation. 3. Manual removal of vegetation in locations where mechanical cutting is not feasible or safe. 4. Pruning/trimming of tree branches as directed by the EIC. 5. Clearing of vegetation around pipelines, pipe supports, structures, electrical installations, fire protection facilities, roads, walkways, security installations and other facilities.			
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Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
	6. Collection and removal of all cut grass, bushes, branches and vegetation debris. 7. Sweeping and cleaning of roads, walkways and adjoining areas after completion of cutting. 8.Loading, transportation and disposal of vegetation waste at locations designated by BPCL. 9. Deployment of adequate manpower, machinery and equipment to complete the work within the stipulated period. 10. Re-cleaning/re-cutting of areas wherever the work is found unsatisfactory by the EIC. 3.0 LOCATIONS COVERED The work shall be carried out at the following locations within Shore Tank Farm: 1. Out side of all around boundary wall except west side of STF Length of boundary wall is : 3.5KM Approximately. Width :On East Side : Boundary wall to the CPT fencing (Both sides of drainage). South : 1 Meter minimum North : 1 Meter minimum West : Not required. 4.0 ESTIMATED AREA The approximate area proposed to be covered under the contract is 10048 m². The above quantity is indicative and is intended for estimation purposes. The bidder shall visit the site and satisfy himself regarding the actual site conditions, accessibility, terrain, vegetation density and quantum of work before submission of the offer. No additional payment shall be admissible on account of variation in vegetation density, terrain or difficulty of access. 5.0 CONTRACTOR'S RESOURCE REQUIREMENT For planning purposes, deployment of approximately 04 Nos. grass-cutting machines with trained operators & 01 nos. supervisor is envisaged. The above is only an indicative requirement. The contractor shall independently assess the manpower and machinery required and shall deploy adequate resources to complete the work within the stipulated completion period of 10 Working Days. The EIC shall have the right to instruct the contractor to increase manpower/machinery if progress is found inadequate. No additional payment shall be made merely because the contractor deploys additional resources for achieving the stipulated completion schedule. 6.0 TECHNICAL REQUIREMENTS			
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	6.1 Grass Cutting 6.1.1 The job includes cutting the grass/vegetation using petrol driven grass cutting machine using only Nylon Trimmer Line Wire for grass cutting operations. 6.1.2 Grass shall be cut uniformly and sufficiently close to ground level without damaging roads, kerbs, pipeline supports, foundations, structures, cables, cable trays or other facilities. 6.1.3 Particular care shall be exercised while cutting vegetation in the vicinity of: Hydrocarbon/product pipelines/Firewater pipelines/Electrical cables and cable trays/Electrical four-pole structures/HT rooms/High mast towers/Lighting poles/Security installations/Fire hydrants and firefighting facilities/Pipeline supports and foundations/Instrumentation and associated installations 6.1.4 Grass shall not be allowed to remain around equipment, access points, drains or emergency facilities after completion of the work. 6.2 Vegetation/Bush Removal The contractor shall remove Bushes, Shrubs, Weeds, Creepers, Wild growth, Unwanted vegetation, Vegetation obstructing access to equipment/facilities, Vegetation growing around pipeline supports and structures. Vegetation shall be removed without damaging any operating facility or installation. The use of any chemical herbicide, pesticide, weed killer or similar chemical for vegetation control shall not be permitted unless specifically approved in writing by BPCL. 6.3 Manual Clearing Manual cutting/removal shall be carried out wherever: Mechanical cutting is unsafe or Access is restricted or Vegetation is immediately adjacent to electrical installations or Vegetation is close to pipelines or sensitive equipment or There is a possibility of flying debris damaging equipment or as Directed by the EIC for safety reasons The contractor shall provide suitable hand tools such as sickles, cutters, pruning tools, axes and other required implements. 6.4 TREE PRUNING 6.4.1 Tree branches obstructing roads, walkways, pipelines, lighting arrangements, security installations, electrical installations or other facilities shall be pruned as directed by the EIC.			
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Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
	6.4.2 Tree pruning shall be carried out using suitable tools and equipment. 6.4.3 The contractor shall take adequate precautions to prevent falling branches from damaging Pipelines, Electrical equipment, Cable trays/cables, Lighting systems, Buildings, Security installations, Roads and other facilities. 6.4.4 Where work at height is involved, appropriate access equipment and fall-protection arrangements shall be provided. Scaffolding if required will be provided by BPCL through a separate agency. 6.4.5 Trees shall not be cut/felled without specific written permission from BPCL. 6.4.6 Any statutory permission required for pruning/cutting of trees shall be obtained as applicable. No tree shall be felled under this contract unless specifically authorized by BPCL. 7.0 CLEANING AND HOUSEKEEPING 7.1 Cut grass, branches, bushes and other vegetation shall be collected immediately after completion of cutting in each work front. 7.2 The contractor shall ensure that no vegetation waste is left On roads On walkways/Near equipment/Around electrical installations/Near fire protection facilities/Near pipelines/Around security towers/Around emergency access routes. 7.3 Roads and walkways affected by the work shall be swept/cleaned. 8.0 EQUIPMENT AND MACHINERY The contractor shall provide all equipment required for satisfactory execution, including but not limited to: 1.Mechanical grass-cutting machines/brush cutters. 2.Suitable trimmers. 3.Pruning tools. 4.Hand tools. 5.Cutting implements. 6.Wheelbarrows/trolleys, wherever required. 7.Collection bags/bins. 8.Transportation vehicle. 9.Suitable access equipment for tree pruning. 10.Barricading and warning boards. 11.PPE. All machinery and equipment shall be in safe operating condition. Defective, damaged or unsafe equipment shall not be used inside the BPCL premises. 9.0 SAFETY, HEALTH AND ENVIRONMENT (HSE) REQUIREMENTS The contractor shall comply with all applicable BPCL-KR HSE requirements, work permit requirements, statutory regulations and instructions issued by the EIC/Safety Department.			
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Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
	9.1 Work Permit 9.1.1 Work shall commence only after obtaining the required work permit/authorization from BPCL. 9.1.2 The contractor shall comply with all conditions stipulated in the permit. 9.1.3 Permit requirements shall be followed separately for different work fronts wherever applicable. 9.2 PPE PPE shall be provided by the contractor at no extra cost. All contractor personnel shall wear appropriate PPE as applicable: 1.Safety helmet. 2.Safety shoes/gumboots. 3.Safety goggles/face shield. 4.Hand gloves. 5.High-visibility vest. 6.Full-sleeve work clothing. 7.Ear protection where required. 8.Face mask/respiratory protection where required. 9.Fall-arrest equipment for work at height. 9.3 Grass-Cutting Machine Safety 9.3.1 Grass-cutting machines shall have appropriate guards and safety arrangements. 9.3.2 Operators shall be trained and competent to operate the equipment. 9.3.3 No person shall be allowed within the danger zone of the grass-cutting machine. 9.3.4 Suitable barricading/warning signs shall be provided wherever required. 9.3.5 Particular care shall be taken to prevent projection of Stones/Gravel/Metal pieces/Broken glass/Debris/Grass/branches towards personnel, vehicles, equipment, electrical installations or operating facilities. 9.3.6 Grass-cutting shall be stopped immediately if any unsafe condition is observed. 10.0 SPECIFIC SAFETY REQUIREMENTS NEAR ELECTRICAL INSTALLATIONS Special precautions shall be taken while working around electrical facilities, including HT rooms, electrical four-pole structures, cable routes and high mast towers. 10.1 Grass cutting shall not result in contact between cutting equipment and electrical cables, electrical equipment or energized installations.			
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Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
	10.2 Mechanical grass cutters shall not be operated in a manner that can cause flying debris to damage electrical equipment. 10.3 Required electrical clearances shall be maintained at all times.. 10.4 Work around HT/electrical installations shall be carried out strictly in accordance with BPCL's instructions and applicable electrical safety requirements. 10.5 Any exposed/damaged cable, electrical installation or unsafe condition observed during vegetation removal shall be immediately reported to the EIC. The contractor shall not independently handle or repair electrical installations. 11.0 SAFETY NEAR HYDROCARBON PIPELINES AND PROCESS FACILITIES 11.1 The contractor shall exercise extreme caution while working around hydrocarbon/product pipelines and associated facilities. 11.2 Grass cutters, hand tools and other equipment shall not damage pipeline coating, supports, valves, instruments or identification markings. 11.3 No excavation or digging shall be carried out under this scope unless specifically authorized. 11.4 No vegetation shall be burnt within STF. 11.5 Any leakage, damaged pipeline, unusual smell, hydrocarbon accumulation or other abnormal condition noticed during work shall be immediately reported and work in the affected area shall be stopped. 12.0 FIRE AND EMERGENCY SAFETY 12.1 Access to fire hydrants, firewater facilities, fire stations, emergency gates and firefighting equipment shall always remain unobstructed. 12.2 Emergency access roads shall not be blocked by manpower, equipment, vehicles or vegetation waste. 12.3 The contractor shall familiarize all personnel with emergency arrangements applicable to the work area. 12.4 In case of emergency, all work shall be stopped immediately and personnel shall move to the designated safe assembly area as instructed by BPCL. 13.0 WORK AT HEIGHT Where tree pruning or other activity involves work at height: 13.1 Appropriate approved access equipment shall be used. 13.2 Suitable fall-protection arrangements shall be provided. 13.3 Ladders shall not be placed against pipelines, electrical equipment or unsuitable structures. 13.4 Barricading shall be provided below the work area. 13.5 No person shall be allowed below suspended/falling branches. 13.6 Lifting of branches shall be carried out safely using suitable equipment wherever required.			
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	14.0 CONTRACTOR'S RESPONSIBILITIES The contractor shall provide, at his own cost: 1. Adequate skilled/semi-skilled/unskilled manpower. 2. Trained grass-cutting machine operators. 3. Supervisory personnel. 4. All grass-cutting machines. 5. Hand tools and tackles. 6. Pruning equipment. 7. Access equipment required for tree pruning. 8. Fuel and lubricants. 9. PPE. 10. Barricading and safety signage. 11. Transportation. 12. Waste collection and handling equipment. 13. Loading/unloading arrangements. 14. Waste transportation. 15. Any other resource required for complete execution. 15.0 CONTRACTOR'S SUPERVISOR 15.1 The contractor shall nominate a competent supervisor for coordination of the work. 15.2 The supervisor shall remain available at site during working hours. 15.3 The supervisor shall coordinate with the EIC for: 1. Work fronts. 2. Permit requirements. 3. Safety requirements. 4. Daily progress. 5. Resource deployment. 6. Completion of individual areas. 16.0 SITE VISIT The bidder is advised to visit the site before submission of the offer. The bidder shall satisfy himself regarding: 1. Actual area. 2. Vegetation density. 3. Terrain. 4. Access conditions. 5. Locations of pipelines. 6. Electrical installations. 7. Fire protection facilities. 8. Security installations. 9. Requirement of manual clearing. 10. Tree pruning requirements.			
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	11.Waste disposal arrangements. 12.Working conditions. No claim arising out of lack of knowledge of site conditions shall ordinarily be entertained after award of the contract. 17.0 COMPLETION PERIOD 17.1 The complete work shall be executed within Ten (10) Working Days from the date of commencement of work. 17.2 For this contract, Working Days shall mean Monday to Saturday. 17.3 Sundays, Public Holidays and BPCL-KR declared holidays shall not be considered as Working Days. 17.4 Delay attributable to Non-availability of work fronts by BPCL/Suspension of work by BPCL/Statutory restrictions/ Shutdown/emergency restrictions imposed by BPCL/Other delays specifically accepted by BPCL in writing may be excluded from computation of the completion period. 17.5 The contractor shall plan deployment of resources accordingly 18.0 DAILY PROGRESS AND COMPLETION The contractor shall maintain daily records indicating: " Date. " Work location. " Area/work front covered. " Manpower deployed. " Machinery deployed. " Work completed. " Waste removed. " Safety observations, if any. The daily progress shall be submitted to the EIC as required. The contractor shall obtain area-wise acceptance/completion certification from the EIC. 19.0 QUALITY OF WORK 19.1 Areas found inadequately cleared shall be reworked by the contractor at no additional cost. 19.2 Final acceptance shall be based on satisfactory completion of all designated work fronts and removal of vegetation waste. 19.3 The decision of the EIC regarding satisfactory completion of the work shall be final for the purpose of certification, subject to the terms of the contract. 20.0 REWORK If any area is found inadequately cleared during inspection the contractor shall carry out re-cutting/re-clearing at his own cost.No additional payment			
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Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
	shall be made for such rework.			
	21.0 LIQUIDATED DAMAGES			
	21.1. In case of failure by the contractor to complete the work within the stipulated completion period of 10 Working Days, Liquidated Damages shall be levied as per GCC.			
	21.2 The delay shall be calculated based on the definition of Working Days specified in this Scope of Work.			
	21.3 LD shall be recovered from the contractor's running bills and/or final bill			
	22.0 BPCL SCOPE			
	Unless specifically stated otherwise in the contract BPCL scope of supply is limited to following:			
	1. Identification/release of work fronts.			
	2. Necessary site coordination.			
	3. Issue of applicable work permits subject to compliance by contractor.			
	4. Inspection and certification of completed work.			
	No material, manpower, machinery, tools, PPE, fuel or consumables shall be provided by BPCL.			
	23.0 CONTRACTOR'S SCOPE			
	The contractor's scope shall include all requirements necessary for complete execution of the work, including but not limited to:			
	a.Manpower.			
	b.Supervision.			
	c.Machinery.			
	d.Grass cutters.			
	e.Operators/helpers.			
	f.Hand tools.			
	g.Pruning equipment.			
	h.Fuel.			
	i.Lubricants.			
	j.PPE.			
	k.Barricading/Warning signs.			
	l.Transportation.			
	m.Collection of vegetation.			
	n.Loading/unloading.			
	o.Disposal.			
	p.Cleaning.			
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Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
	q.Housekeeping. r.Safety arrangements. s.Any other incidental requirement. 24.0 GENERAL CONDITIONS 24.1 The contractor shall comply with all applicable statutory requirements, BPCL rules, regulations and site procedures. 24.2 The contractor shall be responsible for the conduct and discipline of his personnel. 24.3 Contractor personnel shall not enter restricted areas without authorization. 24.5 Contractor shall not interfere with operation of any BPCL facility. 24.6 Contractor shall maintain good housekeeping throughout the execution period. 24.7 The contractor shall not subcontract the work without prior approval of BPCL. 24.8 The contractor shall comply with all instructions issued by the EIC relating to safety, access, sequencing and work-front availability. 24.9 The contractor shall deploy sufficient resources to ensure that the stipulated completion period is achieved. 25.0 COMPLETION CERTIFICATE On completion of the entire work, the contractor shall jointly inspect the work with the EIC. The work shall be considered complete only after: 1. All designated areas have been cleared. 2. Grass and unwanted vegetation have been removed. 3. Required tree pruning has been completed. 4. Roads and walkways have been cleaned. 5. Vegetation waste has been removed from site. 6. No obstruction remains around emergency/fire/electrical facilities. 7. All deficiencies pointed out by the EIC have been rectified. 8. The EIC is satisfied with the overall quality of work. The final bill shall be processed based on certification of satisfactory completion by the authorized BPCL representative. 26.0 Commencement of Work The work shall be deemed to have commenced from the date and time specified in the Work Commencement Instruction issued by BPCL/Engineer-in-Charge (EIC) to the contractor through email/ issue of the first work permit at site whichever			
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	standby time as defined herein. 2.Equipment Availability & Breakdown: 1.The contractor shall ensure that the deployed equipment is maintained in good working condition and remains available as per site requirements. 2.No payment shall be made for downtime arising from equipment breakdown, operator absence, lack of fuel, maintenance activities, or any other reasons attributable to the contractor. 3. In the event of a breakdown, the contractor shall arrange repair or provide 3.Standby Time: 1.Standby time due to operational constraints, work sequencing, site conditions, permit-related restrictions (attributable to BPCL)or due to instructions from the BPCL representative shall be considered as chargeable time, provided the equipment and operator are available at the designated work location and ready for operation. 2.Standby time resulting from equipment breakdown, operator absence, non-availability of fuel, maintenance activities, or any other contractor-related reasons shall not be considered for payment. Suitable replacement equipment of equivalent capacity at no additional cost to the Company. 4.Contractor/Operator Responsibility: 1. The contractor shall provide competent, trained, experienced, and wherever applicable, duly licensed operators. 2. Operators shall comply with all site safety rules, statutory requirements, and instructions of the BPCL's representative. 3. Any loss, damage, accident, or unsafe act attributable to operator negligence shall be the sole responsibility of the contractor. 5.Daily Log Sheet and Certification 1. The contractor shall maintain a daily log sheet for each equipment deployed, recording details such as date, equipment identification, operator name, reporting time, commencement time, completion time, standby periods (if any), nature of work performed, and total chargeable hours. 2. The log sheet shall be submitted to the BPCL's representative on the same day for verification. 3. Only those hours duly verified and certified by the BPCL's representative shall be considered for measurement and payment. 4. In the absence of a signed and approved log sheet, the BPCL's records shall prevail for the purpose of determining chargeable hours. 5. Any disputes regarding deployment hours, standby time, or work completion shall be resolved based on the approved daily log sheet.			
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	6.Mobilisation Time & Holiday working The Contractor shall mobilize the required equipment within STF upon request from BPCL representative. A minimum notice period of 24 hours shall normally be provided by BPCL for mobilization of the equipment. The rates quoted against this item shall remain firm and uniform for all days of the week, including Sundays, gazetted holidays, national holidays, festival holidays, and any other declared holidays. No additional payment, premium, overtime, or compensation whatsoever shall be payable for deployment and operation of equipment on such days Service Item 10: Unit basic rate in words _____			
20	9010195 HIRING OF EQUIPMENT-8HR	100	S08 (Shift of 8 Hours)	
	HIRING OF RATE FOR HIRING OF EQUIPMENT ON 8 HOUR SHIFT BASIS AS SPECIFIED IN THE SCOPE OF WORK. This line item is for Hiring of grass cutting machine fitted with an approved flame arrester, complete with fuel, lubricants, all consumables, tools and tackles for grass cutting and vegetation clearance within Shore Tank Farm (STF) and other designated areas as directed by BPCL EIC. The Contractor shall provide the grass cutting machine in safe and efficient working condition, along with all necessary fuel, lubricants, consumables, spare parts, tools, tackles required for uninterrupted operation. No separate payment shall be made for these items. Note: This item shall not be applicable for execution of works covered under RFQ Item Nos. 10, 20, and 30. 1.Measurement Basis & Operational Conditions: The unit rate shall be for one shift of 8 (eight) hours. The chargeable shift shall commence from the time the machine and operator report at the designated location within STF and are certified by the BPCL's Representative as ready for commencement of work. 2.Mobilisation Time & Holiday working			
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Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
	The Contractor shall mobilize the required machine upon request from the BPCL EIC. A minimum notice period of 24 hours shall normally be provided by the Company for mobilization. The rates quoted against this item shall remain firm and uniform for all days of the week, including Sundays, national holidays, festival holidays, and other declared holidays. No additional payment, overtime, premium, or compensation whatsoever shall be payable for deployment and operation of the machine on such days. 3.Equipment Availability & Breakdown: The Contractor shall ensure that the deployed machine is fitted with a functional flame arrester and maintained in good operating condition throughout the period of deployment. In the event of breakdown or non-availability of the machine, the Contractor shall promptly arrange repair or provide a suitable replacement machine of equivalent capacity at no additional cost to the BPCL. No payment shall be made for any downtime attributable to the Contractor, including but not limited to machine breakdown, maintenance activities, operator absence, non-availability of fuel, or any other Contractor-related reasons. 4.Daily Log Sheet and Certification The Contractor shall maintain a daily log sheet indicating machine details, operator name, reporting time, shift completion time, nature of work performed, and any standby periods. The log sheet shall be verified and certified by the BPCL's Representative and shall form the basis for measurement and payment. In case of any discrepancy, the certified records of the Company shall prevail. 5.Contractor/Operator Responsibility Any loss, damage, accident, unsafe act, environmental incident, or statutory non-compliance attributable to the Contractor, its equipment, or personnel shall be the sole responsibility of the Contractor. Service Item 20: Unit basic rate in words _____			
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State GST % : _____ % Central GST % : _____ % Integrated GST % : _____ % Union Ter. GST % : _____ % GST Comp. Cess % : _____ % HSN Code / SAC Code : _____ Billing State : _____				
00100 ARC for various Misc jobs at STF 2nd yr		30.11.2026		
The item 00100 covers the following services: 10 9009364 CONT ASST 8 HR SPLZD SKLLD 150 EA (each) CONTRACT ASSISTANCE 8 HOURS RATE PER NORMAL 8 HOUR WORKING TOWARDS HIRING OF SPECIALIZED SKILLED PERSONNEL FOR CONTRACT ASSISTANCE AS PER SCOPE OF WORK. CONTRACT ASSISTANCE - 8 HOURS Rate per normal 8-hour working day towards hiring of specialized/skilled personnel for carrying out contract assistance activities as per the Scope of Work at STF, Jetty, BPCL pipeline corridor or any other area as directed by BPCL EIC. The personnel shall carry out grass cutting using suitable mechanical grass-cutting equipment, collection and disposal of cut grass/vegetation waste as per the Scope of Work, on any day of the week during general shift hours 08:15 hrs to 17:00 hrs, at various locations of Shore Tank Farm (STF), as directed by the Engineer-in-Charge. The rate under this item shall be towards manpower/contract assistance only. The charges towards deployment/use of grass-cutting machines and associated equipment shall not be included in the rate of this item and shall be paid separately under PR Item No. 40, Line-Item No. 20, as per the applicable rate and actual requirement. The Contractor shall provide suitable skilled/specialized personnel for satisfactory execution of the work and shall comply with all applicable safety requirements and instructions of the Engineer-in-Charge.				
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Note: 1. This item shall not be operated/availed for PR Item Nos. 10, 20 and 30. 2. Grass-cutting machine charges shall be paid separately under Item 40, Line Item 20, wherever such machine deployment is required. Service Item 10: Unit basic rate in words _____				
20	9009356 CONT ASST 8 HR UNSKLD/HELPR	250	EA (each)	
CONTRACT ASSISTANCE 8 HOURS RATE PER NORMAL 8 HOUR WORKING TOWARDS HIRING OF UNSKILLED PERSONNEL/HELPER FOR CONTRACT ASSISTANCE AS PER SCOPE OF WORK. CONTRACT ASSISTANCE UNSKILLED # 8 HOURS Rate per normal 8-hour working day towards hiring of unskilled personnel/helpers for carrying out contract assistance activities as per the Scope of Work at STF, Jetty, BPCL pipeline corridor or any other area as directed by BPCL EIC. The personnel shall carry out pruning of trees and miscellaneous unskilled jobs at various locations of Shore Tank Farm (STF), as directed by the Engineer-in-Charge. The activities may include, but shall not be limited to: 1. Pruning of trees and removal of unwanted branches. 2. Digging of earth and other miscellaneous manual excavation works. De-plugging/cleaning of drains to facilitate proper drainage. 3. Removal of accumulated water and measures to avoid water logging. 4. Removal of bee hives, as per the instructions of the Engineer-in-Charge and applicable HSE requirements. 5. Removal of crow nests. Collection and disposal of dead fishes. 6. Collection, shifting and disposal of miscellaneous waste generated during				
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To:M/s. BPCL ESTIMATE MUMBAI - 400038 India (300648)

Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
	the above activities. 7. Other similar unskilled/manual assistance jobs as required at STF and instructed by the Engineer-in-Charge. The rate under this item shall be towards manpower/helper charges only. Any specialized equipment, machinery or other chargeable resources specifically covered under separate items of the contract shall be paid separately under the respective applicable item. The work may be carried out on any day of the week during general shift hours from 08:15 hrs to 17:00 hrs, as directed by the Engineer-in-Charge. The Contractor shall provide adequate manpower/helpers and ensure that all personnel are provided with the required PPE and comply with all applicable HSE requirements, site safety procedures and instructions of the Engineer-in-Charge. <u>Note: This item shall not be operated/availed for PR Item Nos. 10, 20 and 30.</u> Service Item 20: Unit basic rate in words _____			
State GST % : _____ % Central GST % : _____ % Integrated GST % : _____ % Union Ter. GST % : _____ % GST Comp. Cess % : _____ % HSN Code / SAC Code : _____ Billing State : _____				
00110	Grasscutting operationrelated area3rd yr		30.11.2026	
The item 00110 covers the following services: 10 9009082 6 EA HOUSEKEEPING GRASS CUTTING (each) HOUSEKEEPING To cut the grass/vegetation growth in the specified area as detailed in the scope of work.				
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RFQ Number :6001962017 To:M/s. BPCL ESTIMATE MUMBAI - 400038 India (300648)			Date : 07.09.2026	
Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
	Scope of job includes the following but not limited to the same Grass cutting, vegetation removal, prooning of trees branches etc at STF. Area of job: * Surrounding of fire station. * Surrounding of fire water reservoir. * Surrounding of fire water pump house. * Earthen road (including enbankment) south of fire water reservoir. * Both sides of road (including enbankment) south of STT 10/11. * Both sides of western road (including enbankment) from south end to north end. * Both sides of east-west road (including enbankment) at north end. * Both sides of eastern road (including enbankment) from north end to fire station. * Both side road surrounding of STT 15 * Near by & below of 48"/42" pipeline at out side dyke/ETP area. * Both sides of walk ways to security tower No.1/2/3/4/5. * Surrounding area of security tower No.1/2/3/4/5. * Surrounding of security rest/change room. * LFP area, both the sides of road to emergency gate. * Surrounding of AAQMS 2 & 3. * Surrounding of Electrical four pole structure area. * Surrounding of Electrical HT room area. * Surrounding of all highmast tower. Cutting the grass by using grass cutting machine and removal of bushes at area mentioned above. Sweeping of the entire road area after the grass cutting to remove all splashed cut grass. Grass cutting and vegetation removal by manual means means wherever the machine application is restricted or not possible. Disposal of the wastes and cut grasses should be done at the locations pointed out by Engineer-in-charge. Contractor shall be capable of engaging more number of grass cutting machines to speed up the job. All allied works required for the sucessfull completion of the job shall be carried out by the contractor as per the directions of the Engineer in charge. While working on tank farm, contractor shall ensure appropriate personnel protective equipments like gumboot, goggles, apron for all labours. Also			
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Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
	ensure nobody is in the surrounding area where the cut grass and gravel splashes while grass cutting machine in operation. BPCL scope of supply : Nil Contractor's scope of supply : All the manpower,tools ppe's,equipment, fuel and its consumables.			
	Service Item 10: Unit basic rate in words _____			
State GST % : _____ % Central GST % : _____ % Integrated GST % : _____ % Union Ter. GST % : _____ % GST Comp. Cess % : _____ % HSN Code / SAC Code : _____ Billing State : _____				
*	10 Scope of work GRASS CUTTING, VEGETATION REMOVAL AND PRUNING OF TREES AT SHORE TANK FARM (STF)-OPERATING AREAS 1.0 OBJECTIVE The work comprises grass cutting, removal of bushes/unwanted vegetation, pruning of tree branches, manual clearing wherever required, cleaning of roads/walkways/operating areas and collection, transportation and disposal of vegetation waste at designated locations within the Shore Tank Farm (STF). The objective of the work is to maintain the STF premises in a clean and orderly condition, ensure clear access to operating and emergency facilities, prevent vegetation from obstructing pipelines, structures, electrical installations, fire protection facilities, security installations and access roads, and maintain the required housekeeping and safety standards of the refinery. The contractor shall execute the work in accordance with this Scope of Work, BPCL-KR safety requirements, instructions of the Engineer-in-Charge (EIC) and applicable statutory requirements. 2.0 SCOPE OF WORK			
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Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
	The scope shall include, but shall not be limited to, the following: 1. Cutting of grass and weeds using suitable mechanical grass-cutting machines. 2. Removal of bushes, shrubs, creepers, weeds and unwanted vegetation. 3. Manual removal of vegetation in locations where mechanical cutting is not feasible or safe. 4. Pruning/trimming of tree branches as directed by the EIC. 5. Clearing of vegetation around pipelines, pipe supports, structures, electrical installations, fire protection facilities, roads, walkways, security installations and other facilities. 6. Collection and removal of all cut grass, bushes, branches and vegetation debris. 7. Sweeping and cleaning of roads, walkways and adjoining areas after completion of cutting. 8. Loading, transportation and disposal of vegetation waste at locations designated by BPCL. 9. Deployment of adequate manpower, machinery and equipment to complete the work within the stipulated period. 10. Re-cleaning/re-cutting of areas wherever the work is found unsatisfactory by the EIC. 3.0 LOCATIONS COVERED The work shall be carried out at the following locations within Shore Tank Farm: 1. Surrounding area of Fire Station. 2. Surrounding area of Fire Water Reservoir. 3. Surrounding area of Fire Water Pump House. 4. Earthen road and embankments south of Fire Water Reservoir. 5. Both sides of road and embankments south of STT-10 & STT-11. 6. Both sides of western road and embankments from south end to north end. 7. Both sides of east-west road and embankments at north end. 8. Both sides of eastern road and embankments from north end up to Fire Station. 9. Roadside and surrounding areas of STT-15. 10. Area near and below 48"/42" pipelines outside Dyke/ETP area. 11. Both sides of walkways leading to Security Towers No. 1, 2, 3, 4 and 5. 12. Surrounding areas of Security Towers No. 1, 2, 3, 4 and 5. 13. Surrounding area of Security Rest/Change Room. 14. LFP area and both sides of road leading to Emergency Gate. 15. Surrounding areas of AAQMS-2 and AAQMS-3. 16. Surrounding areas of Electrical Four-Pole Structures. 17. Surrounding areas of Electrical HT Rooms. 18. Surrounding areas of all High Mast Towers. 4.0 ESTIMATED AREA			
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Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
	The approximate area proposed to be covered under the contract is 43000 m². The above quantity is indicative and is intended for estimation purposes. The bidder shall visit the site and satisfy himself regarding the actual site conditions, accessibility, terrain, vegetation density and quantum of work before submission of the offer. No additional payment shall be admissible on account of variation in vegetation density, terrain or difficulty of access. 5.0 CONTRACTOR'S RESOURCE REQUIREMENT For planning purposes, deployment of approximately 05 Nos. grass-cutting machines with trained operators & 01 nos. supervisor is envisaged. The above is only an indicative requirement. The contractor shall independently assess the manpower and machinery required and shall deploy adequate resources to complete the work within the stipulated completion period of 30 Working Days. The EIC shall have the right to instruct the contractor to increase manpower/machinery if progress is found inadequate. No additional payment shall be made merely because the contractor deploys additional resources for achieving the stipulated completion schedule. 6.0 TECHNICAL REQUIREMENTS 6.1 Grass Cutting 6.1.1 The job includes cutting the grass/vegetation using petrol driven grass cutting machine using only Nylon Trimmer Line Wire for grass cutting operations. 6.1.2 Grass shall be cut uniformly and sufficiently close to ground level without damaging roads, kerbs, pipeline supports, foundations, structures, cables, cable trays or other facilities. 6.1.3 Particular care shall be exercised while cutting vegetation in the vicinity of: Hydrocarbon/product pipelines/Firewater pipelines/Electrical cables and cable trays/Electrical four-pole structures/HT rooms/High mast towers/Lighting poles/Security installations/Fire hydrants and firefighting facilities/Pipeline supports and foundations/Instrumentation and associated installations 6.1.4 Grass shall not be allowed to remain around equipment, access points, drains or emergency facilities after completion of the work. 6.2 Vegetation/Bush Removal The contractor shall remove Bushes, Shrubs, Weeds, Creepers, Wild growth, Unwanted vegetation, Vegetation obstructing access to equipment/facilities,			
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Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
	Vegetation growing around pipeline supports and structures. Vegetation shall be removed without damaging any operating facility or installation. The use of any chemical herbicide, pesticide, weed killer or similar chemical for vegetation control shall not be permitted unless specifically approved in writing by BPCL. 6.3 Manual Clearing Manual cutting/removal shall be carried out wherever: Mechanical cutting is unsafe or Access is restricted or Vegetation is immediately adjacent to electrical installations or Vegetation is close to pipelines or sensitive equipment or There is a possibility of flying debris damaging equipment or as Directed by the EIC for safety reasons The contractor shall provide suitable hand tools such as sickles, cutters, pruning tools, axes and other required implements. 6.4 TREE PRUNING 6.4.1 Tree branches obstructing roads, walkways, pipelines, lighting arrangements, security installations, electrical installations or other facilities shall be pruned as directed by the EIC. 6.4.2 Tree pruning shall be carried out using suitable tools and equipment. 6.4.3 The contractor shall take adequate precautions to prevent falling branches from damaging Pipelines, Electrical equipment, Cable trays/cables, Lighting systems, Buildings, Security installations, Roads and other facilities. 6.4.4 Where work at height is involved, appropriate access equipment and fall-protection arrangements shall be provided. Scaffolding if required will be provided by BPCL through a separate agency. 6.4.5 Trees shall not be cut/felled without specific written permission from BPCL. 6.4.6 Any statutory permission required for pruning/cutting of trees shall be obtained as applicable. No tree shall be felled under this contract unless specifically authorized by BPCL. 7.0 CLEANING AND HOUSEKEEPING 7.1 Cut grass, branches, bushes and other vegetation shall be collected immediately after completion of cutting in each work front. 7.2 The contractor shall ensure that no vegetation waste is left On roads On walkways/Near equipment/Around electrical installations/Near fire protection facilities/Near pipelines/Around security towers/Around emergency access routes. 7.3 Roads and walkways affected by the work shall be swept/cleaned. 8.0 EQUIPMENT AND MACHINERY			
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Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
	The contractor shall provide all equipment required for satisfactory execution, including but not limited to: 1.Mechanical grass-cutting machines/brush cutters. 2.Suitable trimmers. 3.Pruning tools. 4.Hand tools. 5.Cutting implements. 6.Wheelbarrows/trolleys, wherever required. 7.Collection bags/bins. 8.Transportation vehicle. 9.Suitable access equipment for tree pruning. 10.Barricading and warning boards. 11.PPE. All machinery and equipment shall be in safe operating condition. Defective, damaged or unsafe equipment shall not be used inside the BPCL premises. 9.0 SAFETY, HEALTH AND ENVIRONMENT (HSE) REQUIREMENTS The contractor shall comply with all applicable BPCL-KR HSE requirements, work permit requirements, statutory regulations and instructions issued by the EIC/Safety Department. 9.1 Work Permit 9.1.1 Work shall commence only after obtaining the required work permit/authorization from BPCL. 9.1.2 The contractor shall comply with all conditions stipulated in the permit. 9.1.3 Permit requirements shall be followed separately for different work fronts wherever applicable. 9.2 PPE PPE shall be provided by the contractor at no extra cost. All contractor personnel shall wear appropriate PPE as applicable: 1.Safety helmet. 2.Safety shoes/gumboots. 3.Safety goggles/face shield. 4.Hand gloves. 5.High-visibility vest. 6.Full-sleeve work clothing. 7.Ear protection where required. 8.Face mask/respiratory protection where required. 9.Fall-arrest equipment for work at height.			
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Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
	9.3 Grass-Cutting Machine Safety 9.3.1 Grass-cutting machines shall have appropriate guards and safety arrangements. 9.3.2 Operators shall be trained and competent to operate the equipment. 9.3.3 No person shall be allowed within the danger zone of the grass-cutting machine. 9.3.4 Suitable barricading/warning signs shall be provided wherever required. 9.3.5 Particular care shall be taken to prevent projection of Stones/Gravel/Metal pieces/Broken glass/Debris/Grass/branches towards personnel, vehicles, equipment, electrical installations or operating facilities. 9.3.6 Grass-cutting shall be stopped immediately if any unsafe condition is observed. 10.0 SPECIFIC SAFETY REQUIREMENTS NEAR ELECTRICAL INSTALLATIONS Special precautions shall be taken while working around electrical facilities, including HT rooms, electrical four-pole structures, cable routes and high mast towers. 10.1 Grass cutting shall not result in contact between cutting equipment and electrical cables, electrical equipment or energized installations. 10.2 Mechanical grass cutters shall not be operated in a manner that can cause flying debris to damage electrical equipment. 10.3 Required electrical clearances shall be maintained at all times.. 10.4 Work around HT/electrical installations shall be carried out strictly in accordance with BPCL's instructions and applicable electrical safety requirements. 10.5 Any exposed/damaged cable, electrical installation or unsafe condition observed during vegetation removal shall be immediately reported to the EIC. The contractor shall not independently handle or repair electrical installations. 11.0 SAFETY NEAR HYDROCARBON PIPELINES AND PROCESS FACILITIES 11.1 The contractor shall exercise extreme caution while working around hydrocarbon/product pipelines and associated facilities. 11.2 Grass cutters, handtools and other equipment shall not damage pipeline coating, supports, valves, instruments or identification markings. 11.3 No excavation or digging shall be carried out under this scope unless specifically authorized. 11.4 No vegetation shall be burnt within STF. 11.5 Any leakage, damaged pipeline, unusual smell, hydrocarbon accumulation or other abnormal condition noticed during work shall be immediately reported and work in the affected area shall be stopped. 12.0 FIRE AND EMERGENCY SAFETY			
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Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
	12.1 Access to fire hydrants, firewater facilities, fire stations, emergency gates and firefighting equipment shall always remain unobstructed. 12.2 Emergency access roads shall not be blocked by manpower, equipment, vehicles or vegetation waste. 12.3 The contractor shall familiarize all personnel with emergency arrangements applicable to the work area. 12.4 In case of emergency, all work shall be stopped immediately and personnel shall move to the designated safe assembly area as instructed by BPCL. 13.0 WORK AT HEIGHT Where tree pruning or other activity involves work at height: 13.1 Appropriate approved access equipment shall be used. 13.2 Suitable fall-protection arrangements shall be provided. 13.3 Ladders shall not be placed against pipelines, electrical equipment or unsuitable structures. 13.4 Barricading shall be provided below the work area. 13.5 No person shall be allowed below suspended/falling branches. 13.6 Lifting of branches shall be carried out safely using suitable equipment wherever required. 14.0 CONTRACTOR'S RESPONSIBILITIES The contractor shall provide, at his own cost: 1. Adequate skilled/semi-skilled/unskilled manpower. 2. Trained grass-cutting machine operators. 3. Supervisory personnel. 4. All grass-cutting machines. 5. Hand tools and tackles. 6. Pruning equipment. 7. Access equipment required for tree pruning. 8. Fuel and lubricants. 9. PPE. 10. Barricading and safety signage. 11. Transportation. 12. Waste collection and handling equipment. 13. Loading/unloading arrangements. 14. Waste transportation. 15. Any other resource required for complete execution. 15.0 CONTRACTOR'S SUPERVISOR 15.1 The contractor shall nominate a competent supervisor for coordination of the work. 15.2 The supervisor shall remain available at site during working hours. 15.3 The supervisor shall coordinate with the EIC for:			
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Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
	1.Work fronts. 2.Permit requirements. 3.Safety requirements. 4.Daily progress. 5.Resource deployment. 6.Completion of individual areas. 16.0 SITE VISIT The bidder is advised to visit the site before submission of the offer. The bidder shall satisfy himself regarding: 1.Actual area. 2.Vegetation density. 3.Terrain. 4.Access conditions. 5.Locations of pipelines. 6.Electrical installations. 7.Fire protection facilities. 8.Security installations. 9.Requirement of manual clearing. 10.Tree pruning requirements. 11.Waste disposal arrangements. 12.Working conditions. No claim arising out of lack of knowledge of site conditions shall ordinarily be entertained after award of the contract. 17.0 COMPLETION PERIOD 17.1 The complete work shall be executed within Thirty (30) Working Days from the date of commencement of work. 17.2 For this contract, Working Days shall mean Monday to Saturday. 17.3 Sundays, Public Holidays and BPCL-KR declared holidays shall not be considered as Working Days. 17.4 Delay attributable to Non-availability of work fronts by BPCL/Suspension of work by BPCL/Statutory restrictions/ Shutdown/emergency restrictions imposed by BPCL/Other delays specifically accepted by BPCL in writing may be excluded from computation of the completion period. 17.5 The contractor shall plan deployment of resources accordingly 18.0 DAILY PROGRESS AND COMPLETION The contractor shall maintain daily records indicating: " Date. " Work location. " Area/work front covered. " Manpower deployed.			
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Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
	" Machinery deployed. " Work completed. " Waste removed. " Safety observations, if any. The daily progress shall be submitted to the EIC as required. The contractor shall obtain area-wise acceptance/completion certification from the EIC. 19.0 QUALITY OF WORK 19.1 Areas found inadequately cleared shall be reworked by the contractor at no additional cost. 19.2 Final acceptance shall be based on satisfactory completion of all designated work fronts and removal of vegetation waste. 19.3 The decision of the EIC regarding satisfactory completion of the work shall be final for the purpose of certification, subject to the terms of the contract. 20.0 REWORK If any area is found inadequately cleared during inspection the contractor shall carry out re-cutting/re-clearing at his own cost.No additional payment shall be made for such rework. 21.0 LIQUIDATED DAMAGES 21.1. In case of failure by the contractor to complete the work within the stipulated completion period of 30 Working Days, Liquidated Damages shall be levied as per GCC. 21.2 The delay shall be calculated based on the definition of Working Days specified in this Scope of Work. 21.3 LD shall be recovered from the contractor's running bills and/or final bill 22.0 BPCL SCOPE Unless specifically stated otherwise in the contract BPCL scope of supply is limited to following: 1. Identification/release of work fronts. 2. Necessary site coordination. 3. Issue of applicable work permits subject to compliance by contractor. 4. Inspection and certification of completed work. No material, manpower, machinery, tools, PPE, fuel or consumables shall be			
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Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
	provided by BPCL. 23.0 CONTRACTOR'S SCOPE The contractor's scope shall include all requirements necessary for complete execution of the work, including but not limited to: - a.Manpower. - b.Supervision. - c.Machinery. - d.Grass cutters. - e.Operators/helpers. - f.Hand tools. - g.Pruning equipment. - h.Fuel. - i.Lubricants. - j.PPE. - k.Barricading/Warning signs. - l.Transportation. - m.Collection of vegetation. - n.Loading/unloading. - o.Disposal. - p.Cleaning. - q.Housekeeping. - r.Safety arrangements. - s.Any other incidental requirement. 24.0 GENERAL CONDITIONS 24.1 The contractor shall comply with all applicable statutory requirements, BPCL rules, regulations and site procedures. 24.2 The contractor shall be responsible for the conduct and discipline of his personnel. 24.3 Contractor personnel shall not enter restricted areas without authorization. 24.5 Contractor shall not interfere with operation of any BPCL facility. 24.6 Contractor shall maintain good housekeeping throughout the execution period. 24.7 The contractor shall not subcontract the work without prior approval of BPCL. 24.8 The contractor shall comply with all instructions issued by the EIC relating to safety, access, sequencing and work-front availability. 24.9 The contractor shall deploy sufficient resources to ensure that the stipulated completion period is achieved. 25.0 COMPLETION CERTIFICATE On completion of the entire work, the contractor shall jointly inspect the			
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	work with the EIC. The work shall be considered complete only after: 1. All designated areas have been cleared. 2. Grass and unwanted vegetation have been removed. 3. Required tree pruning has been completed. 4. Roads and walkways have been cleaned. 5. Vegetation waste has been removed from site. 6. No obstruction remains around emergency/fire/electrical facilities. 7. All deficiencies pointed out by the EIC have been rectified. 8. The EIC is satisfied with the overall quality of work. The final bill shall be processed based on certification of satisfactory completion by the authorized BPCL representative. 26.0 Commencement of Work The work shall be deemed to have commenced from the date and time specified in the Work Commencement Instruction issued by BPCL/Engineer-in-Charge (EIC) to the contractor through email/ issue of the first work permit at site whichever is earlier. The Work Commencement Instruction shall clearly specify the Commencement Date and Time, and the same shall constitute the official start of the contract for the purpose of determining the stipulated completion period and calculation of Liquidated Damages (LD). Where the Work Commencement Instruction is issued before 12:00 hrs on a Working Day, that day shall be considered as the first Working Day. Where the Work Commencement Instruction is issued at or after 12:00 hrs on a Working Day, the next Working Day shall be considered as the first Working Day. The contractor shall mobilize and deploy the required manpower, machinery, tools, tackles and other resources in accordance with the Work Commencement Instruction. Any delay in commencement attributable to the contractor after the applicable Commencement Date shall be considered for determination of delay and LD in accordance with the provisions of the contract. The Commencement Date and Time shall be recorded in the Work Commencement Instruction and acknowledged by the contractor's authorized representative.			
00120	Grasscutting around boundaryinside3rd yr		30.11.2026	
The item 00120 covers the following services:				
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RFQ Number :6001962017

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To:M/s. BPCL ESTIMATE MUMBAI - 400038 India (300648)

Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
10	9009082 HOUSEKEEPING GRASS CUTTING	4	EA (each)	
HOUSEKEEPING To cut the grass/vegetation growth in the specified area as detailed in the scope of work. Service Item 10: Unit basic rate in words _____				
State GST % : _____ % Central GST % : _____ % Integrated GST % : _____ % Union Ter. GST % : _____ % GST Comp. Cess % : _____ % HSN Code / SAC Code : _____ Billing State : _____				
* 10 Scope of work GRASS CUTTING, VEGETATION REMOVAL AND PRUNING OF TREES AT SHORE TANK FARM (STF)-INSIDE BOUNDARY WALL BUT EXCLUDING OPERATING AREAS 1.0 OBJECTIVE The work comprises grass cutting, removal of bushes/unwanted vegetation, pruning of tree branches, manual clearing wherever required, cleaning of roads/walkways/operating areas and collection, transportation and disposal of vegetation waste at designated locations within the Shore Tank Farm (STF). The objective of the work is to maintain the STF premises in a clean and orderly condition, ensure clear access to operating and emergency facilities, prevent vegetation from obstructing pipelines, structures, electrical installations, fire protection facilities, security installations and access roads, and maintain the required housekeeping and safety standards of the refinery. The contractor shall execute the work in accordance with this Scope of Work, BPCL-KR safety requirements, instructions of the Engineer-in-Charge (EIC) and applicable statutory requirements.				
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Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
	2.0 SCOPE OF WORK The scope shall include, but shall not be limited to, the following: 1. Cutting of grass and weeds using suitable mechanical grass-cutting machines. 2. Removal of bushes, shrubs, creepers, weeds and unwanted vegetation. 3. Manual removal of vegetation in locations where mechanical cutting is not feasible or safe. 4. Pruning/trimming of tree branches as directed by the EIC. 5. Clearing of vegetation around pipelines, pipe supports, structures, electrical installations, fire protection facilities, roads, walkways, security installations and other facilities. 6. Collection and removal of all cut grass, bushes, branches and vegetation debris. 7. Sweeping and cleaning of roads, walkways and adjoining areas after completion of cutting. 8. Loading, transportation and disposal of vegetation waste at locations designated by BPCL. 9. Deployment of adequate manpower, machinery and equipment to complete the work within the stipulated period. 10. Re-cleaning/re-cutting of areas wherever the work is found unsatisfactory by the EIC. 3.0 LOCATIONS COVERED The work shall be carried out at the following locations within Shore Tank Farm: 1. All around inside periphery of boundary wall of STF, boundary wall is having length of 6 Kilometers approximately. Width of area is between Boundary wall (inside) to the next water body 2. All the coconut lagoons at STF 3. All the green belt area at STF 4.0 ESTIMATED AREA The approximate area proposed to be covered under the contract is 21550 m². The above quantity is indicative and is intended for estimation purposes. The bidder shall visit the site and satisfy himself regarding the actual site conditions, accessibility, terrain, vegetation density and quantum of work before submission of the offer. No additional payment shall be admissible on account of variation in vegetation density, terrain or difficulty of access. 5.0 CONTRACTOR'S RESOURCE REQUIREMENT For planning purposes, deployment of approximately 04 Nos. grass-cutting			
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Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
	machines with trained operators & 01 nos. supervisor is envisaged. The above is only an indicative requirement. The contractor shall independently assess the manpower and machinery required and shall deploy adequate resources to complete the work within the stipulated completion period of 20 Working Days. The EIC shall have the right to instruct the contractor to increase manpower/machinery if progress is found inadequate. No additional payment shall be made merely because the contractor deploys additional resources for achieving the stipulated completion schedule. 6.0 TECHNICAL REQUIREMENTS 6.1 Grass Cutting 6.1.1 The job includes cutting the grass/vegetation using petrol driven grass cutting machine using only Nylon Trimmer Line Wire for grass cutting operations. 6.1.2 Grass shall be cut uniformly and sufficiently close to ground level without damaging roads, kerbs, pipeline supports, foundations, structures, cables, cable trays or other facilities. 6.1.3 Particular care shall be exercised while cutting vegetation in the vicinity of: Hydrocarbon/product pipelines/Firewater pipelines/Electrical cables and cable trays/Electrical four-pole structures/HT rooms/High mast towers/Lighting poles/Security installations/Fire hydrants and firefighting facilities/Pipeline supports and foundations/Instrumentation and associated installations 6.1.4 Grass shall not be allowed to remain around equipment, access points, drains or emergency facilities after completion of the work. 6.2 Vegetation/Bush Removal The contractor shall remove Bushes, Shrubs, Weeds, Creepers, Wild growth, Unwanted vegetation, Vegetation obstructing access to equipment/facilities, Vegetation growing around pipeline supports and structures. Vegetation shall be removed without damaging any operating facility or installation. The use of any chemical herbicide, pesticide, weed killer or similar chemical for vegetation control shall not be permitted unless specifically approved in writing by BPCL. 6.3 Manual Clearing Manual cutting/removal shall be carried out wherever: Mechanical cutting is unsafe or Access is restricted or Vegetation is immediately adjacent to electrical installations or Vegetation is close to pipelines or sensitive			
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Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
	equipment or There is a possibility of flying debris damaging equipment or as Directed by the EIC for safety reasons The contractor shall provide suitable hand tools such as sickles, cutters, pruning tools, axes and other required implements. 6.4 TREE PRUNING 6.4.1 Tree branches obstructing roads, walkways, pipelines, lighting arrangements, security installations, electrical installations or other facilities shall be pruned as directed by the EIC. 6.4.2 Tree pruning shall be carried out using suitable tools and equipment. 6.4.3 The contractor shall take adequate precautions to prevent falling branches from damaging Pipelines, Electrical equipment, Cable trays/cables, Lighting systems, Buildings, Security installations, Roads and other facilities. 6.4.4 Where work at height is involved, appropriate access equipment and fall-protection arrangements shall be provided. Scaffolding if required will be provided by BPCL through a separate agency. 6.4.5 Trees shall not be cut/felled without specific written permission from BPCL. 6.4.6 Any statutory permission required for pruning/cutting of trees shall be obtained as applicable. No tree shall be felled under this contract unless specifically authorized by BPCL. 7.0 CLEANING AND HOUSEKEEPING 7.1 Cut grass, branches, bushes and other vegetation shall be collected immediately after completion of cutting in each work front. 7.2 The contractor shall ensure that no vegetation waste is left On roads On walkways/Near equipment/Around electrical installations/Near fire protection facilities/Near pipelines/Around security towers/Around emergency access routes. 7.3 Roads and walkways affected by the work shall be swept/cleaned. 8.0 EQUIPMENT AND MACHINERY The contractor shall provide all equipment required for satisfactory execution, including but not limited to: 1.Mechanical grass-cutting machines/brush cutters. 2.Suitable trimmers. 3.Pruning tools. 4.Hand tools. 5.Cutting implements. 6.Wheelbarrows/trolleys, wherever required. 7.Collection bags/bins. 8.Transportation vehicle.			
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Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
	9.Suitable access equipment for tree pruning. 10.Barricading and warning boards. 11.PPE. All machinery and equipment shall be in safe operating condition. Defective, damaged or unsafe equipment shall not be used inside the BPCL premises. 9.0 SAFETY, HEALTH AND ENVIRONMENT (HSE) REQUIREMENTS The contractor shall comply with all applicable BPCL-KR HSE requirements, work permit requirements, statutory regulations and instructions issued by the EIC/Safety Department. 9.1 Work Permit 9.1.1 Work shall commence only after obtaining the required work permit/authorization from BPCL. 9.1.2 The contractor shall comply with all conditions stipulated in the permit. 9.1.3 Permit requirements shall be followed separately for different work fronts wherever applicable. 9.2 PPE PPE shall be provided by the contractor at no extra cost. All contractor personnel shall wear appropriate PPE as applicable: 1.Safety helmet. 2.Safety shoes/gumboots. 3.Safety goggles/face shield. 4.Hand gloves. 5.High-visibility vest. 6.Full-sleeve work clothing. 7.Ear protection where required. 8.Face mask/respiratory protection where required. 9.Fall-arrest equipment for work at height. 9.3 Grass-Cutting Machine Safety 9.3.1 Grass-cutting machines shall have appropriate guards and safety arrangements. 9.3.2 Operators shall be trained and competent to operate the equipment. 9.3.3 No person shall be allowed within the danger zone of the grass-cutting machine. 9.3.4 Suitable barricading/warning signs shall be provided wherever required. 9.3.5 Particular care shall be taken to prevent projection of Stones/Gravel/Metal pieces/Broken glass/Debris/Grass/branches towards personnel, vehicles, equipment, electrical installations or operating			
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	facilities. 9.3.6 Grass-cutting shall be stopped immediately if any unsafe condition is observed. 10.0 SPECIFIC SAFETY REQUIREMENTS NEAR ELECTRICAL INSTALLATIONS Special precautions shall be taken while working around electrical facilities, including HT rooms, electrical four-pole structures, cable routes and high mast towers. 10.1 Grass cutting shall not result in contact between cutting equipment and electrical cables, electrical equipment or energized installations. 10.2 Mechanical grass cutters shall not be operated in a manner that can cause flying debris to damage electrical equipment. 10.3 Required electrical clearances shall be maintained at all times.. 10.4 Work around HT/electrical installations shall be carried out strictly in accordance with BPCL's instructions and applicable electrical safety requirements. 10.5 Any exposed/damaged cable, electrical installation or unsafe condition observed during vegetation removal shall be immediately reported to the EIC. The contractor shall not independently handle or repair electrical installations. 11.0 SAFETY NEAR HYDROCARBON PIPELINES AND PROCESS FACILITIES 11.1 The contractor shall exercise extreme caution while working around hydrocarbon/product pipelines and associated facilities. 11.2 Grass cutters, hand tools and other equipment shall not damage pipeline coating, supports, valves, instruments or identification markings. 11.3 No excavation or digging shall be carried out under this scope unless specifically authorized. 11.4 No vegetation shall be burnt within STF. 11.5 Any leakage, damaged pipeline, unusual smell, hydrocarbon accumulation or other abnormal condition noticed during work shall be immediately reported and work in the affected area shall be stopped. 12.0 FIRE AND EMERGENCY SAFETY 12.1 Access to fire hydrants, firewater facilities, fire stations, emergency gates and firefighting equipment shall always remain unobstructed. 12.2 Emergency access roads shall not be blocked by manpower, equipment, vehicles or vegetation waste. 12.3 The contractor shall familiarize all personnel with emergency arrangements applicable to the work area. 12.4 In case of emergency, all work shall be stopped immediately and personnel shall move to the designated safe assembly area as instructed by BPCL. 13.0 WORK AT HEIGHT			
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	Where tree pruning or other activity involves work at height: 13.1 Appropriate approved access equipment shall be used. 13.2 Suitable fall-protection arrangements shall be provided. 13.3 Ladders shall not be placed against pipelines, electrical equipment or unsuitable structures. 13.4 Barricading shall be provided below the work area. 13.5 No person shall be allowed below suspended/falling branches. 13.6 Lifting of branches shall be carried out safely using suitable equipment wherever required. 14.0 CONTRACTOR'S RESPONSIBILITIES The contractor shall provide, at his own cost: 1. Adequate skilled/semi-skilled/unskilled manpower. 2. Trained grass-cutting machine operators. 3. Supervisory personnel. 4. All grass-cutting machines. 5. Hand tools and tackles. 6. Pruning equipment. 7. Access equipment required for tree pruning. 8. Fuel and lubricants. 9. PPE. 10. Barricading and safety signage. 11. Transportation. 12. Waste collection and handling equipment. 13. Loading/unloading arrangements. 14. Waste transportation. 15. Any other resource required for complete execution. 15.0 CONTRACTOR'S SUPERVISOR 15.1 The contractor shall nominate a competent supervisor for coordination of the work. 15.2 The supervisor shall remain available at site during working hours. 15.3 The supervisor shall coordinate with the EIC for: 1. Work fronts. 2. Permit requirements. 3. Safety requirements. 4. Daily progress. 5. Resource deployment. 6. Completion of individual areas. 16.0 SITE VISIT The bidder is advised to visit the site before submission of the offer.			
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Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
	The bidder shall satisfy himself regarding: 1.Actual area. 2.Vegetation density. 3.Terrain. 4.Access conditions. 5.Locations of pipelines. 6.Electrical installations. 7.Fire protection facilities. 8.Security installations. 9.Requirement of manual clearing. 10.Tree pruning requirements. 11.Waste disposal arrangements. 12.Working conditions. No claim arising out of lack of knowledge of site conditions shall ordinarily be entertained after award of the contract. 17.0 COMPLETION PERIOD 17.1 The complete work shall be executed within Twenty (20) Working Days from the date of commencement of work. 17.2 For this contract, Working Days shall mean Monday to Saturday. 17.3 Sundays, Public Holidays and BPCL-KR declared holidays shall not be considered as Working Days. 17.4 Delay attributable to Non-availability of work fronts by BPCL/Suspension of work by BPCL/Statutory restrictions/ Shutdown/emergency restrictions imposed by BPCL/Other delays specifically accepted by BPCL in writing may be excluded from computation of the completion period. 17.5 The contractor shall plan deployment of resources accordingly 18.0 DAILY PROGRESS AND COMPLETION The contractor shall maintain daily records indicating: " Date. " Work location. " Area/work front covered. " Manpower deployed. " Machinery deployed. " Work completed. " Waste removed. " Safety observations, if any. The daily progress shall be submitted to the EIC as required. The contractor shall obtain area-wise acceptance/completion certification from the EIC. 19.0 QUALITY OF WORK 19.1 Areas found inadequately cleared shall be reworked by the contractor at			
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	no additional cost. 19.2 Final acceptance shall be based on satisfactory completion of all designated work fronts and removal of vegetation waste. 19.3 The decision of the EIC regarding satisfactory completion of the work shall be final for the purpose of certification, subject to the terms of the contract. 20.0 REWORK If any area is found inadequately cleared during inspection the contractor shall carry out re-cutting/re-clearing at his own cost.No additional payment shall be made for such rework. 21.0 LIQUIDATED DAMAGES 21.1. In case of failure by the contractor to complete the work within the stipulated completion period of 20 Working Days, Liquidated Damages shall be levied as per GCC. 21.2 The delay shall be calculated based on the definition of Working Days specified in this Scope of Work. 21.3 LD shall be recovered from the contractor's running bills and/or final bill 22.0 BPCL SCOPE Unless specifically stated otherwise in the contract BPCL scope of supply is limited to following: 1. Identification/release of work fronts. 2. Necessary site coordination. 3. Issue of applicable work permits subject to compliance by contractor. 4. Inspection and certification of completed work. No material, manpower, machinery, tools, PPE, fuel or consumables shall be provided by BPCL. 23.0 CONTRACTOR'S SCOPE The contractor's scope shall include all requirements necessary for complete execution of the work, including but not limited to: - a.Manpower. - b.Supervision. - c.Machinery. - d.Grass cutters. - e.Operators/helpers.			
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Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
	f.Hand tools. g.Pruning equipment. h.Fuel. i.Lubricants. j.PPE. k.Barricading/Warning signs. l.Transportation. m.Collection of vegetation. n.Loading/unloading. o.Disposal. p.Cleaning. q.Housekeeping. r.Safety arrangements. s.Any other incidental requirement. 24.0 GENERAL CONDITIONS 24.1 The contractor shall comply with all applicable statutory requirements, BPCL rules, regulations and site procedures. 24.2 The contractor shall be responsible for the conduct and discipline of his personnel. 24.3 Contractor personnel shall not enter restricted areas without authorization. 24.5 Contractor shall not interfere with operation of any BPCL facility. 24.6 Contractor shall maintain good housekeeping throughout the execution period. 24.7 The contractor shall not subcontract the work without prior approval of BPCL. 24.8 The contractor shall comply with all instructions issued by the EIC relating to safety, access, sequencing and work-front availability. 24.9 The contractor shall deploy sufficient resources to ensure that the stipulated completion period is achieved. 25.0 COMPLETION CERTIFICATE On completion of the entire work, the contractor shall jointly inspect the work with the EIC. The work shall be considered complete only after: 1. All designated areas have been cleared. 2. Grass and unwanted vegetation have been removed. 3. Required tree pruning has been completed. 4. Roads and walkways have been cleaned. 5. Vegetation waste has been removed from site. 6. No obstruction remains around emergency/fire/electrical facilities. 7. All deficiencies pointed out by the EIC have been rectified. 8. The EIC is satisfied with the overall quality of work.			
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Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
	The final bill shall be processed based on certification of satisfactory completion by the authorized BPCL representative. 26.0 Commencement of Work The work shall be deemed to have commenced from the date and time specified in the Work Commencement Instruction issued by BPCL/Engineer-in-Charge (EIC) to the contractor through email/ issue of the first work permit at site whichever is earlier. The Work Commencement Instruction shall clearly specify the Commencement Date and Time, and the same shall constitute the official start of the contract for the purpose of determining the stipulated completion period and calculation of Liquidated Damages (LD). Where the Work Commencement Instruction is issued before 12:00 hrs on a Working Day, that day shall be considered as the first Working Day. Where the Work Commencement Instruction is issued at or after 12:00 hrs on a Working Day, the next Working Day shall be considered as the first Working Day. The contractor shall mobilize and deploy the required manpower, machinery, tools, tackles and other resources in accordance with the Work Commencement Instruction. Any delay in commencement attributable to the contractor after the applicable Commencement Date shall be considered for determination of delay and LD in accordance with the provisions of the contract. The Commencement Date and Time shall be recorded in the Work Commencement Instruction and acknowledged by the contractor's authorized representative			
00130	Grasscutting around boundaryoutside3rdyr		30.11.2026	
	The item 00130 covers the following services:			
10	9009082	4	EA	
	HOUSEKEEPING GRASS CUTTING		(each)	
	HOUSEKEEPING To cut the grass/vegetation growth in the specified area as detailed in the scope of work. Scope of job includes the following but not limited to the same Grass cutting, vegetation removal & removal creepers etc at STF.			
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Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
	Area of job: 1. Out side of all around boundary wall except west side of STF Length : 3.5KM Approximately. Width : East : Boundary wall to the CPT fencing (Both sides of drainage). South : 1M North : 1M West : Not required. Cutting the grass by using grass cutting machine and removal of bushes at area mentioned above. Grass cutting and vegetation removal by manual means wherever the machine application is restricted or not possible. Removal of creepers grown on to the grill provided on the top of the boundary wall. Disposal of the wastes and cut grasses should be done at the locations pointed out by Engineer-in-charge. Contractor shall be capable of engaging more number of grass cutting machines to speed up the job. All allied works required for the sucessfull completion of the job shall be carried out by the contractor as per the directions of the Engineer in charge. While working, contractor shall ensure appropriate personnel protective equipments like gumboot, goggles, apron for all labours. Also ensure nobody is in the surrounding area where the cut grass and gravel splashes while grass cutting machine in operation. BPCL scope of supply : Nil Contractor's scope of supply : All the manpower, PPE, tools, grass cutting machines, fuel, transportation Service Item 10: Unit basic rate in words _____			
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Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
State GST % : _____ % Central GST % : _____ % Integrated GST % : _____ % Union Ter. GST % : _____ % GST Comp. Cess % : _____ % HSN Code / SAC Code : _____ Billing State : _____				
* 10	Scope of work GRASS CUTTING, VEGETATION REMOVAL AND PRUNING OF TREES AT SHORE TANK FARM (STF)-OUTSIDE PARRALLEL TO BOUNDARY WALL 1.0 OBJECTIVE The work comprises grass cutting, removal of bushes/unwanted vegetation, pruning of tree branches, manual clearing wherever required, cleaning of outside boundary wall areas and collection, transportation and disposal of vegetation waste at designated locations within the Shore Tank Farm (STF). The objective of the work is to maintain the STF premises in a clean and orderly condition, ensure clear access to operating and emergency facilities, prevent vegetation from obstructing pipelines, structures, electrical installations, fire protection facilities, security installations and access roads, and maintain the required housekeeping and safety standards of the refinery. The contractor shall execute the work in accordance with this Scope of Work, BPCL-KR safety requirements, instructions of the Engineer-in-Charge (EIC) and applicable statutory requirements. 2.0 SCOPE OF WORK The scope shall include, but shall not be limited to, the following: 1. Cutting of grass and weeds using suitable mechanical grass-cutting machines. 2. Removal of bushes, shrubs, creepers, weeds and unwanted vegetation. 3. Manual removal of vegetation in locations where mechanical cutting is not feasible or safe. 4. Pruning/trimming of tree branches as directed by the EIC. 5. Clearing of vegetation around pipelines, pipe supports, structures, electrical installations, fire protection facilities, roads, walkways, security installations and other facilities.			
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Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
	6. Collection and removal of all cut grass, bushes, branches and vegetation debris. 7. Sweeping and cleaning of roads, walkways and adjoining areas after completion of cutting. 8. Loading, transportation and disposal of vegetation waste at locations designated by BPCL. 9. Deployment of adequate manpower, machinery and equipment to complete the work within the stipulated period. 10. Re-cleaning/re-cutting of areas wherever the work is found unsatisfactory by the EIC. 3.0 LOCATIONS COVERED The work shall be carried out at the following locations within Shore Tank Farm: 1. Out side of all around boundary wall except west side of STF Length of boundary wall is : 3.5KM Approximately. Width :On East Side : Boundary wall to the CPT fencing (Both sides of drainage). South : 1 Meter minimum North : 1 Meter minimum West : Not required. 4.0 ESTIMATED AREA The approximate area proposed to be covered under the contract is 10048 m². The above quantity is indicative and is intended for estimation purposes. The bidder shall visit the site and satisfy himself regarding the actual site conditions, accessibility, terrain, vegetation density and quantum of work before submission of the offer. No additional payment shall be admissible on account of variation in vegetation density, terrain or difficulty of access. 5.0 CONTRACTOR'S RESOURCE REQUIREMENT For planning purposes, deployment of approximately 04 Nos. grass-cutting machines with trained operators & 01 nos. supervisor is envisaged. The above is only an indicative requirement. The contractor shall independently assess the manpower and machinery required and shall deploy adequate resources to complete the work within the stipulated completion period of 10 Working Days. The EIC shall have the right to instruct the contractor to increase manpower/machinery if progress is found inadequate. No additional payment shall be made merely because the contractor deploys additional resources for achieving the stipulated completion schedule. 6.0 TECHNICAL REQUIREMENTS			
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	6.1 Grass Cutting 6.1.1 The job includes cutting the grass/vegetation using petrol driven grass cutting machine using only Nylon Trimmer Line Wire for grass cutting operations. 6.1.2 Grass shall be cut uniformly and sufficiently close to ground level without damaging roads, kerbs, pipeline supports, foundations, structures, cables, cable trays or other facilities. 6.1.3 Particular care shall be exercised while cutting vegetation in the vicinity of: Hydrocarbon/product pipelines/Firewater pipelines/Electrical cables and cable trays/Electrical four-pole structures/HT rooms/High mast towers/Lighting poles/Security installations/Fire hydrants and firefighting facilities/Pipeline supports and foundations/Instrumentation and associated installations 6.1.4 Grass shall not be allowed to remain around equipment, access points, drains or emergency facilities after completion of the work. 6.2 Vegetation/Bush Removal The contractor shall remove Bushes, Shrubs, Weeds, Creepers, Wild growth, Unwanted vegetation, Vegetation obstructing access to equipment/facilities, Vegetation growing around pipeline supports and structures. Vegetation shall be removed without damaging any operating facility or installation. The use of any chemical herbicide, pesticide, weed killer or similar chemical for vegetation control shall not be permitted unless specifically approved in writing by BPCL. 6.3 Manual Clearing Manual cutting/removal shall be carried out wherever: Mechanical cutting is unsafe or Access is restricted or Vegetation is immediately adjacent to electrical installations or Vegetation is close to pipelines or sensitive equipment or There is a possibility of flying debris damaging equipment or as Directed by the EIC for safety reasons The contractor shall provide suitable hand tools such as sickles, cutters, pruning tools, axes and other required implements. 6.4 TREE PRUNING 6.4.1 Tree branches obstructing roads, walkways, pipelines, lighting arrangements, security installations, electrical installations or other facilities shall be pruned as directed by the EIC.			
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	6.4.2 Tree pruning shall be carried out using suitable tools and equipment. 6.4.3 The contractor shall take adequate precautions to prevent falling branches from damaging Pipelines, Electrical equipment, Cable trays/cables, Lighting systems, Buildings, Security installations, Roads and other facilities. 6.4.4 Where work at height is involved, appropriate access equipment and fall-protection arrangements shall be provided. Scaffolding if required will be provided by BPCL through a separate agency. 6.4.5 Trees shall not be cut/felled without specific written permission from BPCL. 6.4.6 Any statutory permission required for pruning/cutting of trees shall be obtained as applicable. No tree shall be felled under this contract unless specifically authorized by BPCL. 7.0 CLEANING AND HOUSEKEEPING 7.1 Cut grass, branches, bushes and other vegetation shall be collected immediately after completion of cutting in each work front. 7.2 The contractor shall ensure that no vegetation waste is left On roads On walkways/Near equipment/Around electrical installations/Near fire protection facilities/Near pipelines/Around security towers/Around emergency access routes. 7.3 Roads and walkways affected by the work shall be swept/cleaned. 8.0 EQUIPMENT AND MACHINERY The contractor shall provide all equipment required for satisfactory execution, including but not limited to: 1.Mechanical grass-cutting machines/brush cutters. 2.Suitable trimmers. 3.Pruning tools. 4.Hand tools. 5.Cutting implements. 6.Wheelbarrows/trolleys, wherever required. 7.Collection bags/bins. 8.Transportation vehicle. 9.Suitable access equipment for tree pruning. 10.Barricading and warning boards. 11.PPE. All machinery and equipment shall be in safe operating condition. Defective, damaged or unsafe equipment shall not be used inside the BPCL premises. 9.0 SAFETY, HEALTH AND ENVIRONMENT (HSE) REQUIREMENTS The contractor shall comply with all applicable BPCL-KR HSE requirements, work permit requirements, statutory regulations and instructions issued by the EIC/Safety Department.			
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	9.1 Work Permit 9.1.1 Work shall commence only after obtaining the required work permit/authorization from BPCL. 9.1.2 The contractor shall comply with all conditions stipulated in the permit. 9.1.3 Permit requirements shall be followed separately for different work fronts wherever applicable. 9.2 PPE PPE shall be provided by the contractor at no extra cost. All contractor personnel shall wear appropriate PPE as applicable: 1.Safety helmet. 2.Safety shoes/gumboots. 3.Safety goggles/face shield. 4.Hand gloves. 5.High-visibility vest. 6.Full-sleeve work clothing. 7.Ear protection where required. 8.Face mask/respiratory protection where required. 9.Fall-arrest equipment for work at height. 9.3 Grass-Cutting Machine Safety 9.3.1 Grass-cutting machines shall have appropriate guards and safety arrangements. 9.3.2 Operators shall be trained and competent to operate the equipment. 9.3.3 No person shall be allowed within the danger zone of the grass-cutting machine. 9.3.4 Suitable barricading/warning signs shall be provided wherever required. 9.3.5 Particular care shall be taken to prevent projection of Stones/Gravel/Metal pieces/Broken glass/Debris/Grass/branches towards personnel, vehicles, equipment, electrical installations or operating facilities. 9.3.6 Grass-cutting shall be stopped immediately if any unsafe condition is observed. 10.0 SPECIFIC SAFETY REQUIREMENTS NEAR ELECTRICAL INSTALLATIONS Special precautions shall be taken while working around electrical facilities, including HT rooms, electrical four-pole structures, cable routes and high mast towers. 10.1 Grass cutting shall not result in contact between cutting equipment and electrical cables, electrical equipment or energized installations.			
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	10.2 Mechanical grass cutters shall not be operated in a manner that can cause flying debris to damage electrical equipment. 10.3 Required electrical clearances shall be maintained at all times.. 10.4 Work around HT/electrical installations shall be carried out strictly in accordance with BPCL's instructions and applicable electrical safety requirements. 10.5 Any exposed/damaged cable, electrical installation or unsafe condition observed during vegetation removal shall be immediately reported to the EIC. The contractor shall not independently handle or repair electrical installations. 11.0 SAFETY NEAR HYDROCARBON PIPELINES AND PROCESS FACILITIES 11.1 The contractor shall exercise extreme caution while working around hydrocarbon/product pipelines and associated facilities. 11.2 Grass cutters, hand tools and other equipment shall not damage pipeline coating, supports, valves, instruments or identification markings. 11.3 No excavation or digging shall be carried out under this scope unless specifically authorized. 11.4 No vegetation shall be burnt within STF. 11.5 Any leakage, damaged pipeline, unusual smell, hydrocarbon accumulation or other abnormal condition noticed during work shall be immediately reported and work in the affected area shall be stopped. 12.0 FIRE AND EMERGENCY SAFETY 12.1 Access to fire hydrants, firewater facilities, fire stations, emergency gates and firefighting equipment shall always remain unobstructed. 12.2 Emergency access roads shall not be blocked by manpower, equipment, vehicles or vegetation waste. 12.3 The contractor shall familiarize all personnel with emergency arrangements applicable to the work area. 12.4 In case of emergency, all work shall be stopped immediately and personnel shall move to the designated safe assembly area as instructed by BPCL. 13.0 WORK AT HEIGHT Where tree pruning or other activity involves work at height: 13.1 Appropriate approved access equipment shall be used. 13.2 Suitable fall-protection arrangements shall be provided. 13.3 Ladders shall not be placed against pipelines, electrical equipment or unsuitable structures. 13.4 Barricading shall be provided below the work area. 13.5 No person shall be allowed below suspended/falling branches. 13.6 Lifting of branches shall be carried out safely using suitable equipment wherever required.			
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	14.0 CONTRACTOR'S RESPONSIBILITIES The contractor shall provide, at his own cost: 1. Adequate skilled/semi-skilled/unskilled manpower. 2. Trained grass-cutting machine operators. 3. Supervisory personnel. 4. All grass-cutting machines. 5. Hand tools and tackles. 6. Pruning equipment. 7. Access equipment required for tree pruning. 8. Fuel and lubricants. 9. PPE. 10. Barricading and safety signage. 11. Transportation. 12. Waste collection and handling equipment. 13. Loading/unloading arrangements. 14. Waste transportation. 15. Any other resource required for complete execution. 15.0 CONTRACTOR'S SUPERVISOR 15.1 The contractor shall nominate a competent supervisor for coordination of the work. 15.2 The supervisor shall remain available at site during working hours. 15.3 The supervisor shall coordinate with the EIC for: 1. Work fronts. 2. Permit requirements. 3. Safety requirements. 4. Daily progress. 5. Resource deployment. 6. Completion of individual areas. 16.0 SITE VISIT The bidder is advised to visit the site before submission of the offer. The bidder shall satisfy himself regarding: 1. Actual area. 2. Vegetation density. 3. Terrain. 4. Access conditions. 5. Locations of pipelines. 6. Electrical installations. 7. Fire protection facilities. 8. Security installations. 9. Requirement of manual clearing. 10. Tree pruning requirements.			
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	11.Waste disposal arrangements. 12.Working conditions. No claim arising out of lack of knowledge of site conditions shall ordinarily be entertained after award of the contract. 17.0 COMPLETION PERIOD 17.1 The complete work shall be executed within Ten (10) Working Days from the date of commencement of work. 17.2 For this contract, Working Days shall mean Monday to Saturday. 17.3 Sundays, Public Holidays and BPCL-KR declared holidays shall not be considered as Working Days. 17.4 Delay attributable to Non-availability of work fronts by BPCL/Suspension of work by BPCL/Statutory restrictions/ Shutdown/emergency restrictions imposed by BPCL/Other delays specifically accepted by BPCL in writing may be excluded from computation of the completion period. 17.5 The contractor shall plan deployment of resources accordingly 18.0 DAILY PROGRESS AND COMPLETION The contractor shall maintain daily records indicating: " Date. " Work location. " Area/work front covered. " Manpower deployed. " Machinery deployed. " Work completed. " Waste removed. " Safety observations, if any. The daily progress shall be submitted to the EIC as required. The contractor shall obtain area-wise acceptance/completion certification from the EIC. 19.0 QUALITY OF WORK 19.1 Areas found inadequately cleared shall be reworked by the contractor at no additional cost. 19.2 Final acceptance shall be based on satisfactory completion of all designated work fronts and removal of vegetation waste. 19.3 The decision of the EIC regarding satisfactory completion of the work shall be final for the purpose of certification, subject to the terms of the contract. 20.0 REWORK If any area is found inadequately cleared during inspection the contractor shall carry out re-cutting/re-clearing at his own cost.No additional payment			
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	shall be made for such rework. 21.0 LIQUIDATED DAMAGES 21.1. In case of failure by the contractor to complete the work within the stipulated completion period of 10 Working Days, Liquidated Damages shall be levied as per GCC. 21.2 The delay shall be calculated based on the definition of Working Days specified in this Scope of Work. 21.3 LD shall be recovered from the contractor's running bills and/or final bill 22.0 BPCL SCOPE Unless specifically stated otherwise in the contract BPCL scope of supply is limited to following: 1. Identification/release of work fronts. 2. Necessary site coordination. 3. Issue of applicable work permits subject to compliance by contractor. 4. Inspection and certification of completed work. No material, manpower, machinery, tools, PPE, fuel or consumables shall be provided by BPCL. 23.0 CONTRACTOR'S SCOPE The contractor's scope shall include all requirements necessary for complete execution of the work, including but not limited to: - a.Manpower. - b.Supervision. - c.Machinery. - d.Grass cutters. - e.Operators/helpers. - f.Hand tools. - g.Pruning equipment. - h.Fuel. - i.Lubricants. - j.PPE. - k.Barricading/Warning signs. - l.Transportation. - m.Collection of vegetation. - n.Loading/unloading. - o.Disposal. - p.Cleaning.			
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Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
	q.Housekeeping. r.Safety arrangements. s.Any other incidental requirement. 24.0 GENERAL CONDITIONS 24.1 The contractor shall comply with all applicable statutory requirements, BPCL rules, regulations and site procedures. 24.2 The contractor shall be responsible for the conduct and discipline of his personnel. 24.3 Contractor personnel shall not enter restricted areas without authorization. 24.5 Contractor shall not interfere with operation of any BPCL facility. 24.6 Contractor shall maintain good housekeeping throughout the execution period. 24.7 The contractor shall not subcontract the work without prior approval of BPCL. 24.8 The contractor shall comply with all instructions issued by the EIC relating to safety, access, sequencing and work-front availability. 24.9 The contractor shall deploy sufficient resources to ensure that the stipulated completion period is achieved. 25.0 COMPLETION CERTIFICATE On completion of the entire work, the contractor shall jointly inspect the work with the EIC. The work shall be considered complete only after: 1. All designated areas have been cleared. 2. Grass and unwanted vegetation have been removed. 3. Required tree pruning has been completed. 4. Roads and walkways have been cleaned. 5. Vegetation waste has been removed from site. 6. No obstruction remains around emergency/fire/electrical facilities. 7. All deficiencies pointed out by the EIC have been rectified. 8. The EIC is satisfied with the overall quality of work. The final bill shall be processed based on certification of satisfactory completion by the authorized BPCL representative. 26.0 Commencement of Work The work shall be deemed to have commenced from the date and time specified in the Work Commencement Instruction issued by BPCL/Engineer-in-Charge (EIC) to the contractor through email/ issue of the first work permit at site whichever			
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	is earlier. The Work Commencement Instruction shall clearly specify the Commencement Date and Time, and the same shall constitute the official start of the contract for the purpose of determining the stipulated completion period and calculation of Liquidated Damages (LD). Where the Work Commencement Instruction is issued before 12:00 hrs on a Working Day, that day shall be considered as the first Working Day. Where the Work Commencement Instruction is issued at or after 12:00 hrs on a Working Day, the next Working Day shall be considered as the first Working Day. The contractor shall mobilize and deploy the required manpower, machinery, tools, tackles and other resources in accordance with the Work Commencement Instruction. Any delay in commencement attributable to the contractor after the applicable Commencement Date shall be considered for determination of delay and LD in accordance with the provisions of the contract. The Commencement Date and Time shall be recorded in the Work Commencement Instruction and acknowledged by the contractor's authorized representative			
00140	ARC for Eqpt operation at STF 3rd yr		30.11.2026	
	The item 00140 covers the following services:			
10	9002431	150.0	HR	
	Equipment Hire . JCB PER HOUR		(Hours)	
	<u>Hiring of JCBs per hour</u> This line item is for providing JCB Machine/Hydra Crane/F15 Crane on hire basis, including operator, fuel, lubricants, and all associated consumables, for handling and disposal of accumulated scrap, material movement, maintenance of earthen drainage channels or any other work as directed by Engineer In-charge within the Shore Tank Farm (STF).			
	Note: This item shall not be applicable for works covered under RFQ Item Nos. 10, 20, and 30.			
	1.Measurement Basis & Operational Conditions:			
	1. The minimum chargeable utilization shall be 4 (four) hours per calendar day, or the actual operating hours utilized, whichever is higher. 2. The chargeable deployment time shall commence from the time the equipment, along with its operator, reports at the designated location within STF and is certified by the BPCL representative as being ready for commencement of work. 3.The deployment period shall include actual operating time and authorized			
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Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
	standby time as defined herein. 2.Equipment Availability & Breakdown: 1.The contractor shall ensure that the deployed equipment is maintained in good working condition and remains available as per site requirements. 2.No payment shall be made for downtime arising from equipment breakdown, operator absence, lack of fuel, maintenance activities, or any other reasons attributable to the contractor. 3. In the event of a breakdown, the contractor shall arrange repair or provide 3.Standby Time: 1.Standby time due to operational constraints, work sequencing, site conditions, permit-related restrictions (attributable to BPCL)or due to instructions from the BPCL representative shall be considered as chargeable time, provided the equipment and operator are available at the designated work location and ready for operation. 2.Standby time resulting from equipment breakdown, operator absence, non-availability of fuel, maintenance activities, or any other contractor-related reasons shall not be considered for payment. Suitable replacement equipment of equivalent capacity at no additional cost to the Company. 4.Contractor/Operator Responsibility: 1. The contractor shall provide competent, trained, experienced, and wherever applicable, duly licensed operators. 2. Operators shall comply with all site safety rules, statutory requirements, and instructions of the BPCL's representative. 3. Any loss, damage, accident, or unsafe act attributable to operator negligence shall be the sole responsibility of the contractor. 5.Daily Log Sheet and Certification 1. The contractor shall maintain a daily log sheet for each equipment deployed, recording details such as date, equipment identification, operator name, reporting time, commencement time, completion time, standby periods (if any), nature of work performed, and total chargeable hours. 2. The log sheet shall be submitted to the BPCL's representative on the same day for verification. 3. Only those hours duly verified and certified by the BPCL's representative shall be considered for measurement and payment. 4. In the absence of a signed and approved log sheet, the BPCL's records shall prevail for the purpose of determining chargeable hours. 5. Any disputes regarding deployment hours, standby time, or work completion shall be resolved based on the approved daily log sheet.			
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Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
	6.Mobilisation Time & Holiday working The Contractor shall mobilize the required equipment within STF upon request from BPCL representative. A minimum notice period of 24 hours shall normally be provided by BPCL for mobilization of the equipment. The rates quoted against this item shall remain firm and uniform for all days of the week, including Sundays, gazetted holidays, national holidays, festival holidays, and any other declared holidays. No additional payment, premium, overtime, or compensation whatsoever shall be payable for deployment and operation of equipment on such days Service Item 10: Unit basic rate in words _____			
20	9010195 HIRING OF EQUIPMENT-8HR	100	S08 (Shift of 8 Hours)	
	HIRING OF RATE FOR HIRING OF EQUIPMENT ON 8 HOUR SHIFT BASIS AS SPECIFIED IN THE SCOPE OF WORK. This line item is for Hiring of grass cutting machine fitted with an approved flame arrester, complete with fuel, lubricants, all consumables, tools and tackles for grass cutting and vegetation clearance within Shore Tank Farm (STF) and other designated areas as directed by BPCL EIC. The Contractor shall provide the grass cutting machine in safe and efficient working condition, along with all necessary fuel, lubricants, consumables, spare parts, tools, tackles required for uninterrupted operation. No separate payment shall be made for these items. Note: This item shall not be applicable for execution of works covered under RFQ Item Nos. 10, 20, and 30. 1.Measurement Basis & Operational Conditions: The unit rate shall be for one shift of 8 (eight) hours. The chargeable shift shall commence from the time the machine and operator report at the designated location within STF and are certified by the BPCL's Representative as ready for commencement of work. 2.Mobilisation Time & Holiday working			
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RFQ Number :6001962017**Date : 07.09.2026****To:M/s. BPCL ESTIMATE MUMBAI - 400038 India (300648)**

Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
	The Contractor shall mobilize the required machine upon request from the BPCL EIC. A minimum notice period of 24 hours shall normally be provided by the Company for mobilization. The rates quoted against this item shall remain firm and uniform for all days of the week, including Sundays, national holidays, festival holidays, and other declared holidays. No additional payment, overtime, premium, or compensation whatsoever shall be payable for deployment and operation of the machine on such days. 3.Equipment Availability & Breakdown: The Contractor shall ensure that the deployed machine is fitted with a functional flame arrester and maintained in good operating condition throughout the period of deployment. In the event of breakdown or non-availability of the machine, the Contractor shall promptly arrange repair or provide a suitable replacement machine of equivalent capacity at no additional cost to the BPCL. No payment shall be made for any downtime attributable to the Contractor, including but not limited to machine breakdown, maintenance activities, operator absence, non-availability of fuel, or any other Contractor-related reasons. 4.Daily Log Sheet and Certification The Contractor shall maintain a daily log sheet indicating machine details, operator name, reporting time, shift completion time, nature of work performed, and any standby periods. The log sheet shall be verified and certified by the BPCL's Representative and shall form the basis for measurement and payment. In case of any discrepancy, the certified records of the Company shall prevail. 5.Contractor/Operator Responsibility Any loss, damage, accident, unsafe act, environmental incident, or statutory non-compliance attributable to the Contractor, its equipment, or personnel shall be the sole responsibility of the Contractor. Service Item 20: Unit basic rate in words _____			
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Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
State GST % : _____ % Central GST % : _____ % Integrated GST % : _____ % Union Ter. GST % : _____ % GST Comp. Cess % : _____ % HSN Code / SAC Code : _____ Billing State : _____				
00150 ARC for various Misc jobs at STF 3rd yr		30.11.2026		
The item 00150 covers the following services: 10 9009364 CONT ASST 8 HR SPLZD SKLLD 150 EA (each) CONTRACT ASSISTANCE 8 HOURS RATE PER NORMAL 8 HOUR WORKING TOWARDS HIRING OF SPECIALIZED SKILLED PERSONNEL FOR CONTRACT ASSISTANCE AS PER SCOPE OF WORK. CONTRACT ASSISTANCE - 8 HOURS Rate per normal 8-hour working day towards hiring of specialized/skilled personnel for carrying out contract assistance activities as per the Scope of Work at STF, Jetty, BPCL pipeline corridor or any other area as directed by BPCL EIC. The personnel shall carry out grass cutting using suitable mechanical grass-cutting equipment, collection and disposal of cut grass/vegetation waste as per the Scope of Work, on any day of the week during general shift hours 08:15 hrs to 17:00 hrs, at various locations of Shore Tank Farm (STF), as directed by the Engineer-in-Charge. The rate under this item shall be towards manpower/contract assistance only. The charges towards deployment/use of grass-cutting machines and associated equipment shall not be included in the rate of this item and shall be paid separately under PR Item No. 40, Line-Item No. 20, as per the applicable rate and actual requirement. The Contractor shall provide suitable skilled/specialized personnel for satisfactory execution of the work and shall comply with all applicable safety requirements and instructions of the Engineer-in-Charge.				
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Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
Note: 1. This item shall not be operated/availed for PR Item Nos. 10, 20 and 30. 2. Grass-cutting machine charges shall be paid separately under Item 40, Line Item 20, wherever such machine deployment is required. Service Item 10: Unit basic rate in words _____				
20	9009356 CONT ASST 8 HR UNSKLD/HELPR	250	EA (each)	
CONTRACT ASSISTANCE 8 HOURS RATE PER NORMAL 8 HOUR WORKING TOWARDS HIRING OF UNSKILLED PERSONNEL/HELPER FOR CONTRACT ASSISTANCE AS PER SCOPE OF WORK. CONTRACT ASSISTANCE UNSKILLED # 8 HOURS Rate per normal 8-hour working day towards hiring of unskilled personnel/helpers for carrying out contract assistance activities as per the Scope of Work at STF, Jetty, BPCL pipeline corridor or any other area as directed by BPCL EIC. The personnel shall carry out pruning of trees and miscellaneous unskilled jobs at various locations of Shore Tank Farm (STF), as directed by the Engineer-in-Charge. The activities may include, but shall not be limited to: 1. Pruning of trees and removal of unwanted branches. 2. Digging of earth and other miscellaneous manual excavation works. De-plugging/cleaning of drains to facilitate proper drainage. 3. Removal of accumulated water and measures to avoid water logging. 4. Removal of bee hives, as per the instructions of the Engineer-in-Charge and applicable HSE requirements. 5. Removal of crow nests. Collection and disposal of dead fishes. 6. Collection, shifting and disposal of miscellaneous waste generated during				
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Item	Material Description	Qty	Unit Delivery date	Unit Basic Rate (in Figures)
	the above activities. 7. Other similar unskilled/manual assistance jobs as required at STF and instructed by the Engineer-in-Charge. The rate under this item shall be towards manpower/helper charges only. Any specialized equipment, machinery or other chargeable resources specifically covered under separate items of the contract shall be paid separately under the respective applicable item. The work may be carried out on any day of the week during general shift hours from 08:15 hrs to 17:00 hrs, as directed by the Engineer-in-Charge. The Contractor shall provide adequate manpower/helpers and ensure that all personnel are provided with the required PPE and comply with all applicable HSE requirements, site safety procedures and instructions of the Engineer-in-Charge. <u>Note: This item shall not be operated/availed for PR Item Nos. 10, 20 and 30.</u> Service Item 20: Unit basic rate in words _____			
State GST % : _____ % Central GST % : _____ % Integrated GST % : _____ % Union Ter. GST % : _____ % GST Comp. Cess % : _____ % HSN Code / SAC Code : _____ Billing State : _____				
* 01 GCC and other tender documents <u>Mentioned in ATC Document</u>				
Grand Total (inclusive of all taxes, duties/charges etc) In figure: In Words :				
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TERMS & CONDITIONS

Important Notice

Sr.No	Description
001	Quotation received after due date will not be entertained
002	Your quotation must specify exact amount or percentage discount, GST, Charges, Transport, Packing & forwarding, etc. as applicable.
003	In case you are unable to quote, kindly send the quotation with a regret for our records. Non-receipt of a regret will adversely affect your vendor rating.
004	No quotation will be accepted without your rubber stamp and signature.
005	Your quotation must be strictly in enclosed envelope indicating Collective RFQ No., RFQ No. and due date.
006	For all future correspondences please mention the vendor code Collective RFQ Number & RFQ Number.
LIST OF ENCLOSURES - SCOPE OF WORK - SCOPE OF WORK - SCOPE OF WORK - SCOPE OF WORK - Scope of work - Scope of work - Scope of work - Scope of work - Scope of work - GCC and other tender documents	

To:M/s. BPCL ESTIMATE MUMBAI - 400038 India (300648)

-----Tear off Portion to be pasted on the envelope containing offer-----

Collective RFQ No. : 1000464319

Our Reference: 14.26038

Due Date : 28.09.2026

RFQ No. : 6001962017

Due Time : 14:00:00

Subject:

To,
PROCUREMENT MANAGER, KR
BPCL - KOCHI REFINERY
POST BAG NO 2, AMBALAMUGAL
KOCHI, INDIA
682302

Purchase Group : J14-HSKG/TRNSPORT/MISC