HRS ADMIN FACILITIES

BHARAT PETROLEUM CORPORATION LIMITED CHAIRMANS OFFICE, BHARAT BHAVAN, 4 & 6 CURRIMBHOY ROAD, BALLARD ESTATE, MUMBAI, MAHARASHTRA 400001



PRESS ADVERTISEMENT FOR LEASING IN PROPERTIES FOR BPCL TRANSIT FLAT

PRE-BID MEETING ON 18.08.2025, 11:00 am to 1:00 pm VIA MICROSOFT TEAMS

Meeting ID: 489 274 807 749 0 Passcode: tD7bN9tS

Bid Due date and time: 16.09.2025, 15:00 hrs

TENDER DOCUMENT FOR TRANSIT FLAT

1. ABOUT THE COMPANY:

Bharat Petroleum Corporation Ltd. (BPCL) is a Fortune 500 Maharatna Oil Refining and Marketing company in India. The company produces a diverse range of products, from petrochemicals and solvents to aircraft fuel and specialty lubricants and markets them through its wide network of Petrol Stations, LPG Distributors and Lube Shoppe's.

2. OBJECTIVE OF THE TENDER:

Bharat Petroleum Corporation Ltd. is interested to take on lease fully furnished Bungalow/Villa and flats for Transit flat on lease for a period of 5 years with further renewal option. The locations & contact details specified in Table-I, given below:-

LOCATION & CONTACT DETAILS: TABLE I

Type of	State	Nam	e of location	Units	Contact Person
Propert					
y					
	Maharashtra	I.	Kharghar	I. 2 No. of	HRS West
			Navi Mumbai,	3BHK Or 3 No.	Mr. Sachin Ingale
		II.	Aurangabad	of 2BHK	sachinpingale@bh
					aratpetroleum.in
				II. 2 No. of	9930813331
				2BHK or 1 no.	
				of 4 BHK or	Mr. Himanshu
				Combination of	Singh
				1no. of 2BHK	himanshusingh@
				& 1 No. 3BHK	<u>bharatpetroleum.i</u>
				or independent	<u>n</u>
Transit				house with 5	8279693539
Flat-				bedrooms	
Indepen					
dent					
house/	Andhra	I.	Vizag	I. 2 No. of	HRS South
villa or	Pradesh	II.	Vijayawada	2BHK or 1 no.	Mr. L Dharani
Flat				of 4 BHK or	Babu

	1	777	0 1		1 1011
		III.	Ongole	Combination	loganathand@bha
					ratpetroleum.in
				2BHK & 1 No.	9840130095
				3BHK or	
				Independent	Mr. Kumar G
				house with 5	kumarg@bharatpe
				bedrooms	troleum.in
					9539508080
				II . 2 No. of	
				2BHK or 1 no.	
				of 4 BHK or	
				Combination	
				of 1no. of	
				2BHK & 1 No.	
				3BHK or	
				independent	
				house with 5	
				bedrooms	
				bedrooms	
TD -4				III O N	
Transit				III. 2 No. of	
Flat				3BHK Or 3 No.	
				of 2BHK or	
				Independent	
				House with 7	
				bedrooms.	
	Tamil Nadu	I.	Madurai		HRS South
				2BHK or 1 no.	Mr. L Dharani
				of 4 BHK or	Babu
				Combination	loganathand@bha
				of 1no. of	ratpetroleum.in
				2BHK & 1 No.	9840130095
				3BHK or	
				independent	Mr. Kumar G
				house with 5	kumarg@bharatpe
				bedrooms	troleum.in
					9539508080
	Karnataka	I.	Mangalore	I. 2 No. of	HRS South
				2BHK or 1 no.	Mr. L Dharani
				of 4 BHK or	
				Combination	loganathand@bha
					ratpetroleum.in
				2BHK & 1 No.	_
				ZDIIK & I NO.	7040130073

			3BHK or independent house with 5 bedrooms	Mr. Kumar G kumarg@bharatpe troleum.in 9539508080
Uttar Pradesh	I. II.	Varanasi Kanpur	I. 2 No. of 3BHK Or 3 No. of 2BHK or independent House with 6 Bedrooms II. 2 No. of 3BHK Or 3 No. of 2BHK or independent House with 6 Bedrooms	HRS North Mr. Gulam Sabir gulamsabir@bhar atpetroleum.in 9486223006
Uttrakhand	I.	Dehradun	I. 2 No. of 2BHK or 1 no. of 4 BHK or Combination of 1 no. of 2BHK & 1 No. 3BHK or independent house with 4 bedrooms	HRS North Mr. Gulam Sabir gulamsabir@bhar atpetroleum.in 9486223006
Jharkand	I.	Ranchi	I. I. 2 No. of 2BHK or 1 no. of 4 BHK or Combination of 1 no. of 2BHK & 1 No. 3BHK or independent house with 4 bedrooms	Mr. HCM Gowd hcmgowd@bharat petroleum.in

3. <u>DETAILS OF TENDER</u>

Press advertisement dated 10.08.2025. Due date of submission of Application: 16.09.2025 by 15:00 hrs.

The bidders are requested to study the required mandatory criterion, terms & conditions, specifications, process of submission of offer, process to be followed for short listing, selection & finalization of the Transit flat premises before submitting the bid.

Details of are as below:

- 1. The bid will be submitted in two parts, Part A-'Technical Bid' (Un-priced Bid) and Part B 'Commercial Bid' (Priced Bid).
- a) "Part A" shall be termed as "Technical Bid" and shall contains the followings:-
 - All the requisite details of the premises offered as mentioned in the Application form (Part A) attached.
 - Requisite legal documents as mentioned in Application Form (Part A) along with advocate letter form attached as Annexure II and if loan/mortgage on the offered property then Annexure III No-objection certificate from Bank/Financial authority.
 - Self-declaration form attached as Annexure I shall be filled, signed on Non-Judicial Stamp Paper.

All the above documents, needs to be submitted in a sealed envelope. The envelope to be marked as "Part-A: Technical Bid". No rates to be mentioned in the 'Technical Bid' (Un-priced Bid), otherwise, your offer will be rejected.

- b) "Part B" shall only consist of <u>unconditional</u> "<u>Price Bid</u>" in accordance with the items mentioned therein in the Format provided in Application Form (Part B) attached. It is to be inserted in a separate envelope. The envelope to be marked as "Part-B: Price Bid" and to be sealed properly.
- c) Individual property owners or multiple property owners may jointly submit a single bid for leasing out their respective premises, provided that the units being offered are either adjacent to each other or situated on the same floor within the same building. In such cases, both/multiple owners shall jointly submit one consolidated offer under the tender and shall be jointly and severally responsible for adhering to all terms and conditions stipulated therein. The total rental amount quoted shall be treated as a combined bid for both premises and, upon finalization, shall be apportioned between the owners. Rental payments shall be disbursed separately to

each owner as per their respective share in the property or as requested by owners, subject to the execution of separate lease agreements and submission of all necessary documentation.

d) Both the sealed envelopes i.e. "Technical Bid" marked as **Part-A** and "Price-Bid" marked as **Part-B** to be inserted in a large envelope. The large envelop to be sealed properly to be addressed to concerned department i.e **HEAD (HRS) North/HEAD (HRS) South** whichever is applicable to your location (for concerned department in contact details) and to be submitted on & before **15.00 on 16.09.2025** to the tender box kept at the office of:

Head (HRS) West	Head (HRS) North	Head (HRS) South	Head (HRS) East
Bharat Petroleum	plot no. A-5 and a-	Southern Regional	Bharat Bhavan,
Corporation Ltd.	6, sector -1,	Office, 1, Ranganathan	plot no- 31,
Sector 02 Plot no. 6	Udyog Marg	Garden, Off.11th Main	prince Gulam
Kharghar Navi	Noida 201301	Road, Post Box	md. Shah road,
Mumbai 410210		No.1212&1213, Anna	golf green,
		Nagar, Chennai 600040	Kolkata 700095

- 2. Your quotations shall be valid for a period of six months from the date of the opening price bid.
- 3. Property to be made available within 30 days from date of BPCL Letter of Acceptance (LOA) followed by execution of Lease agreement.
- 4. Application from brokers / property dealers shall not be accepted.

5. Process of short listing:

Applicants shall be shortlisted based on the following:

a) Basic criteria/ Gate opening criteria:

After opening the technical bids on due date, technical documents shall be scrutinized for submission of details/ documents sought in the tender and location specific requirements and bids shall be evaluated on the following Gate opening/ Basic criteria:

- i) The location of the property offered shall be as specified in the tender document.
- ii) The property can be Independent house/villa or Flat comprising of two or three adjoining residential units, with living room, dining room, kitchen, bedrooms, toilets & bathrooms. Each bedroom shall have a minimum carpet area of 110 sq.

ft. with an attached toilet & bathroom having a minimum carpet area of 25 sq. ft. The configuration of residential units for each location is given above in Table 1 of tender document

- iii) Minimum two bedroom shall be with attached bath and toilet in each unit.
- iv) The property should be approachable by road.
- v) Lift should be available for buildings higher than G+1 levels.
- vi) Lease shall be for a minimum period of five years extendable for further period on mutually agreed terms and conditions.

Bidder qualifying the above basic criteria shall qualify for next level of evaluation. Bidders not fulfilling the above-mentioned basic criteria shall be disqualified for evaluation by site selection criteria.

b) Site Selection Criteria:

The site selection criteria shall comprise of the following:

i) Assessment of mandatory requirements

The technical assessment of applications submitted by bidders shall be carried out based on the mandatory requirements specified in the tender documents, particularly those outlined in Part A – Technical Bid. Only those bidders who meet all the mandatory technical criteria will be considered for further evaluation. Upon qualifying the technical assessment, the respective properties will be shortlisted for a site visit by the designated BPCL Committee. The shortlisted bidders will be informed through the contact details provided in their application, and it shall be the sole responsibility of the bidder to ensure that the property is accessible and all necessary arrangements are made for the committee members to conduct a site inspection. BPCL reserves the right to accept or reject the offer without assigning any reason whatsoever.

ii) Site selection committees' final assessment of the property

The committee shall also consider the condition of neighbourhood/locality and overall interior and finishes should be befitting BPCL standards for Transit Flat.

- 6. The bidders who qualify the technical Part A bid will only be eligible for opening of "Price Bid".
- 7. The bidders are requested to quote most competitive rates in "Part B" i.e.

- "<u>Price Bid</u>". The Bidders or their duly authorized representatives shall be allowed to participate in the opening of the price bid after submission of appropriate documents in support of their identity.
- 8. For any clarifications, you are requested to contact the concerned person (contact details given Table I) on any working day during office hours 10 am to 3 pm. before due date.
- 9. In case of any query or clarification related to the subject tender bidders are requested to attend the Pre-Bid Meeting. The Pre-mid meeting is scheduled as mentioned below: 18.08.2025, 11:00 am to 1:00 pm.
- 10. The applicant should strictly furnish all the information only in accordance with formats given. The applications not complying with the criterion shall be rejected outright.
- 11. All the corrections and over writings, if any, should be duly countersigned by the applicant.
- 12. **Bharat Petroleum Corporation Limited (BPCL)** reserves the right to accept and reject any or all applications & cancel any or all advertised location at its sole discretion without assigning any reason whatsoever.

General Terms and Conditions:

- a) The parties should study the tender documents carefully and understand the conditions, specifications etc. before quoting. If there are any doubts, he/she should obtain clarification, but this shall not be a justification for late submission of offer. The offer should be strictly in accordance with the criterion, terms & condition, Specifications etc.
- b) The offer should be submitted in the prescribed schedule format as detailed in this document.
- c) The parties should quote the offer considering all items mentioned therein in the schedule. The rates should be expressed both in figures and in words, where discrepancy exists between the two, the rates expressed in words will prevail.
- d) All entries in the Technical Bid and Price Bid documents should be in ink/typed. Corrections, if any, made while filling the offer, must be attested by dated initials by the party. Over writing of figures shall not be permitted. Every page of the Tender Document shall be signed by the party or his authorized signatory at the end of last entry thereon.
- e) The quoted rates shall be valid for a period of at least six months from the

- opening of price bid. No upward revision of rates will be accepted after opening of the offer.
- f) If the Offer is submitted on behalf of a Company incorporated under the Companies Act (1 of 1959) it shall be signed by the Managing Director or by one of the Directors duly authorized on that behalf, if it is submitted on behalf of a partnership firm it shall be signed with the Co-partnership by a member of the firm who shall sign his own name and give the name and address of each partner of the firm and attach a copy of Power of Attorney with the offer authorizing him to sign on behalf of the other Partners. A certified copy of the registered Partnership deed shall also be submitted along with the offer, otherwise the offer is liable to be rejected.
- g) Offer containing additional/counter conditions are liable to be rejected. Incomplete offers, conditional offers, offers received late or offers not conforming to the Terms and Conditions prescribed in the Documents will be rejected. BPCL reserves the right to reject any or all offers without assigning any reason whatsoever and / or to carry out negotiations with the parties in the manner considered suitable by BPCL.
- h) Parties may have to attend the concerned office of BPCL for Clarifications required by them in respect of their offer without any commitment on the part of BPCL.
- i) When the Party signing the Offer is not the sole Proprietor, the necessary Power of Attorney authorizing the party to act on behalf of the Proprietor or the Organization
- j) Party shall represent and assure BPCL that they are the sole and absolute owners of all the right, title and interest in the offered property and no person has or can have any claim title or interest in the offered property.
- k) The Party shall confirm that all the statements made by them and documents enclosed are true to the best of their knowledge.
- 1) If the offer is accepted, BPCL shall investigate of the title in respect of the premises.
- m) The party who will be selected finally, shall have to jointly execute a leased deed/ Lease agreement of the offered Property covering all terms & conditions. The lease shall be for period of 5 years with option of further renewal.

- n) No advance payment shall be made to the selected party and rental shall be paid after lease is registered. BPCL shall not give any Security deposit under lease agreement.
- o) Lease rental payments shall be made on a monthly basis, with the rent for any given month payable on the 7th day of the succeeding month.
- p) The GST shall be paid by BPCL under Reverse charge Mechanism.
- q) Lease agreement need to be executed by the party as per BPCL format.
- r) The monthly rental shall be paid by BPCL after deduction of TDS as per the prevalent Income Tax Rules.
- s) Any major maintenance required for the building will be borne by the owner of the premises
- t) All the legal formalities to be complied by the respective parties shall be completed as early as possible.

u) ARBITRATION CLAUSE:

Any dispute or difference whatsoever arising out of or in connection with this Agreement including any question regarding its existence, validity, construction, interpretation, application, meaning, scope, operation or effect of this contract or termination thereof shall be referred to and finally resolved through arbitration as per the procedure mentioned hereinbelow:

- a. The dispute or difference shall, in any event, be referred only to a Sole Arbitrator.
- b. The appointment and arbitration proceedings shall be conducted in accordance with SCOPE forum of Arbitration Rules for the time being in force or as amended from time to time.
- c. The Seat of arbitration shall be at Mumbai.
- d. The proceedings shall be conducted in English language.
- e. The cost of the proceedings shall be equally borne by the parties, unless otherwise directed by the Sole Arbitrator.
- v) Corrigendum: Any further Corrigendum on the above subject, if any shall be published on our website www.bharatpetroleum.com and not in the Press.

PART A

TECHNICAL BID FORMAT

(Following Information to be filled and signed by interested applicant along with supporting documents as a documentary evidence)

SL.N O.	PARTICULARS	DETAILS	Remarks
1	Name of the owner, address		
	Contact Number		
	Email Address		
	Complete address of the property being offered to BPCL on lease		
3	Details of the property: a) Year in which property was constructed b) Whether the property is		
	lease hold or freehold		

	c) Whether the Property is		
	independent/ part of a		
	building association		
	d) Carpet area of the property		
	offered for lease in Sq.ft (to be		
	given separately for each unit)		
) N. C.D. I.D. 1	D 1 1	
	e) No.of Bed Rooms and		
	Carpet area minimum 110 Sqft (to be given separately	Redroom /:	
	for each unit).	Bedroom 3:	
		Bedroom 4:	
		Bedroom 5:	
		Bedroom 6:	
	i) No. of Toilets and Area	No. of attached toilets with	
		area of each toilet:	
		No. of separate toilets with	
		area of each toilet:	
	j) Availability of proper		
	approach road accessible by		
	motor vehicle		
5.	A 11-1-11/4 0 41		
	Availability of the following		
	for the property being offered		
	for lease :		
	a) Water connection with 24		
	hours hot and cold water		
	availability in bathroom		
	pipelines		
	b) Electricity connection 3		
	phase (mandatory) with		
	proper lighting and power		
	points (indoor and outdoor in		
	all areas)		
	c) Telephone connection		
	(intercom)		
	(microm)		

	d) Drainage system (Proper water supply and sewage	
	lines)	
7.	Power backup	
	a) Power back up with details of inverter/ DG capacity. Emergency Power Back Up to operate the premises. In areas with frequent power cuts, full power back up to be provided.	
	b) Connected electrical load in the power back up facility	
8.	Details of the following facilities:	
	Nearby Locality	
	Nearby Market Place	
	Nearby Banks	
	Nearby Hospitals	
	Nearest Railway Station and Airport with distance	
	Nearest Transport/ Bus Terminal with distance	

10.	Flooring: Vitrified/Ceramic	
	tiles/Marble/wooden suiting	
	corporate ambience	
11	Painting: (Distemper/Plastic	
	Paint/ Emulsion) with putty	
	neatly finished in off white/	
	Beige	

Mandatory Facilities/ Furnishing

Sl.	Facilities Required in the DETAILS	Remarks
	offered premises	
1	In Each Bed Room	
	1) Wooden King	
	size bed or Queen	
	size bed with	
	Mattress, min. 8'	
	inches",	
	Sleepwell, Kurlon	
	or equivalent	
	make	
	2) 1 no. Extra Mattress,	
	8 inch"size.	
	3) Side table -2	
	4) Wooden Closed	
	wardrobe (s) with	
	minimum elevation	
	area of 12 sq.ft	
	5) Smart LED TV (min. 43")	
	or as per size of room	
	6) Fan & Split	
	AC/window AC, minimum	
	3 Star of suitable capacity	
	7) LED Light fittings	
	suitable for room adequate	
	lux levels.	
	8) Suitable Plug Points for	
	Charging (suitable both flat	
	&round pins)	

2	Attached Toilets	
	1) Geyser, min 10 litres	
	2) Light fitting, LED	
	3) Suitable plug points	
	for shaver	
	4) Exhaust Fan	
	5) English Type WC	
	(European)	
	6) washbasin with Mirror	
	7) Shower with mixer for	
	cold & hot water	
	8) Jet Spray for WC	
3	Living / Dining	
	1) Minimum 3 seater Sofa	
	with center table	
	2) Wall Unit / Cup board	
	3) Smart LED TV-	
	(min.43") or as per size of	
	room	
	4) Wooden Dining Table	
	with chairs – min. 6	
	seater	
	7) Fan & Split AC of	
	suitablecapacity	
	8) LED Light fitting	
	suitable for rooms with	
	adequate lux level	
	9) Suitable Plug Points for	
	Charging (suitable both flat	
4	&round pins)	
4	Kitchen Area/ wash area	
	1) Storage Cabinet	
	2) LED Light fitting &	
	ExhaustFan	
	3) Kitchen counter	
5	4) Sink Caretaker Room with	
3	Toilet/Bathroom	
	a) 2 nos. Single Bed	
	<u> </u>	
	b) LED Light fitting c) Fan / Exhaust Fan	
	c) Fan / Exhaust Fan	

d) Suitable Plug Points for	
Charging (suitable both	
flat & round pins)	

Date:	

Place: (signature of the owner)

2. Enclosure Required:

- 1) Title Documents to be given at the time of application:
 - a. Copy of title document i.e registered Sale deed / Agreement to sale / Partition Deed / Gift deed / Share certificate of society in favor of owner/ family settlement deed etc. (with English translation if it is in vernacular language other than Hindi)
 - b. Latest Mutation record such as 7/12 form or equivalent document (legible with English translation) showing name of applicant against the offered property.
 - c. If applicant is Partnership, then copy of partnership deed and Memorandum and Article of Association in case of Limited Company.
 - d. Advocate's letter in the format attached as **Annexure II** giving Nil encumbrance report with search of 12 years in government records along with search receipt. If there is loan/mortgage on the property then **Annexure III** No-objection certificate in the format attached.
 - e. Occupation certificate/latest property tax receipt/completion certificate in the name of applicant as applicable.
- 2) Copy of latest electricity Bill / Telephone bill / Municipal tax/ water bill, PAN Card to be furnished with the bid document.
- 3) Enclose a copy of approved plot plan/ site plan, Layout Plan & Elevation drawings for the property being offered on lease.
- 4) Enclose a proof of electricity load/type sanctioned and a copy of latest Electricity bill paid.
- 5) Enclose 4-5 color photographs showing property details.

Annexure I (Declaration by bidder)

To be printed on Non Judicial Stamp paper (Rs. 50/Rs. 100/Rs. 500 (as applicable in State))

Self-Declaration

I	full name), age	years,	resident	of
, residing presently at			(individua	al's
complete address), do hereby declare that				_
process is true & correct to the best of my k therein.	knowledge and belief and	nothing has b	been concea	lled
I am well aware of the fact that if the information point of time, my bid will be cancelled, and	• • •			-
I, hereby declare and confirm that, in the that all facilities as specified in Part A are obe completed prior to its commissioning.	• • •	•		
I, hereby declare and confirm that the premises being offered is in full compliance with all applicable local laws, regulations, and municipal norms. The construction of the said premises is duly authorized by the competent authorities, and all requisite approvals, permissions, and occupancy/completion certificates (as applicable) have been obtained and are valid.				
Date :				
Place :				
Signature of the Bidder/authorized signator	y			

Annexure II

Letter from Advocate w.r.t. premises offered by the applicant confirming title of the premises

(TO BE TYPED ON LETTER HEAD OF THE ADVOCATE AND SUBMITTED BY APPLICANT AT THE TIME OF APPLICATION)

To Regional HRS Head (North	n/East/West/South)	
Dear Sir / Madam,		
Subject: Details of premise	s offered by my client	(name of applicant).
NoShri/Smt/Kum/M/s. offering the subject	(address of the plot) , a (Name of the applicant) premises on lease/leave & lice	ments pertaining to the premises at Plot t Location offered by, who has applied for ence for a Holiday home / Transit flat for and that this property falls in the
I have gone through document of proper land/premises record at Location applicant) Holiday home / Transport for the second secon	ty and carried out search for last rds of the property bearing Plo offered by S, who has applied insit flat for the the location	ing Lease agreement / Sale deed/title st 12 years in government/local authority t No (address of the plot) , shri/Smt/Kum/M/s. (Name of the d for offering the subject premises for a , Dist and d that the property is free from all
encumbrances say (name of the lined from exceptions) 3. I also confirm that the has absolute right petroleum Corpora	ve and except the subject pof bank/financial institute) and bank/financial institute is attacence to BPCL (please fill detapt onwards and counter signed the Shri/Smt/Kum/M/s. (Name to grant the subject propertion Ltd (BPCL) and there is no	property has loan/mortgage with the d No-objection (NOC) from the said ched for granting the subject premises ils of loan if applicable otherwise strike by advocate).
Holiday home/ Tran Place :	sit flat.	
Date:		
Signature of Advocate		_
Name & Seal of Advocate	·	_
with Enrolment No.		

Annexure III

(On the letter head of Bank/Financial Institute)

No Objection Certificate (NOC)

TO	WHOMSOEVER	IT	MAY	CONCERN
This is to c	ertify that		(Name of the Bank	x/Financial Institution),
having its	s branch at		(Address),	is the holder of
mortgage/c	harge/loan-credit on the	property vide Loai	n Account No	
of Loan A	A/c) situated at			
			(Owner's	Name).
We hereby confirm that we have no objection to grant the said property on lease/leave & license to Bharat Petroleum Corporation Limited (BPCL) for the purpose of Transit Flat in accordance with the terms and conditions mutually agreed between BPCL and the property owner. We confirm that if the Creditor Bank/NBFC plan to take any action against the said mortgaged/charged premises owner-borrower in view of the said loan-credit agreement, a prior written intimation will be issued to the Lessee/Licensee Bharat Petroleum Corporation Ltd. for necessary arrangements for vacating the subject premises. This No Objection Certificate (NOC) is being issued at the request of the property owner.				
Date:				
Place:				
For		_(Name of Bank/F	inancial Institution)	
Authorized	Signatory			
Name:				
Designation	1:			
Seal/Stamp	:			

PART B

COMMERCIAL BID FORMAT

(Following Information to be filled and signed by interested party along with supporting documents as a documentary evidence)

S.NO.	PARTICULARS	DETAILS
1	Name of the owner, address and Phone No	
2	Complete Address of the property with details of village, Taluka, District and State	
4	Monthly rent (excluding taxes)	
5	Taxes, if any (GST)	

While quoting the above rates, the following 1 to 4 points must be considered:

- a. The consolidated monthly rental should be for the unit offered as mentioned in tender document. Only charges pertaining to electricity charges/water charges/if pipe gas connection is available then gas charges, if any shall be paid by BPCL in addition to the rent. BPCL shall not be liable to pay any additional charges, including but not limited to society charges, property tax, municipal tax, water tax, commercial tax, or any other rates, taxes, or levies, whether existing at present or arising in the future. There will not be any additional rent for any associated facilities offered by the owner from mandatory criteria mentioned.
- b. No Security Deposit Shall be paid by BPCL.
- c. No Advance Payment on any a/c Shall be paid by BPCL.
- d. No. counter condition would be accepted. If any counter condition is mentioned, your quote may be liable for rejection.

Note: The rate offered shall be exclusive of the Stamp Duty & Registration charges applicable for execution the Lease Deed of the offered premises.

Signature & Name:

Place & Date

Seal/ Rubber Stamp

(In case of company / partnership)