

**CENTRAL PROCUREMENT ORGANISATION (M)
BHARAT PETROLEUM CORPORATION LIMITED
'A' INSTALLATION, SEWREE-FORT ROAD
SEWREE (EAST), MUMBAI-400015**



OPEN TENDER

**Supply, Installation, Testing, Commissioning, Operation
and Maintenance of GPS based Vehicle Tracking System for Tank Lorry
Fleet for a period of 5 years**

TENDER CRFQ NUMBER: 1000359962

E-TENDER SYSTEM NUMBER: 78366

DUE DATE: 25.11.2020 AT 15:00 HRS IST

PRE-BID MEETING: 17.11.2020 AT 11:00 HRS

CPO: GR-II/19-20/VTs

FOR CLARIFICATIONS REGARDING THIS TENDER:

Contact Person	Postal Address	E-Mail ID	Contact No.
Varun Sharma (Proc. Officer)	Central Procurement Org. (M), A-Installation, Sewree-Fort	varunsharma@bharatpetroleum.in	+91 22 24176420 +91 7045918748
Sekhar Babu P S (Proc. Leader)	Road, Sewree (East), Mumbai 400015	sekharbps@bharatpetroleum.in	+91 22 24176404 +91 9833676500

SUBJECT : Tender for Supply, Installation, Testing, Commissioning, Operation and Maintenance of GPS based Vehicle Tracking System for Tank Lorry Fleet for a Period of 5 Year.

CRFQ No. : 1000359962

E-TENDER No. : 78366

1. ABOUT THE COMPANY:

Bharat Petroleum Corporation Ltd. (BPCL) is a Fortune 500 Maharatna Oil Refining and Marketing company in India. The company produces a diverse range of products, from petrochemicals and solvents to aircraft fuel and specialty lubricants and markets them through its wide network of Petrol Stations, Kerosene Dealers, LPG Distributors and Lube Shoppe's.

Our Industrial & Commercial Business Unit (I&C) markets various petroleum products, including Packed Bitumen.

2. OBJECTIVE OF THE TENDER:

Bharat Petroleum Corporation Limited (BPCL) intends BPCL has about 13,250 existing tank lorries operating at present and around 2,500 tank lorries shall be inducted during next five years. New VMU/Voice arrangement are to be installed with allied activities on these tank lorries and Vehicle Tracking System to be operated and maintained during the entire contract period of 5 years.

The objective of this tender is to invite technical and commercial offers for the subject service. You are invited to submit your offer as E-bids in two-part bid format (Techno-commercial and Price Bid) for the above work on the terms and conditions contained in this tender document.

3. Services for providing end-to-end solution for providing new GPS/GSM Module (GPRS Mode) based Vehicle Tracking System (VTS). De-installation of about 13,250 Vehicle Tracking devices installed on tank lorries, and installation, commissioning, testing and integration of new Vehicle Mounted Unit (VMU) and Voice Box (VB) on existing 13,250 tank lorries plus 2,500 new tank lorries to be inducted during next five years

The requirements given above are indicative figures only and it is not binding on BPCL in any way (the upliftment will be need based only). Actual requirement shall be indicated to the vendor from time to time through Purchase Orders after the award of contract. BPCL does not guarantee any minimum volume of business.

4. THIS TENDER DOCUMENT CONSISTS OF THE FOLLOWING ANNEXURES, WHICH ARE ENCLOSED:

(A) TECHNO-COMMERCIAL BID:

- Annexure-I : General Instructions to Vendors for E-Tendering
- Annexure-II : Bid Qualification Criteria
- Annexure-III : General Conditions of Contract
- Annexure-IV : Special Purchase Conditions
- Annexure-V : Technical Scope, Specifications, SLAs, Penalty etc.
- Annexure-VI : Integrity Pact
- Annexure VIII : Declarations

Information pertaining to Particulars of Tenderers and Relationship with Directors shall have to be submitted online.

(B) PRICE BID:

A price bid shall also have to be submitted online as provided in E-tender.

EARNEST MONEY DEPOSIT(EMD): The tenderers shall submit an interest-free Earnest Money Deposit (EMD) of Rs. 10 lakhs (Rupees Ten lakhs only) in the form of

- (i) Bank Guarantee (BG) executed by any Scheduled Bank approved by Reserve Bank of India as per the pro-forma given in the tender. The BG shall remain valid for a period of six months from the due date of opening of the tender.

OR

- (ii) By way of NEFT to the following BPCL Account No., Vendor to upload UTR no./sufficient document as proof of NEFT transfer. This facility has been provided considering Lockdown due to COVID19:

Name: Bharat Petroleum Corporation Limited
Standard Chartered Bank
Fort Branch
A/c No. 22205238153
IFSC CODE: SCBL0036001

In case EMD is in the form of Bank Guarantee, it has to be submitted in the physical form at our office in a sealed cover addressed to Procurement Leader (Group- 2), with the following boldly super-scribed on the outer cover:

- CRFQ number
- Item
- Due Date/ Time
- Name of the Tenderer

It should be dropped in the tender box or sent by Registered Post/ Courier to the following address so as to reach on or before the due date & time of the tender:

Bharat Petroleum Corporation Limited (Mktg.)
Central Procurement Organization CPO),
A-Installation, Sewree-Fort Road,
Sewree (East), Mumbai-400015

BPCL will not be responsible for non-receipt of instrument(s) due to postal delay/ loss in transit etc. Bid received without the EMD is liable to be rejected.

Bidders shall upload a scanned copy of the EMD document/documentary proof of NEFT Transfer in the EMD section of the e-tender.

EMD of the unsuccessful bidders shall be returned after the finalization of the award of the contract.

EXEMPTION FROM EARNEST MONEY DEPOSIT (EMD):

Micro and Small Enterprises registered with District Industries Centres or Khadi and Village Industries Commission or Khadi and Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicrafts and Handloom or any other body specified by Ministry of Micro, Small and Medium Enterprises are exempted from submission of EMD.

Vendor has to upload the necessary documents as mentioned above to claim exemption for Earnest Money Deposit.

All bidders quoting as MSE, should submit CA certificate along with MSE doc. (UAM/EMII) to avail the benefits of Public Procurement Policy as per MSMED Act 2006/Public Procurement Policy Order 2012. In case CA certificate is not submitted, bid of the vendor shall be rejected at EMD stage (for open tenders). Please find below further points with respect to same:

- (i) Bidder shall have to upload scanned copy of CA certificate with stamp of TPIA mentioning as **verified from original**. Thereupon, bidder/s on whom award is proposed shall be asked to submit the hard copy of CA certificate certified by TPIA, to BPCL.
- (ii) The CA certificate should be dated after the date of floating of tender and shall be specific to the tender for which bid is being submitted.
- (iii) Format of the CA certificate is attached for reference and bidder needs to submit certificate strictly in the said format else bid shall be rejected.
- (iv) Organization registered with NSIC are not required to submit the CA certificate. However NSIC certificate should be verified by TPIA.

EMD FOREFEITURE & RETURN OF EMD: EARNEST MONEY DEPOSIT WILL BE FORFEITED IN THE EVENT OF:

- (a) Withdrawal of offer while the offer is under consideration during the offer validity period.
 - (b) Tenderer not accepting our Purchase Order, if placed without prejudice to our rights to recover damages on account of breach of contract.
 - (c) Non-confirmation of acceptance of order within the stipulated time after placement without prejudice to our rights to recover damages on account of breach of contract.
 - (d) Any unilateral revision made by the tenderer during the validity period of the offer.
5. Pre-Bid Meeting for the tender will be held on 17.11.2020 commencing at 11:00 Hrs. IST through a Microsoft Teams meeting. Bidders interested in participating in the pre-bid meeting may contact the following Procurement Officer for details/modalities of the meeting:

Varun Sharma
Manager Procurement, CPO (Mktg.)
Ph.: 7045918748
Email: varunsharma@bharatpetroleum.in

6. **INTEGRITY PACT PROGRAM (IP):** Integrity Pact (IP) is a pact between BPCL (as a purchaser) on one hand and the prospective bidder on the other hand stating that the two parties shall make certain commitments to each other in regard to ensuring transparency and fair dealings in this purchasing activity of the corporation.

Bidders shall have to essentially sign this pact, for participating in this tender, as per the pro-forma given in **Annexure - VI**. The salient features of this program are:

I. Proforma of Integrity Pact shall be returned by the bidder/s along with the bid documents, duly signed by the same signatory who is authorized to sign the bid documents. All the pages of the Integrity Pact shall be duly signed. Bidder's failure to return the IP Document duly signed along with the bid documents shall result in the bid not being considered for further evaluation.

II. If the bidder has been disqualified from the tender process prior to the award of the contract in accordance with the provisions of the Integrity Pact, BPCL shall be entitled to demand and recover from the bidder Liquidated damages amount by forfeiting the EMD/Bid security as per provisions of the Integrity Pact.

III. If the contract has been terminated according to the provisions of the Integrity Pact, or if BPCL is entitled to terminate the contract according to the provisions of the Integrity Pact, BPCL shall be entitled to demand and recover from the contractor, Liquidated Damages amount by forfeiting the Security Deposit/ Performance Bank Guarantee/ Supply and Performance Guarantee as per provisions of the Integrity Pact.

IV. Bidders may seek clarifications/details regarding this tender from the following Procuring officer whose name/ address/ contact numbers are as given below:

To be contacted for Clarifications/Details regarding this tender			
Contact Person	Postal Address	E-Mail ID	Contact No.
Varun Sharma (Proc. Officer)	Central Procurement Org. (M), A-Installation, Sewree-Fort Road, Sewree (East), Mumbai 400015	varunsharma@bharatpetroleum.in	+91 22 24176420 +91 70450918748
Sekhar Babu P S (Proc. Leader)		sekharbps@bharatpetroleum.in	+91 22 24176404 +91 9833676500

V. Bidders may raise disputes/ complaints, if any, with the nominated Independent External Monitor whose name/ address/ contact numbers are as given below:

To be contacted for Complaints only			
Name of the IEM and email ID	Shri. Virendra Bahadur Singh vbsinghips@gmail.com	Shri. Anupam Kulshreshtha Anupam8@gmail.com	Shri. Ramabhadran Ramanujam raamaanuj@gmail.com
IEM's Address	H.No. B-5/64, Vineet Khand, Gomati Nagar, Lucknow – 226010	B-3/3, 'Yarrows Apartments', Plot C-58/5, Sector 62, Noida, UP -201309	44/24, 3 rd trust Cross Street, Mandavelipakkam, Chennai 600028.
IEM's Mobile No.	8853760730	9968281160	9495511954

7. Online submission of the tender under the digital signature of the authorized signatory shall be considered as token of having read, understood and totally accepted all the terms and conditions.
8. The vendors who are currently on BPCL's Holiday List or with other PSU Oil marketing companies i.e. HPCL and IOCL will not be considered.
9. BPCL reserves the right to accept any offer in whole or part or reject any or all offers without assigning any reason. BPCL is also not bound to accept the lowest Bid.
10. If BPCL is unable to evaluate any offer for want of information, such offer will not be considered.
11. BPCL reserves the right to change the quantity (increase/decrease) tendered.
12. BPCL's decision on any matter regarding short listing of Vendors shall be final and any applicant shall not enter into any correspondence with BPCL unless asked for.
13. Forming Cartel and quoting rates in groups would disqualify the supplier.
14. Bids submitted after the due date and time as mentioned above, or not in the prescribed format is liable to be rejected. BPCL does not take any responsibility for any delay in submission of online bids due to connectivity problem or non-availability of site and/or other documents to be uploaded online. No claims on this account shall be entertained.
15. Based on the information and documents submitted, the parties who are found to be techno commercially eligible shall qualify for the next round of the tender viz. price bid.
16. For e-tender related queries please contact: In case of any clarification pertaining to E-Procurement Process, the vendor may contact M/s. E-procurement Technologies representatives on Contact Numbers and E-Mail Ids, as appended below.

Contact To	E-Mail ID	Contact Nos.
Sapkale Harshal	mumbai.support@abcprocure.com	+91 22 24176419
E-Procurement Technologies Limited, Ahmedabad, Kolkata, Delhi	mumbai.support@eptl.in support@bpclproc.in	079 68136861 033 24293447 0120 2474951

17. For clarifications, if any, please feel free to contact the Procurement Officer on 022 24176188/9920407917 on any working day between 10:00 am to 4:00 pm.

Yours faithfully,

for **BHARAT PETROLEUM CORPORATION LIMITED**

Sd/-

Sekhar Babu P S
Procurement Leader-Group II

ANNEXURE-I: GENERAL INSTRUCTIONS TO VENDORS FOR E-TENDERING

1. Interested parties may download the tender from BPCL website (<http://www.bharatpetroleum.in>) or the CPP portal (<http://eprocure.gov.in>) or from the e-tendering website (<https://bpclproc.in>) and participate in the tender as per the instructions given therein, on or before the due date of the tender. The tender available on the BPCL website and the CPP portal can be downloaded for reading purpose only. For participation in the tender, please fill up the tender online on the e-tender system available on <https://bpclproc.in>.
2. For registration on the e-tender site <https://bpclproc.in>, you can be guided by the "Instructions to Vendors" available under the download section of the homepage of the website. As the first step, bidder shall have to click the "Register" link and fill in the requisite information in the "Bidder Registration Form". Kindly remember your e-mail id (which will also act as the login ID) and the password entered therein. Once you complete this process correctly, you shall get a system generated mail. Login in to the portal using your credentials. When you log in for the first time, system will ask you to add your Digital Signature. Once you have added the Digital Signature, please inform us by mail to the vendor administrator vendoradmin@bpclproc.in with a copy to support@bpclproc.in for approval. Once approved, bidders can login in to the system as and when required.
3. As a pre-requisite for participation in the tender, vendors are required to obtain a valid Digital Certificate of Class IIB and above (having both signing and encryption certificates) as per Indian IT Act from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCIA), Controller of Certifying Authorities (CCA). The cost of obtaining the digital certificate shall be borne by the vendor.

In case any vendor so desires, he may contact our e-procurement service provider M/s. E-Procurement Technologies Limited, Ahmedabad, Kolkata & Delhi (Contact No.: 079 68136861, 033 24293447 & 0120 2474951) for obtaining the digital signature certificate.

4. Corrigendum/ amendment, if any, shall be notified on the site <https://bpclproc.in>. In case any corrigendum/ amendment is issued after the submission of the bid, then such vendors who have submitted their bids, shall be intimated about the corrigendum/amendment by a system-generated email. It shall be assumed that the information contained therein has been taken into account by the vendor. They have the choice of making changes in their bid before the due date and time.
5. Price bid of only those vendors shall be opened whose Techno-Commercial bid is found to be acceptable to us. The schedule for opening the price bid shall be advised separately.
6. Directions for submitting online offers, electronically, against e-procurement tenders directly through internet:
 - (a) Vendors are advised to log on to the website (<https://bpclproc.in>) and arrange to register themselves at the earliest, if not done earlier.
 - (b) The system time (IST) that will be displayed on e-Procurement web page shall be the time considered for determining the expiry of due date and time of the tender and no other time shall be taken into cognizance.
 - (c) Vendors are advised in their own interest to ensure that their bids are submitted in e-Procurement system well before the closing date and time of bid. If the vendor intends to change/revise the bid already submitted, they shall have to withdraw their bid already submitted, change / revise the bid and submit once again. In case vendor is not able to complete the submission of the changed/revised bid within due date & time, the system would consider it as no bid has been received from the vendor against the tender and consequently the vendor will be out of contention. The process of change / revision may be done any number of times till the due date and time of submission deadline. However, no bid can be modified after the deadline for submission of bids.
 - (d) Once the entire process of submission of online bid is complete, the bidder will get an auto generated email from the system stating you have successfully submitted your bid in the following tender with tender details.
 - (e) Bids / Offers shall not be permitted in e-procurement system after the due date / time of tender. Hence, no bid can be submitted after the due date and time of submission has elapsed.
 - (f) No manual bids/offers along with electronic bids/offers shall be permitted.

7. For tenders whose estimated procurement value is more than Rs. 10 Lakhs, vendors can see the rates quoted by all the participating bidders once the price bids are opened. For this purpose, vendors shall have to log in to the portal under their user ID and password, click on the “dash board” link against that tender and choose the “Results” tab.
8. No responsibility will be taken by BPCL and/or the e-procurement service provider for any delay due to connectivity and availability of website. They shall not have any liability to vendors for any interruption or delay in access to the site irrespective of the cause. It is advisable that vendors who are not well conversant with e-tendering procedures, start filling up the tenders much before the due date /time so that there is sufficient time available with him/her to acquaint with all the steps and seek help if they so require. Even for those who are conversant with this type of e-tendering, it is suggested to complete all the activities ahead of time. It should be noted that the individual bid becomes viewable only after the opening of the bid on/after the due date and time. Please be reassured that your bid will be viewable only to you and nobody else till the due date/ time of the tender opening. The non-availability of viewing before due date and time is true for e-tendering service provider as well as BPCL officials.
9. BPCL and/or the e-procurement service provider shall not be responsible for any direct or indirect loss or damages and or consequential damages, arising out of the bidding process including but not limited to systems problems, inability to use the system, loss of electronic information etc.
10. Singular and Plural: In these tender documents unless otherwise stated specifically, the singular shall include the plural and vice-versa wherever the context so requires. Words indicating persons shall include relevant incorporated companies/registered as associations/ body of individual/ firm or partnership.
11. Techno-commercial bid (consisting of all the attached tender documents, Techno-commercial Form and Declaration Form) and Price bid as well as the Integrity Pact duly signed, witnessed and uploaded shall form the part of the tender. Both the techno-commercial bid and the price bid will be online only. Only EMD is exception to this rule, which will have to be submitted in envelope.
12. Bidders are requested to accept the Integrity Pact (IP) document by signing it. This document is essential & binding. Bidder’s failure to accept the IP document shall result in the bid not being considered for further evaluation.
13. All the supporting documents should be legible and duly signed, stamped and attested by the authorized signatory, before uploading them online.
14. Techno-commercial bid and price bid shall be required to be digitally signed with a class IIB or above digital signature by the authorized signatory. The authorized signatory shall be:
 - (a) Proprietor in case of proprietary concern.
 - (b) Authorized partner in case of partnership firm.
 - (c) Director, in case of a limited Company, duly authorized by its board of directors to sign.

If for any reason, the proprietor or the authorized partner or director as the case may be are unable to sign the document, the said document should be signed by the constituted attorney having full authority to sign the tender document and copy of such authority letter as also the power of attorney, duly signed in the presence of a Notary public should be submitted online with the bid.

15. Bidder to Obtain His Own Information:
The bidder in fixing rate shall for all purposes whatsoever be deemed to have himself independently obtained all necessary information for the purpose of preparing his tender. The bidder shall be deemed to have examined the tender Documents, to have generally obtained his own information in all matters whatsoever that might affect the carrying out of the works at the scheduled rates and to have satisfied himself to the sufficiency to his tender. Any error description of quantity or omission there from shall not vitiate the contract or release the bidder from executing the work comprised in the contract according to the Specifications at the scheduled rates. He is deemed to have known the scope, nature and magnitude of the works and the requirements of materials and labour involved etc. and as to what all works he has to complete in accordance with the contract documents whatever be the defects, omissions or errors that may be found in the Contract Documents.

Any neglect or failure on the part of the bidder in obtaining necessary and reliable information upon the foregoing or any other matters affecting the contract shall not relieve him from any risk or liabilities or the entire

responsibility from completion of the works at the scheduled rates and time in strict accordance with the contract documents.

No verbal agreement or inference from conversation with any officer or employee of the owner either before or after the execution of the contract agreement shall in any way affect or modify any of the terms or obligations herein contained.

ANNEXURE-II: BID QUALIFICATION CRITERIA

Bidder/ Vendor should qualify each of the following Bid Qualification Criteria.

BPCL would like to qualify vendors for undertaking the above work as indicated in the brief scope. The detailed bid-qualification criteria for short listing vendors shall be as follows:

I. TECHNICAL CRITERIA:

A. SUPPLYING CAPABILITY:

The Bidder shall have experience of having successfully completed similar works during the last 7 years in India or abroad, ending on last day of the month previous to the one in which tender is invited.

A.1. Criteria for Non-MSE (Micro & Small Enterprise) vendors:

The value of the works completed (works where partial roll out is completed will also be considered) for **Non-MSE (Micro & Small Enterprise) vendors** should be as follows:

a) One similar work costing not less than **INR 7.14 crores**

OR

b) Two similar works each costing not less than **INR 4.46 crores**

OR

c) Three similar works each costing not less than **INR 3.57crores**

A.2. Criteria for MSE (Micro & Small Enterprise) vendors:

The value of the works completed (works where partial roll out is completed will also be considered) for **MSE (Micro & Small Enterprise) vendors** should be as follows:

a) One similar work costing not less than **INR 6.07 crores**

OR

b) Two similar works each costing not less than **INR 3.79 crores**

OR

c) Three similar works each costing not less than **INR 3.03 crores**

Definition of Similar Work/s:

Similar works shall be defined as Supply, Installation, Commissioning and Maintenance of GPS based Vehicle Tracking System (VTS) or GPS based Electro-Mechanical Locking System for Cargo /Consignments using road transportation.

The following documents should be submitted in support of the Supplying capability requirement as mentioned above:

a. Signed Agreement/PO copy/Work order/LOI or any other document which shows value of awarded works.

b. Completion Certificate/Final Bill certified by the client or any other document which conclusively proves completed value of similar work (or additional requirement) as defined above.

In case of combined works, clear calculations showing the bifurcated cost towards the similar work as defined above, duly certified by TPIA should be submitted.

B. Certification of Documents:

The documents submitted for meeting Supplying Capability should be verified by the TPIA which are accredited under "NABCB accredited bodies as per requirement of ISO/IEC 17020 as Type "A" in QCI's-NABCB-website (nabcb.qci.org.in/accreditation/reg_bod_inspection_bodies.php)

II. Financial Criteria:

- a. The average annual turnover of the Bidder for the last three audited accounting years (not prior to Financial Year 2016-17) should be equal to or more than **Rs. 2.68 Crores**.
- b. The bidders should have positive net worth as per the latest audited financial statement.

Documents Required for Financial Criteria

1. Bidder shall furnish Annual Report/ audited balance sheets including Profit and Loss Accounts for previous three financial years along with the Bid to establish Bidder's conformance to financial criteria and prove existence since three years.
2. In case a bidder (a Parent Company) is having wholly owned subsidiaries but only a single consolidated annual report is prepared and audited which includes the financial details of their wholly owned subsidiaries, consolidated audited annual report shall be considered for establishing the financial criteria subject to statutory auditor of the bidder certifying that separate annual report of bidder (without the financial data of subsidiaries) is not prepared and audited.
3. Further, in case a bidder is a subsidiary company and separate annual report of the bidder is not prepared & audited, but only a consolidated annual report of the Parent Company is available, consolidated audited annual report shall be considered for establishing the financial criteria subject to statutory auditor of the parent company certifying that separate annual report of bidder is not prepared and audited.
4. In case the financial year closing date is within 6 months of original bid due date and Audited annual report of immediate preceding financial year is not available, Bidder has the option to submit the financial details of the three previous years immediately prior to the last financial year.
5. In case the financial year closing date is within 6 – 9 months of original bid due date and Audited annual report of immediate preceding financial year is not available, Bidder has the option to submit the financial details of the three previous years immediately prior to the last financial year provided Bidder submits a letter from CA stating the reasons of non-preparation/furnishing of the latest year's Audited Financial Statements.

In case the financial year closing date is beyond 9 months of original bid due date, it is compulsory to submit the financial details of the immediate three preceding financial years.

Example, In case, audited annual report of immediate preceding financial year (year ending 31st March) is not available and where bid closing date is up to 31st December, the financial details of the three previous years immediately prior to the last financial year may be submitted. However, in case the bid closing date is after 31st December, it is compulsory to submit the financial details of the immediate three preceding financial years only.

The financial documents should be verified by the TPIA which are accredited under "NABCB accredited bodies as per requirement of ISO/IEC 17020 as Type "A" in QCI's-NABCB-website (nabcb.qci.org.in/accreditation/reg_bod_inspection_bodies.php)

III. Bids may be submitted by:

The bids may be submitted by an **Indian vendor in INR only**. The Indian vendor should have completed 3 financial years as on the bid due date, after date of commencement of business. JV/Consortium bids will not be accepted.

In case bidder is a Group Company and does not fulfill the Bid Qualification Criteria clause no. A-Supplying Capability by themselves, then credentials of Parent/ Group companies shall be considered to establish the Bid Qualification Criteria clause no. A- Supplying Capability. In such a case, back to back guarantee (specific to the tender) shall be provided by the Parent/Group company, clearly stating that the Parent /Group Company shall fulfill the contractual obligations for Supply, Service and Warranty of the tendered item in case of failure of the bidder.

Group Companies can either be a Parent Company, Direct subsidiaries and Indirect Subsidiaries:

- a) Group Companies – Parent Company and Direct Subsidiaries:

If the parent company directly holds 51% or more of the equity share capital in their subsidiary companies, then such subsidiary companies are called direct subsidiaries and shall be considered as part of group companies.

OR

- b) Group Companies- Parent Company and Indirect Subsidiaries:

If 100% subsidiary of the Parent Company holds 100% of the equity share capital in their subsidiary companies (including 100% subsidiary companies of 100% subsidiary companies), then such subsidiary companies are called indirect subsidiaries and shall be considered as part of group companies.

Document required in evidence of Group Companies:

1. Company Profile
2. Annual report
3. Letter from Parent / Subsidiary Company giving details of holding.

IV. Declarations by the Bidder:

- Bidder is not under liquidation, court receivership or similar proceeding.
- Bidder is not serving any Holiday Listing orders issued by BPCL or MOPNG debarring them from carrying on business dealings with BPCL/MOPNG or serving a banning order by another Oil PSE.
- Compliance of Restrictions for Countries which share land border with India {Restrictions under Rule 144(xi) of the General Financial Rules, 2017–Reference OM no. 6/18/2019 – PPD dtd. 23.07.2020 (read along with any subsequent clarifications/amendments thereof) issued by Ministry of Finance, Public Procurement Division(<https://doe.gov.in/procurement-policy-divisions>)}.

In addition to above declarations bidders will be required to confirm Guidelines for Social Media given in e-procurement portal.

Bidders need to submit the above declarations in the online portal. Bidders who do not satisfy the above conditions will not be considered for evaluation and ordering.

ANNEXURE-III: GENERAL CONDITIONS OF CONTRACT [ENCLOSED AS ANNEXURE III] IN E-PROC PORTAL

ANNEXURE-IV: SPECIAL PURCHASE CONDITIONS

1. **VALIDITY OF OFFER:** The rate quoted against this tender is valid for 180 days from the date of opening of this tender.
2. **CURRENCY:** Bidders can quote in Indian rupees only.

3. Evaluation Methodology :

The technical evaluation shall be carried out in the following steps:

- (a) Evaluation of Bid-qualification Criteria.
- (b) Evaluation of technical bid/specifications of tenderers who meet Bid-qualification Criteria.
- (c) Proof of Concept (POC) i.e. deliverables by the tender during trials, as provided in this tender document, through physical demonstration at Mumbai which will be evaluated by a Committee formed by BPC. The qualifying Tenderers will be required to give a demonstration with VMU/Voice Box equipment to be installed to BPCL, on the tank lorries to be provided by BPCL, at their own cost, and get data recorded in proposed deployed site or demo site to show their technical capabilities violations/alerts etc, including VTS system in all respects.
- (d) Price bid of only those tenderers, who qualify in the technical bid (including POC) and Commercial evaluation, will be opened for further evaluation.
- (e) The final evaluation will be done based on the lowest financial outgo, including all applicable taxes and duties to BPCL for a contract period of 5 years.
- (f) The Entire job will be awarded to lowest successful bidder. The tender is not divisible and will be awarded to a single successful bidder.
- (g) Purchase preference shall be given to MSE vendors as per GCC clause no. 5

4. COMPLETION PERIOD:

VTS should be made operational, in all respects, on minimum 95% of the total tank lorries (at present 13,250), within 14 (fourteen) weeks from the date of acceptance of Letter of Intent (LOI) by the successful tenderer.

Detailed completion period is given in Scope/ Specifications enclosed with the tender document.

5. Projected Volumes Against This Tender

A new Vehicle Tracking System (VTS) with end-to-end solutions is to be installed on existing about 13,250 plus around 2,500 new tank lorries to be inducted during next five years. The aforesaid projections are merely indicative only, based on current estimates and BPC does not guarantee the above numbers but may vary as per business requirement.

6. Period of Contract

The duration of the contract shall be for a period of 5 (five) years i.e. 60 months, commencing from roll out/ implementation of VTS in the designated Tank Lorries.

7. BPCL Supply Location Details

The detailed list of PAN India BPCL supply locations (91 at present) and corresponding no. of existing tank lorries at each location for installation of VTS has been provided in this tender document as Annexure-V. The installation of VMU/VB on tank lorries has to be carried out in supervision of BPC/Transporter representative and by submitting the installation certificate duly signed by representatives of BPCL, Transporter and Tenderer.

8. PAYMENT TERMS:

- (a) All payments will be made by the respective Regional offices of BPCL for the works carried out at supply locations of BPC and as decided by BPCL within 30 days after the receipt of bill raised by the tenderer duly certified by BPCL. Bills shall be submitted in maximum lot size to optimize documentation. However, this shall be subject to BPCL's discretion.

Detailed Payment terms are as mentioned in **Annexure V**.

BPCL has setup a Business Process Excellence Centre (BPEC) for Vendor Invoice processing. BPEC will function as a payments factory to receive, digitize and process vendor invoices in a timely and accurate manner. In addition, the centre will receive and account for Performance Bank Guarantees (PBGs) and Bank Guarantees (BGs). ORIGINAL COMMERCIAL INVOICES (IN TAX INVOICE FORMAT) will need to be sent to BPEC including Supporting Documents for Payments e.g. Freight Bills, IRN, Test Certificate, etc. as applicable.

PLEASE SEND THESE DOCUMENTS TO THE FOLLOWING ADDRESS FOR PAYMENT PROCESSING:

BUSINESS PROCESS EXCELLENCE CENTRE (BPEC)
4th FLOOR, BPCL OFFICE COMPLEX
PLOT-6, SECTOR-2, BEHIND CIDCO GARDEN
KHARGHAR, NAVI MUMBAI-410210
MAHARASHTRA, INDIA

BG Confirmation:

To expedite BG confirmation process, BPCL has tied up with SBI for implementation of SFMS Bank Guarantee wherein the vendor has to quote our IFSC code and Account number to bank at the time of BG application based on which SBI will send a swift message confirmation to dedicated email ID of BPEC and the same shall be considered as BG verified by the bank.

Accordingly vendors/ Contractors shall provide BPCL's Bank Account No. & IFSC Code (Details given below) to their Bank at the time of application for Bank Guarantee in favour of BPCL. Issuing Bank shall issue the Bank Guarantee & send SFMS message to BPCL Bank confirming the Bank Guarantee as genuine. BPCL's Bank (SBI) shall in turn send the said SFMS message to BPCL's dedicated email ID basis which BPEC shall consider the said Bank Guarantee as verified by Bank. After getting the physical BG from the vendor, BPEC Team shall validate the same with the Swift message and shall proceed with the release of payment to vendors which is due against the said Bank Guarantee

BANK DETAILS:

Name of Bank: State Bank of India
Branch: CAG Branch, Mumbai
Account No: 11083980831
IFSC Code: SBIN0009995

9. **SECURITY DEPOSIT:** Successful bidders will be required to deposit Security Deposit. Please refer clause no. 6 (b) and 18 of GCC.

10. START-UPS MEDIUM ENTERPRISES:

In case a start-up is interested in supplying the tendered item, but does not meet the Bis-Qualification Criteria (BQC)/ Proven Track Record (PTR) of Prior Turnover norm as indicated in the tender document, i.e., in this case the Bid Qualification Criteria (BQC), the start-up may be requested to write a detailed proposal separately and not against the present tender requirement, to the tender issuing authority about its product. Such proposals should be accompanied by relevant documents in support of Start-ups as under:

- (a) Certificate of Recognition issued by Department of Industrial Policy and Promotion (DIPP), Ministry of Commerce and Industry, GOI
- (b) Certificate of Incorporation/Registration.
- (c) Audited P&L statement of all the Financial Years since incorporation. In case where balance sheet has not been prepared, bidder shall submit a certificate in original from its CEO/CFO stating the turnover of the bidding entity separately for each Financial Year since incorporation along with a declaration stating the reason for not furnishing the audited P&L Statement. The certificate shall be endorsed by a Chartered Accountant/ Statutory Auditor.

11. In case of any discrepancy between the general terms and conditions of tender and special terms and conditions of tender (as mentioned above), the Special terms and Conditions of Tender shall prevail.

ANNEXURE-V: TECHNICAL SCOPE/ SPECIFICATION/ SLAs

FOLLOWING DETAILS HAVE TO BE FILLED ONLINE:

ANNEXURE VI: INTEGRITY PACT

ANNEXURE VIII: DECLARATIONS

PRICE BID: IS ENCLOSED IN E-TENDER.

NOTE: IN CASE OF ANY DEVIATION KINDLY MENTION IN THE DEVIATION ANNEXURE ENCLOSED IN THE BIDDING FORMS OF E-TENDER WITH JUSTIFICATION.
